

# RICHLANDTOWN BOROUGH

## Committee Meeting Minutes

Tuesday, February 22, 2022

- Call to Order by President, Christopher Willever at 7 p.m.
- Moment of Silence
- Pledge of Allegiance

**In Attendance:** Mayor, Wayne Codner, Council President, Christopher Willever, Council Vice President, Floyd Bless; Jennifer Geese, Brooke Morita, Jillian Snyder, Calvin Trovinger; Solicitor, Colby Grim, and Borough Secretary, Kathy Wetzel.

**Absent:** Iolanda Logan, and McKenzie Huff, JCP

**PUBLIC COMMENT:** (held to a 5 min. time limit for comments only)

Lucy Reeves, Resident – Neighborhood Watch Meeting was very informative, wish more residents had attended.

### PRESENTATION:

Jim Dunn & Curt Hinkle – Proposing that the Council consider assuming ownership of the Richlandtown Cemetery. After a lengthy discussion council concluded that the Borough Solicitor will research current ownership, deed, and by-laws of the existing cemetery/association and report back to the council.

### REPORT OF THE PRESIDENT: (Christopher Willever)

- Chris officially welcomed Jennifer Geese to The Council. Jennifer will be the chair of the Personnel Committee and Co-Chair of the Parks & Rec Committee.

As an FYI...The Sunshine Act states that written minutes shall be kept and include:

1. The date, time, and place of meeting.
2. Names of members present.
3. The substance of all official actions and a record by an individual member of the roll call votes taken.
4. The name of all citizens who appeared officially and the subject of their testimony.

### REPORT OF THE MAYOR: (Wayne Codner)

To the residents of Richlandtown Borough,

- Army of Mom's is now The Parental Pack – New title is better received
  - Mother had issue with me speaking to (1) child. I don't know details of her concerns. I requested an audience with that mother.
  - Student's suggestions; clear path to the bus through the snow, soccer goals in park
- Fireman's Breakfast - Creation Creed Involvement
- 911 Memorial Ceremony - Response to who will do the event
- Communication between myself and the Council – Looking for insight and suggestions.
- Request to pray for council at church services by Interim Pastor David Genszler (St. John's Lutheran Church)
- Addressing any rumors – Open to questions

Respectfully,

Hon. Wayne Codner, Mayor- Richlandtown Borough

### REPORT OF THE BOROUGH: (Kathy Wetzel)

- Review & Approval of Council Meeting Minutes, February 8, 2022

**Motion made** by Floyd Bless, seconded by Jennifer Geese to approve the February 8, 2022, Council Meeting Minutes as presented. All in favor. Motion carries.

- PA DHS Low-Income Household Water Assistance Program letter will be reviewed.
- Speed sign relocated to S Main St from N Main St. and Cherry St sign being moved to Union St 2/23/22- signs relocated quarterly
- 2022 Boro Buzz discuss dates for Summer and Winter editions will be early May and late September of 2022

**PUBLIC WELFARE:** (Jillian Snyder, Chair; Brooke Morita)

- Nixle Alert System – lengthy discussion ensued regarding emergency and non-emergency notification options, at a cost of \$2,310/annually vs current system at \$1,200/annually. More research will be conducted.
- Discussion on possibly adding a second speed sign to Main Street

**PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT:** (Calvin “Bo” Trovinger, Chair; Floyd Bless)

(As Read Report) WATER DEPARTMENT

- Tim Arnold replaced the chlorine injectors in pump houses #1 at Union and pump house at Walnut St. We also have one in stock as a spare.
- Andy 2-part epoxy painted the floor at pump house #2 at Union St.
- Andy is going to be taking the pipes for the turbine pumps for Union St pump house #1 and storing them in pole barn.

(For Discussion)

- Water Tank Inspections - Pittsburg Tank Quote provided and need for T-Mobile will be involved regarding the installed cell towers. Calvin will contact T-Mobile and Randy Yardumian Borough Code Officer.

**Motion made** by Calvin Trovinger, seconded by Floyd Bless to approve funds being spent from the Covid-19 Relief Funds to have both borough water tanks inspected by Pittsburg Tank at a cost of \$3,200. All in favor. Motion carries.

(As Read Report) BUILDING AND GROUNDS

- All of the lights in Benner Hall have been changed to LED.
- The driver has come in for the LED light on Benner Hall and will be fixed this week. We got a new light for the rock that got broken which will be replaced this week.
- A new LED light has been installed in the rear of the firehouse where the one was out.
- Andy finished the ceiling tiles at the firehouse in the engine bay. He will be replacing the ceiling tiles in the kitchen at the firehouse as well.
- Floyd and I met with Matt from Sacks & Son's Excavating & Paving, for an estimate on paving at the borough office and firehouse, also the pipe that needs to be replaced on Main St.

**POLICE & FIRE LIAISON:** (Iolanda Logan, Chair)

- Spoke with Chief Ficco about holding the borough's quote. He is reaching out to the supervisor to confirm.
- Spoke with Sgt Griffin, to remind him of the list that myself and Chris Willever generated of all the driveways that were volunteered and to make him aware that speeding was peaking up again.
- Big thank you to the Fire Co & Mike Studenroth for a wonderful presentation at the last Neighborhood Watch meeting.
- Next Neighborhood Watch Meeting is scheduled for May 17, 2022, with a presentation from Quakertown Academy of MMA.

**PARKS & RECREATION:** (Brooke Morita, Chair)

- Private Benner Hall Event advertising discussed. Private events will not be advertised by the borough on social media.

**OPEN ACTION ITEMS:**

- Tractor Purchase/Snow Blower Purchase
- Water Meter relocation at Larry's Cycle Shop

## **NO REPORTS**

BUILDING COMMISSION (IDLE) (Jillian Snyder)  
EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)  
JR. COUNCIL REPORT: (McKenzie Huff)  
PERSONNEL: (Jillian Snyder, Chair; Jennifer Geese)  
REPORT FROM THE SOLICITOR: (Colby Grim)  
RFC REPORT: (Fire Chief)  
FINANCE: (Floyd Bless, Chair; Jillian Snyder)  
PLANNING COMMISSION: (Arthur Bryan, Chair; Iolanda Logan)

**ADJOURMENT:** Adjourn Council Meeting

**Motion made** to adjourn meeting by Floyd Bless, seconded by Jennifer Geese at 9:05 p.m.

**UPCOMING MEETINGS:** (all at Benner Hall @ 7 P.M.)

- Parks & Recreation Committee Meeting: Tuesday, March 1, 2022
- Council Meeting: Tuesday, March 8, 2022
- Committee Meeting: Tuesday, March 22, 2022

Respectfully Submitted:

*Kathy Wetzel*

Borough Secretary/Treasurer