

RICHLANDTOWN BOROUGH
Council Meeting Minutes
Tuesday, April 13, 2021

Call to Order at 7:00 p.m. by President, Christopher Willever

Moment of Silence

Pledge of Allegiance

Roll Call

Present: Mayor, Jim Dunn, President, Chris Willever, Vice-President, Floyd Bless. Michele Grida, Iolanda Logan, Brooke Morita, Jillian Snyder, Bo Trovinger, Alexa Scheetz (JCP), Solicitor, Colby Grim, and Secretary, Kathy Wetzel

PUBLIC COMMENT: None

RFC REPORT: (Deputy Fire Chief)

- 7 assist calls; 412 training hours for 105 members
- 6 new firefighters passed their most recent training.
- April 2021 calendar presented.
- RFC discussing selling a current vehicle and purchasing a smaller vehicle along with a Chief's vehicle. Borough has reached out to insurance company regarding costs.

REPORT OF THE PRESIDENT: (Christopher Willever)

- Baseball Field contract still in discussion with QYBA. Chris and Bo met with QYBA but there appears to be a conflict with scheduling and understanding of the rights to the usage of the field during the contract period. Chris is following up.
- Hang Over Café Food Truck requesting to possibly park food truck by Walnut Street Park. Colby encouraged council to consider implementing a Zoning Ordinance directed at food trucks, council agreed, and Colby will provide a draft to the Public Welfare committee for review. Question also posed as to where the food truck (trailer) would be parked when not in use perhaps causing a zoning issue in the neighborhood of the owner.

COVID-19 UPDATE (Christopher Willever)

- Vaccine now available to all adults. This will be the last report by Chris unless unforeseen circumstances arise regarding the virus.

REPORT FROM THE SOLICITOR: (Colby Grim) (no report)

REPORT FROM THE MAYOR: (James Dunn)

Resident Concerns (none)

Postal Delivery

- Residents have expressed both positive and negative comments about the USPS recent decision to give free PO boxes to residents that do not qualify for delivery.

Historical Society Sign

- At the request of Council, I went to Dunngreens Antiques to look at the sign Councilman Floyd Bless saw. Although not in good condition (lots of rust), the lettering on the sign was good. The owner was not available to talk with, but I do have his card. He has a great last name "Dunn". I will stop by again when he is there.

Proclamation "Bells Across Pennsylvania Day" Sunday, May 2, 2021

- Council agreed that the Borough would participate in the Proclamation and Kathy was asked to post this to social media. Jim will follow-up.

Respectfully submitted,

James S. Dunn, Jr.

Mayor -Borough of Richlandtown

FINANCE: (Floyd Bless, Chair, Jillian Snyder)

- Review of Financial Reports month ending March 2021.
- Review & Payment - Bills for April 2021

Motion made by Iolanda Logan, seconded by Michele Grida to approve the April 2021 bills to be paid as presented and reviewed. All in favor. Motion carries.

PUBLIC WELFARE: (Chair, Jillian Snyder, Brooke Morita)

- Follow-up for Towne Court HOA on the final projected cost of the 2 remaining signs/installation. Final bill cannot be determined or provided to the HOA yet. The 2 remaining signs have not been installed. Bo or Floyd, Andy, and an HOA representative will meet to discuss the "exact" location of the signs to be installed. Bo will then determine the cost of the PW Dept. Assistants time needed to install the sign, and a PA One Call needs to be made.
- Email from Rep. Staats Office regarding traffic study and PennDOT was presented and tabled for discussion at a later meeting.
- Bee Ordinance redraft is in progress and will be the primary discussion at the April Committee Meeting.

PARKS & REC – BENNER HALL: (Chair, Brooke Morita, Michele Grida)

