

# RICHLANDTOWN BOROUGH

## Committee Meeting Minutes

Tuesday, February 28, 2023

Call to Order  
Moment of Silence  
Pledge of Allegiance

**Present:** Mayor, Wayne Codner; Council President, Christopher Willever; Council Vice President, Floyd Bless; Jennifer Geese, Iolanda Logan, Jillian Snyder, Calvin Trovinger; Borough Secretary, Kathy Wetzel.

**PUBLIC COMMENT:** none

**REPORT OF THE PRESIDENT:** (Christopher Willever)

- Motion to accept Council Member, Brooke Morita's Resignation

**Motion made** by Iolanda Logan, seconded by Jennifer Geese. All in favor. Motion carries.

- Candidates to speak & Council Q&A after. Candidate, Sydney Kehoe introduced herself and spoke of her qualifications and reasons for wanting to become a member of council followed by Kimberly Fox and her introduction to council, speaking of her qualification and her desire to join council. And information roll call vote was taken by council. President Willever called for a motion for the first candidate.

**Motion made** by Iolanda Logan nominating Kimberly Fox to fill the vacant council seat, seconded by Calvin Trovinger, yes votes were received by Iolanda Logan, Calvin Trovinger, Jillian Snyder, and Jennifer Geese, no votes were received by Floyd Bless and Christopher Willever. Majority vote received for Kimberly Fox and the motion carried.

- Kimberly Fox was sworn into council and took at seat at the council table.
- PSAB Conference June 4-7, 2023, 3 members of council expressed an interest in attending along with the mayor. Matter tabled until the next council meeting.

**REPORT OF THE MAYOR:** (Wayne Codner)

To the residents of Richlandtown Borough,

- Updates on Kandel Park sign. Calvin Trovinger reported on his conversation with the contractor.
- Updates on resident's lights complaint. Matter may be solved after speaking to the resident.
- Create Boro code for Fire Company
- Registration and payment for PSAB and Mayor's Conference

Respectfully, The Hon. Wayne Codner, Mayor-Richlandtown Borough

**REPORT OF THE BOROUGH:** (Kathy Wetzel)

- Review & Approval of Council Meeting Minutes for February 15, 2023

**Motion made** by Iolanda Logan, seconded by Jennifer Geese to approve the meeting minutes as presented. All in favor. Motion carries.

- 2022 Financial Statements are due in Borough Office
- Resident Concern regarding Luminaries – letter reviewed and will be discussed at the next Parks & Rec Committee Meeting.
- Bucks Co Dept. of Health Annual Letter regarding permission to spray for West Nile Virus if needed in the borough.

**Motion made** by Floyd Bless, seconded by Iolanda Logan for the borough to grant permission to spray if necessary. All in favor. Motion carries.

- PA One-Call System Reporting – Kathy needs to get information within 24 hrs. of receiving the notice from PA One

- Opener/Closer needed on Saturday, 4/1/23, BH event - 3 p.m. – 11 p.m., someone will let Kathy know.

**PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT:** (Calvin “Bo” Trovinger, Chair; Floyd Bless)

- Milling/Paving recommendations for borough owned streets and the back lot at the fire company discussed.
- Speed Limit Signs – one is not working and the other one will be moved to Pennwood Drive if mounting can be obtained.

**OPEN ACTION ITEMS:**

- Richlandtown Cemetery – solicitor obtaining more information
- Baseball Fence - tabled till Spring 2023
- Water meter readings week of March 20, 2023

**NO REPORTS**

BUILDING COMMISSION (*IDLE*) (Jillian Snyder, Chair)  
EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)  
PERSONNEL: (Jennifer Geese, Chair; Jillian Snyder)  
PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)  
POLICE & FIRE LIAISON: (Iolanda Logan, Chair)  
PUBLIC WELFARE: (Jillian Snyder, Chair)  
REPORT FROM THE SOLICITOR: (Colby Grim)  
REPORT OF THE FIRE COMPANY: (Mike Studenroth)  
FINANCE: (Floyd Bless, Chair; Jillian Snyder)  
PARKS & REC: (Jennifer Geese, Chair)

**ADJOURNMENT:** Adjourn Council Meeting

Motion made by Iolanda Logan at 8:20 p.m., seconded by Floyd Bless. All in favor. Meeting adjourned.

**UPCOMING MEETINGS:** (all at Benner Hall @ 7 P.M.)

- Parks & Recreation Committee Meeting: Tuesday, March 7, 2023
- Council Meeting: Tuesday, March 14, 2023
- Committee Meeting: Tuesday, March 28, 2023

Respectfully submitted by,

*Kathy Wetzel*

Borough Secretary/Treasurer