

RICHLANDTOWN BOROUGH

Council Meeting Minutes

Tuesday, March 8, 2022

- Call to Order
- Moment of Silence
- Pledge of Allegiance

In Attendance:

Mayor, Wayne Codner; Council President, Christopher Willever; Council Vice President, Floyd Bless; Jennifer Geese, Iolanda Logan, Brooke Morita, Jillian Snyder, Calvin Trovinger; Jr. Council, Mackenzie Huff; Solicitor, Colby Grim; Borough Secretary, Kathy Wetzel.

PUBLIC COMMENT: (held to a 5 min. time limit for comments only)

Gary Kleppe, resident - Speed Sign on S. Main Street

REPORT OF THE PRESIDENT: (Christopher Willever)

- PSAB Conference May 22-25, 2022. To get more information or to talk about registering speak to Kathy.

SOLICITORS REPORT: (Colby Grim)

- Discussion regarding Bid Forms, the Penn Dot Specification, and Escalator Clause for Maple, New & Second St

Motion made by Brooke Morita, seconded by Floyd Bless to authorize Curt Genner of Wynn & Associates to advertise the bid package to obtain quotes for this project. All in favor. Motion carries.

- Transient Retail Business Ordinance #282 was advertised. Colby opened the Hearing to Council Members for discussion, with no questions asked Colby opened the Hearing to the audience, with no questions Colby closed the Hearing and asked for a motion to approve the ordinance.

Motion made by Jillian Snyder, seconded by Iolanda Logan to approve Ordinance #282 for Transient Retail Business in the borough. All in favor. Motion carries.

RFC REPORT: (Fire Chief)

- February 2022 Fire Calls – 12 Calls, Total Man Hours- 48 Hours 9 Minutes

REPORT OF THE MAYOR: (Wayne Codner)

To the residents of Richlandtown Borough,

- Creation Creed - QHS Honor Society, the bulk of the creed, does not function outside of the school year. An exception may be made. The school will discuss it at their next meeting.
- Richlandtown Inn – Internal construction and repairs are being done. I will talk with the owner about improving the outside appearance.
- Use of Sunshine Act and Handbook
- Retirement of Swear Jar
- Addressing any rumors – Open to questions.

Respectfully,

Hon. Wayne Codner, Mayor- Richlandtown Borough

REPORT OF THE BOROUGH: (Kathy Wetzel)

- Review & Approval of Committee Meeting Minutes Feb. 22, 2022

Motion made by Iolanda Logan, seconded by Jennifer Geese to approve the 2/22/22 Committee Meeting Minutes as presented. All in favor. Motion carries.

- Financial Statements due in Borough Office
- 2021 Drinking Water Quality Report uploaded to Borough website

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

- Review of Financial Reports month ending February 2022
- Review & Approval to make Payments - Bills for March 2022

Motion made to approve the March 2022 Bills for payment as presented by Floyd Bless, seconded by Jillian Snyder. All in favor. Motion carries.

POLICE & FIRE LIAISON: (Iolanda Logan, Chair)

- Reminder for council to obtain clearance – Kathy will put together an email to all of council explaining the clearance procedures for Child Abuse Clearances, FBI Clearances, and the State Criminal Background checks with forms, fees, and descriptions. Any volunteers working with children in the borough are asked to obtain their clearances. If clearances are not obtained, please ask to volunteer for events not catering to children and youth.

PARKS & REC: (Brooke Morita, Chair; Jennifer Geese)

- Upcoming volunteer needs
 - Easter Egg Hunt Prep - Friday 4/15/22, 9 am-12 pm at Benner Hall
 - Good Friday Luminaries Prep - Friday 4/15/22, 12-2 pm at Benner Hall (right after egg prep is completed)
 - Easter Egg Hunt - Saturday 4/16/22, 10 am-12 pm at Benner Memorial Park (**volunteers should report at 8:30 am**)
 - Good Friday Luminaries Pick Up - Saturday 4/16/22, 12-2 pm at Benner Hall (right after Easter egg hunt is cleaned up)
- Spring Borough-Wide Yard Sale - registration sheet is live on Facebook (Saturday, 4/23/22 8 am – 1 pm)
- Bingo fundraiser is planned for September to raise money for Kandel Memorial Park improvements/Parks & Rec general fund
- Security cameras have shown effectiveness - playground damage, neighborhood awareness
- Dog park updates - will be laying sod in muddy areas this spring, installing temporary solution to contain dog toys

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin “Bo” Trovinger, Chair; Floyd Bless)

Building & Ground:

- Fire House Parking Lot Paving- lengthy discussion ensued. Bo will obtain a few more quotes and report back to council.
- Pipe Replacement – lengthy discussion ensued. Skyrocketing costs have hit every part of this project, Colby will see if “infrastructure” as described as a use for the Covid Relief Funds can be used for this repair. Colby will report to council prior to the next meeting.

Water Dept:

- Water Pump Transducers should be installed Thursday, March 10, 2022, and then everything should be working.
- Flushing Fire Hydrants after a lengthy discussion, and after seeing the quote from BCWAS, it was decided that the Public Works Dept could do the flushing with help from Jim Dunn, Floyd Bless, and Jeff Barndt, beginning in April when the weather gets better.

OPEN ACTION ITEMS:

- NIMS 700 Training for Council – waiting for training schedule date by Bucks Co.
- Tractor Purchase/Snow Blower Purchase – spoke to Trumbauers about order timeline

NO REPORTS

BUILDING COMMISSION (*IDLE*) (Jillian Snyder)
EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)
JR. COUNCIL REPORT: (McKenzie Huff)
PERSONNEL: (Jennifer Geese, Chair; Jillian Snyder)
PLANNING COMMISSION: (Andy Jenke, Chair; Iolanda Logan)
PUBLIC WELFARE: (Jillian Snyder, Chair; Brooke Morita)

ADJOURNMENT: Adjourn Council Meeting

Motion made to adjourn meeting by Iolanda Logan, seconded by Jillian Snyder at 8:05 p.m. All in favor. Meeting adjourned.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Committee Meeting: Tuesday, March 22, 2022
- Parks & Recreation Committee Meeting: Tuesday, April 5, 2022
- Council Meeting: Tuesday, April 12, 2022

Respectfully submitted by:

Kathy Wetzel

Borough Secretary/Treasurer