

RICHLANDTOWN BOROUGH

Council Meeting Minutes

Tuesday, May 9, 2023

Call to Order at 7 p.m. by Christopher Willever
Moment of Silence
Pledge of Allegiance
Roll Call

Present: Mayor, Wayne Codner; Council President, Christopher Willever; Council Vice President, Floyd Bless; Kimberley Fox, Jennifer Geese, Jillian Snyder, Calvin Trovinger via phone; Solicitor, Colby Grim; and Borough Secretary, Kathy Wetzel. **Absent:** Iolanda Logan

PUBLIC COMMENT: (held to a 5 min. time limit for comments only) n/a

REPORT OF THE FIRE COMPANY: (Mike Studenroth)

- Month of April 2023 - 14 Calls totaling 162.36 man hours
- Hoagies are on Thursday, May 15, 2023
- RFC is selling Alcamo Gift Cards
- RFC truck was involved in an accident in March by another truck that has taken responsibility, the truck is currently being repaired.

REPORT OF THE PRESIDENT: (Christopher Willever)

- Motion required to officially hire Part-Time Public Works Employee, Evan Hawk, hired on 4/12/23. The vote was initially approved via email.

Motion made by Jillian Snyder, seconded by Jennifer Geese to hire PT Public Works Employee, Evan Hawk. All in favor. Motion carries.

- Motion required to officially vote to redeposit CD investments to increase interest rate percentages. The vote was initially approved via email. 5 CDS have been redeposited. Interest rates increased from less than 1% to 3.5 or 4.25% at QNB and at Penn Community Bank.

Motion made by Kim Fox, seconded by Jennifer Geese to redeposit the CDs to increase the interest rates on all 5 CDs. All in favor. Motion carries.

- Motion required for registering Jillian Snyder to attend PSAB Conference Monday, 6/5/23, \$100, Kim Fox for the Council Members Mini Bootcamp on Sunday, 6/4/23, and to reimburse Wayne Codner for the entire PSAB Conference, \$250.

Motion made by Floyd Bless, seconded by Jennifer Geese to approve PSAB attendance by Jillian Snyder for 1 day, Monday June 5, 2023; to approve Kim Fox to attend the PSAB Mini Boot Camp on Sunday, June 4, 2023; and to approve Wayne Codner to attend the entire conference. Council to pay for the conference for all at a cost of \$355.00. All in favor. Motion carries.

- Motion to register and pay for PA Mayor's Conference for Wayne Conder at a cost of \$733.96 for the Conference and lodging.

Motion made by Jennifer Geese, seconded by Kim Fox to approve Wayne Conders registration to the PA Mayor's Conference at a cost of \$733.96 for the conference and lodging from July 19 – 22, 2023. All in favor. Motion carries.

- Motion to approve Wayne Codner as the Voting Delegate for Richlandtown at the PSAB Conference June in 2023.

Motion made by Jennifer Geese, seconded by Jillian Snyder to attend the PSAB Conference as the Voting Delegate for Richlandtown. All in favor. Motion carries.

REPORT FROM THE SOLICITOR: (Colby Grim)

- Cemetery Commission Resolutions & Ordinance option discussed – Asset Transfer would need to take place. The Solicitor recommends if the Asset Transfer takes place that the borough open a separate checking account for the Cemetery Commission. Forming a Cemetery Committee discussed with Chris Willever, Floyd Bless, Jillian Snyder, Calving Trovinger, and Kim Fox being interested and would like to meet with Curt Hinkle and Jim Dunn. Resolution recommended by Colby not an ordinance. Outsourcing would continue for mowing and maintenance at the cemetery. Calvin will speak to the GPS locator company he was told about. Software/record digitizing options will be researched.

REPORT OF THE MAYOR: (Wayne Codner)

To the residents of Richlandtown Borough,

- Request to reserve the pavilion and park for Saturday, November 4, 2023, for “Run With The Big Dogs” free of charge.

Motion made by Jennifer Geese, seconded by Kim Fox to approve the rental of the Benner Memorial Park Pavilion and Park free of charge, waiving the rental agreement, for “Run With The Big Dogs” on Saturday, November 4, 2023. All in favor. Motion carries.

Respectfully,

Hon. Wayne Codner, Mayor- Richlandtown Borough

REPORT OF THE BOROUGH: (Kathy Wetzel)

- Review & Approval of Council Meeting Minutes April 18, 2023

Motion made by Jillian Snyder, seconded by Jennifer Geese to approve the Council Meeting Minutes for April 18, 2023. All in favor. Motion carries.

- Recodification Process has begun, updates will be reported to council as they happen. First installment has been paid.
- Pilot Light on BH Stove has been relit.
- Street Cleaning along with Benner Hall Parking Lot took place on Tuesday, May 9, 2023. A Swift Notification was sent out to borough residents.
- Borough Property Keys need to be updated in the borough office. Kathy will work with Jeff to obtain copies of the keys.

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

- Review of Financial Reports month ending April 2023
- Review & Approval to make Payments - Bills for May 2023

Motion made by seconded by Kim Fox, seconded by Jennifer Geese to approve payment of the May 2023 bills as reviewed. All in favor. Motion carries.

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin “Bo” Trovinger, Chair; Floyd Bless)

- Baseball Outfield Fence quotes reviewed. The Countyline Fence Quote was approved at a cost of \$16,500. They are a member of CoStars.

Motion to hire County Line Fence by Floyd Bless, seconded by Calvin Trovinger at a cost of \$16,500. All in favor. Motion carries.

- Food Truck causing grease stains on the road where it parks. Public Welfare Committee agrees to speak to the resident
- Possible Addition/Covering to the Pole Barn behind the PW Garage for additional storage along with building a retention basin behind the pole barn for water runoff collection.
- Hiring Electrician for Kandel Park Sign and flagpole discussed.

OPEN ACTION ITEMS:

- Speed Limit Sign
- Kandel Park Electric work
- Dog Park opening
- Painting Crosswalk
- Janitorial Services for Benner Hall (Kathy researching)
- Hydrant Flushing First Week after Memorial Day Weekend.
- Sealing and Stripping RFC Parking Lot
- Possible abandoned car and trailer in BH Parking Lot

NO REPORTS

BUILDING COMMISSION (*IDLE*) (Jillian Snyder, Chair)
EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)
PERSONNEL: (Jennifer Geese, Chair; Jillian Snyder)
PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)
POLICE & FIRE LIAISON: (Iolanda Logan, Chair)
PUBLIC WELFARE: (Jillian Snyder, Chair)
PARKS & REC: (Jennifer Geese, Chair; Kim Fox)

ADJOURNMENT: Adjourn Council Meeting (motion required)

Motion to adjourn made at 8:20 p.m. by Jennifer Geese, seconded by Floyd Bless. All in favor. Meeting adjourned.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Committee Meeting: Tuesday, May 23, 2023
- Parks & Recreation Committee Meeting: Tuesday, June 6, 2023
- Council Meeting: Tuesday, June 13, 2023

Respectfully submitted by:

Kathy Wetzel

Borough Secretary/Treasurer