

RICHLANDTOWN BOROUGH
Committee Meeting Minutes – Kathy’s Proforma
Tuesday, February 23, 2021

OPENING:

- Call to Order made by President, Christopher Willever at 7:00 p.m.
- Moment of Silence
- Pledge of Allegiance

In Attendance: Mayor, Jim Dunn; President, Chris Willever, Vice-President, Floyd Bless, Iolanda Logan, Brooke Morita, Jillian Snyder, Calvin Trovinger, Alexa Scheetz (JCP), and Secretary, Kathy Wetzel Michele Grida joined the table at approximately 8 p.m.

PUBLIC COMMENT: (held to a 5 min. time limit for comments only)

- Tim Hartingh, resident – Commented on the letter he sent to the borough regarding his neighbors blinking lights within their home but stated that the lights no longer blink but continue to be a nuisance to him and his family. Mr. Hartingh also voiced his concerns over the recent discussion by Council to amend the Keeping of Animals Ordinance stating that he wanted to go on the record speaking out against restrictions. Council explained that the amendment is being updated and that once the Council finalizes the ordinance that the next step would be to advertise the ordinance in its entirety for all residents to review before the ordinance is adopted.
- Brooke Morita addressed the residents concern regarding the lights and the lack of response from the resident to her email to address them. Both are to continue speaking via email.

REPORT OF THE PRESIDENT: (Christopher Willever)

- Towne Court HOA requests to rent BH Sat. 3/12/21 @ 2 PM – Council agreed that the HOA could rent Benner Hall following all COVID-19 safety regulations for the borough non-profit fee of \$50.
- Planning Committee Members needed – Chris Willever discussed the need for members to the Planning Committee. Floyd Bless recommended Bonnie Dakis be nominated to the Richlandtown Borough Planning Committee.

Motion made by Floyd Bless to appoint Bonnie Dakis to the Richlandtown Borough Planning Committee, seconded by Brooke Morita. All in favor. Motion carries.

- Bonnie Dakis will officially be notified by the Richlandtown Borough Office of the appointment requesting acceptance of the appointment.
- Vacant Council Member Seat Nominations were presented. Iolanda Logan nominated Megan Bowman, Floyd Bless nominated Andy Jenke, Calvin Trovinger nominated Michele Grida. A thorough discussion ensued regarding the pros and cons of each nomination. Over the past two weeks each council member candidate had been interviewed via one-on-one telephone calls, or via Google Meet meetings. Chris Willever asked for a motion for the first candidate.

Motion Made by Floyd Bless nominating Andy Jenke to the vacant Council seat, seconded by Jillian Snyder. Yeses Floyd Bless, Jillian Snyder, Brooke Morita; Noes by Christopher Willever, Iolanda Logan, Calvin Trovinger. Mayor Jim Dunn broke the tie with a No vote for Andy Jenke. Motion denied.

Motion Made by: Calvin Trovinger nominating Michele Grida to the vacant Council seat, seconded by Iolanda Logan. Yeses: Calvin Trovinger, Iolanda Logan, Chris Willever; Noes: Brooke Morita, Jillian Snyder, Floyd Bless. Mayor Jim Dunn broke the tie with a Yes vote for Michele Grida. Motion carries.

- Alexa Scheetz, JCP asked Christopher if he would be restructuring the Borough Council Committee chairs and co-chairs. Chris stated that the process of restructuring the committees was in the works.

- Chris Welcomed Michele Grida to the table as the recently nominated new member of Borough Council. Kathy will find out if Michele can attend the PSAB Boot Camp Sessions.
- Letter received by the USPS regarding the offer to provide free post office boxes to residents of Richlandtown that receive their mail via post office boxes. Jim was given the approval to sign and return the letter offering the free mail delivery service by council. Jim will get confirmation of what it means for FedEx, UPS, Amazon, and all third-party mail delivery to residents' homes.
- Grida's Ice Cream has a new buyer and they intent to maintain Grida's integrity within the community. Jim Dunn has received a request by the new buyer to meet with members of council to extend their commitment to maintain the good working relationship that current exists with Grida's Ice Cream. Council agreed that meeting with the new owner would be a great idea.

APPROVAL OF January 26, 2021 Committee Meeting Minutes

Motion Made by Floyd Bless, second by Jillian Snyder to accept the January 26, 2021 Committee Meeting minutes as presented. All in favor. Motion carries.

COVID-19 REPORT: (Christopher Willever) No report

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin "Bo" Trovinger, Chair; Floyd Bless)

- PW Tractor – a lengthy discussion ensued regarding the current tractor and the need to begin the planning process for the borough to start budgeting for the purchase of a new tractor. Bo and Floyd will head up this planning process.
- Snow Blower – a lengthy discussing regarding this current snow blower and the need to begin planning for the purchase of a new snow blower and budgeting for this purchase, at a cost of approximately \$2,000 for the winter of 2021-2022. Andy was able to repair the handle on the blade and air was added to the tires.
- Dump Truck – Bo mentioned that the dump truck should be placed on a 5-year future planning plan
- Kathy was asked to find out if a Plowing/Salting Course existed locally for PW employees to participate in.
- Well progress is being made. Temporary pump is working, and the task of a permanent solution is well underway.

PARKS & REC – BENNER HALL: (Brooke Morita, Chair)

- Success of 2/20 rental
- Proposal of tree or bench donation in memory of Bob Roth – Brooke will contact the group asking to make the donation of the tree or bench and discuss the possible placement to either the Benner Memorial Park path or the Richlandtown Dog Park.
- Coat distribution on hold (have not heard back from QCO)
- Luminary bags being stored for Christmas 2021

BOROUGH OFFICE REPORT: (Kathy Wetzel)

- Bucks Co. Dept. of Health Annual Mosquito Control Program Letter request for them to spray in the borough if needed

Motion made by Floyd Bless, seconded by Iolanda Logan to approve the writing of the letter giving Bucks Co. Dept of Health to spray for mosquitos in the borough if the need arises. All in favor. Motion carries.

- Office Computer (attachment) Jim Chrastina will be giving his proposal by the end of the week Borough Office Computer needs to be upgraded.
- 2020 Annual Hydrogeologic Report Quote by Intex Environmental Group

Motion made by Floyd Bless, seconded by lolanda Logan to approve the payment of \$1,575.00 by the Water Dept. to Intex Environmental Group to perform the 2020 Annual Hydrogeologic Report.

- 2021 Financial Statements distributed – please turn them in before March 12, 2021

COMMITTEES: (no reports submitted)

EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

JR. COUNCIL REPORT: (Alexa Scheetz)

PERSONNEL: (Jillian Snyder, Chair; Floyd Bless)

POLICE & FIRE LIASON: (lolanda Logan, Chair)

BUILDING COMMISSION – *IDLE* (Jillian Snyder, chair)

PLANNING COMMISSION REPORT:

PUBLIC WELFARE: (Jillian Snyder, Chair; Brooke Morita)

OPEN ACTION ITEMS:

- NIMS 700 Training for Council
- New Borough Banners
- PW Snow Blower
- PW Tractor

ADJOURNMENT: Adjourn Council Meeting

With no further business to discuss a Motion was made by lolanda Logan, seconded by Floyd Bless at 8:40 p.m. All in favor. Meeting ended.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Parks & Rec Committee Meeting: Tuesday, March 2, 2021
- Council Meeting: Tuesday, March 9, 2021
- Committee Meeting: Tuesday, March 23, 2021

Respectfully submitted by:

Kathy Wetzel

Borough Secretary