

RICHLANDTOWN BOROUGH

Committee Meeting Minutes

Tuesday, March 28, 2023

Call to Order
Moment of Silence
Pledge of Allegiance

Present: Mayor, Wayne Codner; Council President, Christopher Willever; Council Vice President, Floyd Bless; Kimberley Fox, Jennifer Geese, Jillian Snyder, Calvin Trovinger; and Borough Secretary, Kathy Wetzel. **Absent:** Iolanda Logan.

PUBLIC COMMENT: (held to a 5 min. time limit for comments only)

Jim Dunn, resident – reported he had to take down the sign at John E Kandel Park. It was too damaged to repair. Jim plans to build and erect a permanent sign and will work with Calvin Trovinger to obtain the correct materials purchased by the borough and Jim will be donating his time to building and erecting the sign. Jim is also available at the end of May to help flush the fire hydrants. Jim also asked about communication between residents and the State Police with regard to the most recent activity on Cherry Street. The council commented that the State Police were contacted after the event and the State Police stated that it is not their practice to comment or notify anyone during an active event. However Public Records are available from the State Police upon request.

REPORT OF THE BOROUGH: (Kathy Wetzel)

- Review & Approval of Council Meeting Minutes for March 14, 2023

Motion made by Floyd Bless, seconded by Kim Fox to approve the Council Meeting Minutes from March 14, 2023, as presented. All in favor. Motion carries.

- Richland Twp Public Hearing 6/12/23 re: Comprehensive Plan Map Update discussed. Jillian Snyder will discuss with the Borough's Planning Commission and report back to the council.
- Speed Sign UPS Quote received – Calvin Trovinger will try to see if the old “damaged” speed sign may have parts that could help repair the current sign.
- April Council Meeting advertised and rescheduled for Tuesday, April 18, 2023
- Kathy will be on Vacation Monday & Tuesday, April 10th & 11th, 2023
- Review Recodification of Code Book quotes received – Floyd Bless recommended moving forward with the quote received from General Code who are Costars rated, have great customer service, and have assured that they can work out an ongoing maintenance plan that works for the borough.

Motion made by Floyd Bless, seconded by Jillian Snyder, to move forward with the Recodification Process accepting the quote received by General Code for an initial cost of \$12,500. All in favor. Motion carries.

PARKS & REC: (Brooke Morita, Chair; Jennifer Geese, Kim Fox)

- Replacement BH Tables and Cart Quotes received from Competitive Edge and from the Restaurant Store. The council discussed the need for new tables and approved the purchase of a pallet (21) tables and a cart from Competitive Edge at a cost of \$2,600 with free shipping. Kathy will order the tables.

Motion made by Jennifer Geese, seconded by Floyd Bless to order the pallet of tables from Competitive Edge. All in favor. Motion carries.

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin “Bo” Trovinger, Chair; Floyd Bless)

Calvin Trovinger requested amendment to the agenda to discuss a matter that arose today, 3/28/23 for a quote received from Campbell Paving Company prior to the meetings\.

Motion made by Floyd Bless, seconded by Calvin Trovinger to amend the meeting agenda to discuss the quote received by Campbell Paving Company for the RFC back lot.

- Paving of RFC Back Lot – Calvin Trovinger received the quote from Campbell Paving for paving the back lot of the RFC. The quoted price received is “less” than it previously (\$22,665) and Calvin recommends that the council vote to get this work done asap using funds received from the American Rescue Plan

Motion made by Kim Fox, seconded by Jillian Snyder to approve the quote received by Campbell Paving to pave the back lot of the RFC parking lot using American Rescue funds received by the borough. All in favor. Motion carries.

EXECUTIVE SESSION REQUESTED at 7:50 p.m. to discuss a personnel matter. Executive Session ended at 8:10 p.m. and the Committee Meeting resumed.

OPEN ACTION ITEMS:

- Richlandtown Cemetery – solicitor obtaining more information
- Baseball Fence - tabled till Spring 2023
- Speed Sign

NO REPORTS

BUILDING COMMISSION (*IDLE*) (Jillian Snyder, Chair)
EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)
PERSONNEL: (Jennifer Geese, Chair; Jillian Snyder)
PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)
POLICE & FIRE LIAISON: (Iolanda Logan, Chair)
PUBLIC WELFARE: (Jillian Snyder, Chair; Brooke Morita)
REPORT FROM THE SOLICITOR: (Colby Grim)
REPORT OF THE FIRE COMPANY: (Mike Studenroth)
FINANCE: (Floyd Bless, Chair; Jillian Snyder)
REPORT OF THE PRESIDENT: (Christopher Willever)
REPORT OF THE MAYOR: (Wayne Codner)

ADJOURNMENT: Adjourn Council Meeting

Motion made at 8:25 p.m. to adjourn the meeting by Floyd Bless, seconded by Jennifer Geese. All in favor. Meeting adjourned.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Parks & Recreation Committee Meeting: Tuesday, April 4, 2023
- Council Meeting: Tuesday, April 18, 2023 - rescheduled
- Committee Meeting: Tuesday, April 25, 2023

Respectfully submitted by:

Kathy Wetzel

Borough Secretary/Treasurer