

# **RICHLANDTOWN BOROUGH**

## **Council Meeting Minutes**

Tuesday, January 11, 2022

- Call to Order made by Christopher Willever at 7 p.m.
- Moment of Silence
- Roll Call

**In Attendance:** Mayor, Wayne Codner; President, Chris Willever; Vice President, Floyd Bless, Council Members: Iolanda Logan, Brooke Morita, Jillian Snyder, Calvin (Bo) Trovinger, and McKenzie Huff (JCP), Colby Grim, Solicitor, and Kathy Wetzel, Secretary

### **PUBLIC COMMENT:**

Jim Dunn - 104 Cherry St. asking the Council to continue discussions regarding the topic of management of the cemetery. Jim will invite Curt Hinkle to attend the January Committee Meeting on January 25, 2022, for council to obtain more information.  
Lucy Reeves – 106 Windsor suggested that the Council consider presenting welcome packets to new borough residents with information such as how to sign up for Swift911 emergency notifications, post office box info, etc. Ms. Reeves also reported that an abandoned car is parked at the dead-end of Windsor. The borough office will report this matter to the proper authorities.  
John Weidensager - 106 Windsor suggested that Council make a verbal announcement prior to every public meeting at Benner Hall that the hall is under video surveillance.

### **REPORT OF THE PRESIDENT:** (Christopher Willever)

- Michele Grida's resignation due to her moving out of the borough. A notice announcing the Council seat opening will be made on social media and the prior candidates for the most recent vacant seat will be contacted to see if they are still interested. Council has 30 days to seat a new member after the resignation is confirmed.

**Motion made** by Iolanda Logan, seconded by Floyd Bless to accept Michele's Resignation due to moving out of the borough. All in favor. Motion carries.

- Benner Hall Beef & Beer – Saturday, 1/29/22. Cost to rent the hall will remain at full price as it is not a borough non-profit organization.

### **REPORT OF THE MAYOR:** (Wayne Codner)

- Newly Elected Mayor, Wayne Codner, laid out his goals/initiatives for the future

### **REPORT OF THE BOROUGH:** (Kathy Wetzel)

- Review & Approval of Council Meeting Minutes, December 14, 2021

**Motion made** by Jillian Snyder, seconded by Brooke Morita to approve the 12/14/2021 meeting minutes as presented. All in favor. Motion carries.

- Review & Approval of Council Reorg. Meeting Minutes, January 3, 2022

**Motion made** by Jillian Snyder, seconded by Brooke Morita to approve the 13/2022 meeting minutes as presented. All in favor. Motion carries.

- Contact List for 2022 presented
- UCC Board of Appeals Members – 1 confirmed nominee to date
- New Benner Hall Username and Wi-Fi password

### **FINANCE:** (Floyd Bless, Chair; Jillian Snyder)

- Review of Financial Reports month ending December 2021
- Review & Payment - Bills for January 2022

**Motion made** to approve the January 2022 Bills for payment by Brooke Morita, seconded by Calvin Trovinger. All in favor. Motion carries.

- Union Street Pumps – Floyd discussed the idea of paying in full for the pump currently installed instead of paying rent for the pump at a cost of an additional \$2,643.00.

**Motion made** to approve additional funds for purchasing the test pump instead of paying the rent only made by Floyd Bless, seconded by Jillian Snyder. All in favor. Motion carries.

**PUBLIC WELFARE:** (Jillian Snyder, Chair; Brooke Morita)

- Class “E” PO Box at the Richlandtown Post Office are “no charge” for borough residents. Kathy will post this statement to the borough webpage under “New Resident” Section

**PARKS & REC:** (Brooke Morita, Chair)

- 2022 Parks & Rec calendar has been updated to reflect a number of new events, seven in total – biggest change we will bring back Community Day on 5/21/2022
- Looking for help undecorating Borough Christmas tree - Sat 1/15/2022 @10 am
- Quakertown Community Band is looking to rent Benner Hall again for rehearsals starting in February on Thursdays. Brooke will reach out to Quakertown Community Band to gather more information

**EMERGENCY DISCUSSION** (Christopher Willever)

Concern over the maximum capacity of 300 people at Benner Hall was raised by Chris Willever in light of the concerns that arose at the rental over the weekend and with an upcoming event could draw a bigger than normal crowd was discussed. Chris plans to contact those renting the hall on January 29<sup>th</sup> to reiterate the hall capacity. Calvin Trovinger as the Borough EMC and a member of the RFC stated that he plans to have a “mock” drill at BH in the near future to determine concerns, needs, and matters that need attention in providing emergency services at BH should an emergency ever occur. No vote was necessary, Chris and Bo will keep the council informed, and the Parks & Recreation Committee will be looking at the contract to see if changes and additional information can be added to account for the maximum capacity.

**OPEN ACTION ITEMS:**

- NIMS 700 Training for Council
- Tractor Purchase/Snow Blower Purchase
- Dog Waste Station on Concord Ridge

**NO REPORTS**

- BUILDING COMMISSION (IDLE) (Jillian Snyder)
- EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)
- JR. COUNCIL REPORT: (McKenzie Huff)
- PERSONNEL: (Jillian Snyder, Chair)
- PLANNING COMMISSION: (Andy Jenke, Chair; Iolanda Logan)
- POLICE & FIRE LIAISON: (Iolanda Logan, Chair)
- PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin “Bo” Trovinger, Chair; Floyd Bless)
- REPORT FROM THE SOLICITOR: (Colby Grim)
- RFC REPORT (Fire Chief)

**ADJOURNMENT:** Adjourn Council Meeting

With no further business to discuss a motion was made to by Brooke Morita, seconded by Floyd Bless to adjourn the meeting at 7:45 p.m. Meeting ended.

**UPCOMING MEETINGS:** (all at Benner Hall @ 7 P.M.)

- Committee Meeting: Tuesday, January 25, 2022
- Parks & Recreation Committee Meeting: Tuesday, February 1, 2022
- Council Meeting: Tuesday, February 8, 2022

Respectfully submitted by:

*Kathy Wetzel*

Borough Secretary/Treasurer