- Update on Easter food baskets – Michele reported that the church distributed 5 food baskets to borough families.
- Next event: Borough-Wide Yard Sale – Saturday, 4/24/21 8 a.m.-1 p.m.
- Benner Hall improvement ideas discussed. Kathy will provide Parks & Rec chairs with the Cintas Contract that is set to expire September 2021.
- Proposed weekly Benner Hall rental – Quakertown Community Band requesting to rent BH for a small group to practice on Thursday evenings, only requiring chairs to be set up. The fee for usage was discussed. Brooke will reach out to the band.
- Next steps for memorial tree in dog park. Tree to be donated to the small dog park area.
- Plan for Benner Park outdoor bathrooms – bathrooms will remain open and will be monitored closely to be reevaluated if necessary. Andy will check and clean and disinfect the bathrooms Monday-Friday and reach out to Bo if there are any problems. Bathrooms will not be cleaned on the weekends for now. Iolanda stated she was approached at the park by someone from Quakertown who commented that the Memorial Park Bathrooms are the cleanest bathrooms she has seen in a long time.
- Luminaries were placed on Main and Walnut Streets on Good Friday. Brooke thanked everyone who helped with this project.
- Outdoor Bulletin Boards need regular upkeep, information is not changed on a timely basis. Brooke commented that council needs to be better stewards of maintaining the boards. Chris will show Brooke and Michele where the keys are kept helping to manage the bulletin boards.
- Brooke stated that security cameras for Benner Hall and Memorial Park should become a priority of council. Chris will forward information that he and Iolanda have compiled.
- Other items for consideration to be escalated to a priority would be BH siding, sealing the BH parking lot, and flooring in Benner Hall.
- Bo stated that the light on the flag in Memorial Park and the security light that is out on the back corner of BH is being addressed and an electrician will be hired to fix them.

REPORT OF THE BOROUGH: (Kathy Wetzel)

- Approval of Minutes for March 9, 2021 Council Meeting as presented and reviewed.

Motion made by Brooke Morita, seconded by Iolanda Logan to approve the March 9, 2021 Council Meeting Minutes as presented and reviewed. All in favor. Motion carries.

- New swings purchased and replaced at the playground.
- Sanitizer stations have been purchased and installed in the Borough office and Benner Hall.
- Residents Dumping yard waste behind Windsor Court Playground. Brooke Morita will contact the Windsor Court Association requesting that this action stop immediately.
- Street Sweeping scheduled for last week of April 2021. Post will be made on social media.

- 2020 Financial Report received 4/7/21, Floyd and Jillian reviewing.
- Boro Buzz should be in mailboxes this week.
- Brooke asked that Andy take a look at the Windsor Street Park sign to see if it needs to be painted or repaired.
- Working on the new website continues and Brooke and Chris have been made admins of the page. Chris stated that the website is nearly ready to go live.

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin "Bo" Trovinger, Chair; Floyd Bless)

- Repairs of the water pump in the back well at Union Street have not been completed as originally reported. Floyd had Tim Arnold provide a new estimate from Raab to install a turbine pump in that well instead of the previously approved submersible pump, citing that the turbine is expected to have a longer life. A lengthy discussion arose, and Colby agreed that the previous vote to purchase and install the submersible pump could be rescinded and that council could vote to purchase and install the turbine pump if that were the best choice for the borough. Bo will speak to Tim or Raab to see if the switch was possible, making sure that the borough would not be charged a fee if the submersible pump had already been ordered. Floyd questioned why Raab estimated the pump to be installed at 260' when the current pump was only about 200' feet in depth, stating this would reduce the cost using less pipe. Bo will question Tim about this.

Motion made by Floyd Bless, seconded by Jillian Snyder to rescind the previous motion to purchase and install a submersible pump, in place of purchasing and installing the turbine pump to be installed in the back well at Union Street not to exceed the estimated cost of \$20,600 providing the Borough does not received an invoice for the submersible pump already being ordered. All in favor. Motion carries.

- Talks regarding the specs required on a new tractor for the PW Dept are progressing.
- Andy finished painting the borough office and has started painting at Benner Hall.

NO REPORTS

BUILDING COMMISSION (IDLE) (Jillian Snyder)
 EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)
 FIRE & POLICE LIASON: (Iolanda Logan)
 JR. COUNCIL REPORT: (Alexa Scheetz)
 PERSONNEL: (Chair, Michele Grida; Jillian Snyder)
 PLANNING COMMISSION: (Iolanda Logan)

OPEN ACTION ITEMS:

- NIMS 700 Training for Council
- Benner Hall Security Cameras
- New Borough Banners
- Ordinance Amendments
- Tractor & Snow Blower Purchase

ADJOURNMENT: Adjourn Council Meeting

With no further business to discuss a motion was made to adjourn the meeting at 8:30 p.m. by Iolanda Logan, seconded by Floyd Bless to end the meeting. All in favor. Meeting ended.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Planning Commission: Monday, April 19, 2021
- Committee Meeting: Tuesday, April 27, 2021
- Parks & Rec Committee Meeting: Tuesday, May 4, 2021
- Council Meeting: Tuesday, May 11, 2021
- Planning Commission: Monday, May 17, 2021

Respectfully submitted by:

Kathy Weinel

Borough Secretary/Treasurer