

RICHLANDTOWN BOROUGH
Council Meeting Minutes
Tuesday, March 9, 2021

Call to Order at 7:00 p.m. by President, Christopher Willever

Moment of Silence

Pledge of Allegiance

Roll Call

Present: Mayor, Jim Dunn, President, Chris Willever, Vice-President, Floyd Bless. Michele Grida, Iolanda Logan, Brooke Morita, Jillian Snyder, Bo Trovinger, Alexa Scheetz (JCP), Solicitor, Colby Grim, and Secretary, Kathy Wetzel

PUBLIC COMMENT: None

RFC REPORT: (Deputy Fire Chief)

- Presented "as read" report for February 2021 activity

REPORT OF THE PRESIDENT: (Christopher Willever)

- Committee Reports due to Borough Office to be presented on the upcoming meeting agendas.
- Stacey Carr will introduce herself as the new owner of Grida's Ice Cream at the next Committee Meeting on March 23, 2021.

COVID-19 UPDATE (Christopher Willever)

- Vaccines are still in Phase 1A.

REPORT FROM THE SOLICITOR: (Colby Grim)

- Kathy will send previous correspondence with HOA residents regarding off street parking to Colby and the Public Welfare Committee Chairs.
- Colby suggests that the Planning Commission begin a review of Zoning Ordinances making recommendations to Council for any changes or issues to be rewritten.

REPORT FROM THE MAYOR: (James Dunn)

Resident Concerns

1. Car vandalized on Cherry Street (Not reported to State Police)

Postal Delivery

Residents will be receiving a letter from the USPS this week with regards to free post office boxes for all resident that do not currently have their mail delivered. Kathy will post the letter from the USPS to the Borough Facebook page.

Respectfully submitted,

James S. Dunn, Jr.

Mayor -Borough of Richlandtown

James.dunn@richlandtownborough.org

FINANCE: (Floyd Bless, Chair, Jillian Snyder)

- Review of Financial Reports month ending February 2021.
- Review & Payment - Bills for March 2021

Motion made by Iolanda Logan, seconded by Michele Grida to approve the payment of the bills presented for March 2021 for payment as they were presented and reviewed. All in favor. Motion carries.

PARKS & REC – BENNER HALL: (Chair, Brooke Morita, Michele Grida)

- RFC requests use of the back kitchen for 3rd Creamed Chip Beef Fundraiser the evening of Friday, 3/19/21 and use of Benner Hall Parking Lot on Saturday, 3/20/21 in the a.m.

Motion made by Brooke Morita, seconded by Michele Grida granting the use of Benner Hall for the RFC Fundraiser on Friday, 3/19/21 and the use of the BH Parking Lot on Saturday, 3/20/21 free of charges. All in favor. Motion Carries. Floyd Bless and Calvin Trovinger abstained from the vote as members of the RFC.

- Easter egg preparation on Friday 4/2/21 - volunteers needed starting at 9:00 a.m.
- Easter Egg Hunt on Sat 4/3/21 - volunteers needed starting at 8:30 a.m.
- Update on donation of Easter baskets – Michele spoke the church member and the borough found no real need for the donation.
- Benner Hall painting of bathrooms. Colors will be chosen soon by the committee.
- Kathy will keep an eye on the weather forecast and Andy will open the outdoor bathroom as soon as no freezing nights are in the forecast.
- Quakertown Outreach employee will store the donated coats for them until the Outreach Center repairs are completed.

PLANNING COMMISSION: (Iolanda Logan)

- Past few months have been discussing a comprehensive overhaul plan that will be finalized at the next meeting.
- Public transportation and affordable housing discussed.
- Next week they will be laying out the Capital and Maintenance project priorities with PennDOT.
- Bonnie Dakis declined the appointment to the Richlandtown Borough Planning Commission.
- Bryce Morita was nominated and accepted appointment to the Planning Commission.

Motion made by Iolanda Logan, seconded by Jillian Snyder to appoint Bryce Morita to the Richlandtown Borough Planning Commission. All in favor. Motion carries. Brooke Morita abstained from voting due to conflict of interest.

- Art Bryan's term to the Richlandtown Borough Planning Commission expired 12/31/20. Council appointed Art Bryan for a renewal of 6 years to the Planning Commission.

Motion made by Floyd Bless, seconded by Calvin Trovinger to appoint Art Bryan to the Richlandtown Borough Planning Commission to a term ending 12/31/2026. All in favor. Motion carries.

FIRE & POLICE LIASON: (Iolanda Logan)

- Reinstatement of the Town Watch Committee
 - ✓ We used to have "Town Watch" signs around the community
 - ✓ Meetings would be held at Benner Hall - to start every 3 months at 7pm
 - These would be a forum for residents to talk about what is happening, concerns, insights etc.
 - ✓ Would like a Town Watch portion on website for residents to submit incidents/concerns as well as a separate voicemail

PUBLIC WELFARE: (Chair, Jillian Snyder, Brooke Morita)

- Update on Keeping of Certain Animals & Keeping of Honeybees Ordinances. Chris Willever described the difference between Property Lines vs Dwellings as described in the ordinance. The Ordinance will be discussed at length at the next Committee Meeting. The Keeping of Certain Animals ordinance and Honeybee Ordinance will be combined.

REPORT OF THE BOROUGH: (Kathy Wetzel)

- Approval of Minutes for February 9, 2021 Council Meeting

Motion made by Iolanda Logan, seconded by Floyd Bless to approve the February 9, 2021 Council Meeting Minutes as presented and reviewed. All in favor. Motion carries.

- Financial Statements due in Borough Office by March 15, 2021
- New borough office computer has been ordered for use by both the borough office and the water department. Computer costs will be charged at a 50% split by both the water department and the borough office.

Motion made by Calvin Trovinger, seconded by Iolanda Logan to approve the borough to split the cost of the computer with the water department at 50%.

- Borough Office painting going well and looking good.
- Boro Buzz proof arrived today.
- Michele Grida took the Boot Camp training for new council members virtually. The virtual training will be available for anyone who would like to review it for the remainder of the year.

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin "Bo" Trovinger, Chair; Floyd Bless)

- Tim Arnold is currently waiting on a quote from Raab for a turbine pump to replace the submersible pump at Union Street. As soon as he receives it he will forward it to Bo Trovinger and to the Borough Office.
- Both the back well and the front wells were discussed, and Bo commented progress is being made.
- Floyd stated that there are 2 CD maturing in April and some of the funds could be put towards the repairs of both wells.
- Floyd went to Littles to gather information regarding John Deere tractors and the specs required.
- Jillian will be working on submitting a 5-year plan for the equipment needed by the Public Works Department

NO REPORTS

BUILDING COMMISSION (IDLE) (Jillian Snyder)
EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)
JR. COUNCIL REPORT: (Alexa Scheetz)
PERSONNEL: (Chair, Michele Grida; Jillian Snyder)

OPEN ACTION ITEMS:

- NIMS 700 Training for Council
- Benner Hall Security Cameras
- New Borough Banners
- Ordinance Amendments
- Tractor Purchase
- Snow Blower Purchase
- Office Computer

ADJOURNMENT: Adjourn Council Meeting

With no further business to discuss Iolanda Logan made the motion to adjourn the meeting at 8:20 p.m. seconded by Calvin Trovinger. All in favor. Meeting adjourned.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Committee Meeting: Tuesday, March 23, 2021
- Parks & Rec Committee Meeting: Tuesday, April 6, 2021
- Council Meeting: Tuesday, April 13, 2021

Respectfully submitted by:

Kathy Wetzel

Borough Secretary