

RICHLANDTOWN BOROUGH

Council Meeting Minutes

Tuesday, January 10, 2023

Call to Order by Floyd Bless, Vice-President at 7 p.m.

Moment of Silence

Pledge of Allegiance

PRESENT: Mayor, Wayne Codner; Council Vice President, Floyd Bless; Jennifer Geese, Iolanda Logan, Brooke Morita, Jillian Snyder, Calvin Trovinger; Solicitor, Colby Grim; Borough Secretary, Kathy Wetzel.

ABSENT: Council President, Christopher Willever

PUBLIC COMMENT: (held to a 5 min. time limit for comments only) none

REPORT FROM THE SOLICITOR: (Colby Grim)

- 2023 5% Tax Rate Millage Resolution, previously approved by Council at the November 8, 2022, Council Meeting.

Motion made by Iolanda Logan, seconded by Jennifer Geese to approve the 2023 Milage Resolution. Keeping the tax rate at 5 mils. All in favor. Motion carries.

MOTION MADE TO AMEND AGENDA TO INCLUDE QNB BANK RESOLUTION CHANGES FOR ACCOUNT SIGNERS

- Floyd presented the QNB Bank Resolution requiring updates for the bank account signers. Council agreed to keep the current signers in place, Christopher Willever, Jillian Snyder, and Floyd Bless will provide the information to QNB as requested. Council agrees that two (2) signers are required on all checks written by the borough office.

Motion made by Iolanda Logan, seconded by Jillian Snyder to keep the QNB bank signers are they are, Christopher Willever, Jillian Snyder, and Floyd Bless. All in favor. Motion carries.

REPORT OF THE FIRE COMPANY: (Mike Studenroth)

- Total of 15 Calls for December 2022 - with a total of 118 hrs. 3 mins.
- Mike Studenroth is now the Fire Chief

REPORT OF THE BOROUGH: (Kathy Wetzel)

- Review & Approval of Council Meeting Minutes December 13, 2022

Motion made by Iolanda Logan, seconded by Jillian Snyder to approve the Council Meeting Minutes for 12/13/22 a presented. All in favor. Motion carries.

- Appointments for 2023: Auditors, Styer & Associates; Building/Zoning Code Official, KMS Municipal; Engineer, Wynn & Associates; Solicitor, Grim, Biehn & Thatcher.
- **Motion made** by Calvin Trovinger, seconded by Brooke Morita appointing Auditors, Styer & Associates; Building/Zoning Code Official, KMS Municipal; Engineer, Wynn & Associates; Solicitor, Grim, Biehn & Thatcher. All in favor. Motion carries.
- 2022 Financial Statements distributed (du in the borough office no later than 5/1/2023)

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

- Review of Financial Reports month ending December 2022
 - Floyd suggested closing the checking account previously set up for the dog park. All in favor. Kathy will get the information to Floyd.
- Review & Approval to make Payments - Bills for January 2023

Motion made by Jennifer Geese, seconded by Iolanda Logan to approve payment of the January 2023 bills as presented. All in favor. Motion carries.

PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)

- Voting was completed during the January 2, 2023, meeting and is as follows:
 - President: Iolanda Logan
 - Vice President: Jillian Snyder
 - Secretary: Andrew Janke

Planning Commission wanted to follow up and inform on the following:

- The next PennDOT meeting will be in April and we have been asked to provide a PennDOT road priority list/request (if we have any). This is needed to be worked on before the next Committee meeting, January 24, 2023
- Larry's property, the council had the agreement that the property was to be cleaned up in a designated amount of time for the granted variance. We wanted to follow up to see if anyone from the Council would be able to verify that it has been cleaned up. This was a gentlemen's agreement. Larry did clean up some of the items discussed. A neighbor stated that Larry has been seen hauling debris away by the dumpster full. Council agreed to table to discussion until further investigation of the clean up taking place.
- Were any permits needed for the firehouse driveway? No
- Is there any follow up on the potential third floor apartments for Finlay? Completed permit applications.
- Has there been any news about the bottom half of Richlandtown Inn? Still in process.

PARKS & REC: (Brooke Morita, Chair; Jennifer Geese)

- Christmas tree undecorated - ornaments were removed and lights have been turned off.
- Feasibility of Christmas/winter decorations on light posts. Discussions to continue.
- Ice skating rink improvements, trail camera, lighting, signage, and other vandal deterrents were discussed. Kathy will get more signs for the park advising that cameras are in use.
- Kandel Park sign suggestions. Winter sign will read Watch Facebook for current events. PW will work with Jim Dunn to build another sign for Kandel Park.
- Proposed 2023 Parks & Rec calendar distributed.

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin "Bo" Trovinger, Chair; Floyd Bless)

- Snow Plowing personnel discussed.
- Skating Pond improvements have been underway, mats, and flags have all been installed. Lighting and a sign have ordered. Other improvements were discussed. Council is happy to hear that so many residents have been enjoying the skate pond when weather permits.

OPEN ACTION ITEMS:

- Richlandtown Cemetery – The Borough Solicitor updated council that the State Department did respond to his questions and it appears, at this time, that the Borough would be required to pay the \$25,000 deposit as a newly organized entity. Coby is awaiting confirmation and will report back to council.
- Baseball Fence - tabled till Spring 2023

NO REPORTS

BUILDING COMMISSION (*IDLE*) (Jillian Snyder, Chair)
EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)
PERSONNEL: (Jennifer Geese, Chair; Jillian Snyder)
POLICE & FIRE LIAISON: (Iolanda Logan, Chair)
PUBLIC WELFARE: (Jillian Snyder, Chair; Brooke Morita)
REPORT OF THE PRESIDENT: (Christopher Willever)
REPORT OF THE MAYOR: (Wayne Codner)

ADJOURNMENT: Adjourn Council Meeting

With no further business to discuss, a motion was made Jennifer Geese, seconded by lolanda Logan to adjourn the meeting at 8:20 p.m.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Committee Meeting: Tuesday, January 24, 2023
- Parks & Recreation Committee Meeting: Tuesday, February 7, 2023
- Council Meeting: Tuesday, February 14, 2023

Respectfully submitted by:

Kathy Wetzel

Borough Secretary/Treasurer