

**RICHLANDTOWN BOROUGH**  
**Committee Meeting Minutes**  
Tuesday, March 23, 2021

**Call to Order** at 7:00 p.m. by President, Christopher Willever

**Moment of Silence**

**Pledge of Allegiance**

**Roll Call**

**Present:** Mayor, Jim Dunn, President, Chris Willever, Vice-President, Floyd Bless. Michele Grida, Iolanda Logan, Brooke Morita, Jillian Snyder, Bo Trovinger, Alexa Scheetz (JCP), Solicitor, Colby Grim, and Secretary, Kathy Wetzel

**PUBLIC COMMENT:** None

**PRESENTATION:** Stacey Carr, New Owner of Grida's Ice Cream introduced herself to Council and spoke about her plans for the business. Stacey commented that she has been overwhelmed by the positive feedback and support that she has received.

**REPORT OF THE PRESIDENT:** (Christopher Willever)

- Jillian Snyder was nominated to be appointed to the Richlandtown Borough Planning Commission

Motion made by Brooke Morita, seconded by Floyd Bless to appoint Jillian Snyder to the Borough Planning Commission for a 4-year term. Jillian Snyder accepted the appointment. All in favor. Motion carries.

- Extra Life Event – BH Rental 7 a.m. on Saturday, 11/6/21 until 9 or 10 a.m. on Sunday, 11/7/21 seeking rental fee for Non-Profit Borough entity as they will be donating all proceeds to the Children's Miracle Network. The provision in the rental agreement states that the non-profit fee is for organizations that are non-profit groups that are in the borough. Chris will check with Colby regarding this matter and the matter was tabled for another meeting.
- COVID-19 Report- Bucks Co remains in 1A for administering the vaccine.

**APPROVAL OF February 23, 2021 Committee Meeting Minutes**

**Motion** made by Michele Grida, seconded by Jillian Snyder to accept, and approve the February 23, 2021, Committee Meeting Minutes. All in favor. Motion carries.

**PLANNING COMMISSION:** (Art Bryan, Chair; Iolanda)

- We had our reorganization meeting.
  - Art was appointed Commission Chair; Iolanda Logan was appointed co-chair, and Andy Jenke was appointed as Secretary.
- Bryce Morita accepted the fourth chair appointment and was sworn in by Mayor Jim Dunn.
- We are recommending the Waiver of Land Development for Larry's Cycle Shop without stipulations at this time. Adam Weiss was at the meeting and stated that he was in the process of removing the old tires and organizing the old cycle parts in the back. Council stated that the porch may not be enclosed. Council suggested that he has 90 days to make good on the agreement to clean up the back yard area and that the Zoning Officer would be asked to inspect the property if the suggestions are not followed through with.
- We will be meeting again for the next few months to review and/or update zoning ordinances.
- Next month meeting will be continuing to discuss town court parking spots.
  - Emailed the HOA president to meet with us.

**BOROUGH OFFICE REPORT:** (Kathy Wetzel)

- Laptop purchased for Borough office has been set up and is working well. Docking station has been ordered.
- Granting or Denying of Waiver of Land Development per email from Randy Yardumian

Motion made by Calvin Trovinger, seconded by Iolanda Logan to approve the Waiver of Land Development to Larry's Cycle Shop, allowing Randy Yardumian to approve the permit application as presented. All in favor. Motion carries.

- Purchase of Hand Sanitizer Stations for Borough Office and Benner Hall. Council discussed the need for hand sanitizer stations throughout the borough. The 4 hand sanitizer units already received for the borough will be placed in the Benner Park Pavilion, outside the outdoor bathrooms, one at Windsor Court Park, and one at Walnut Street Park. 4 touchless units will be purchased and placed as follows, 1 in the borough office, one by both doors in Benner Hall, and one in the hallway by the Benner Hall bathrooms.

Motion made by Floyd Bless, seconded by Iolanda Logan, to purchase the 4 touchless Hand Sanitizer Stations priced at \$45.99 each. All in favor. Motion carries.

**PARKS & REC:** (Brooke Morita, Chair; Michele Grida)

- Baseball field lease has been approved for Quakertown Youth Baseball Association team (4/1-12/31) Chris is in contact with Eric Labs regarding the contract and will ask for the QYBA schedule of events and inform QYBA of the Borough events so that the events do not conflict with each other.

Motion made by Floyd Bless, seconded by Iolanda Logan to approve the Lease Agreement between QYBA and Richlandtown Borough for the 2021 youth baseball season. All in favor. Motion carries.

- Luminaries are planned for evening of Good Friday (4/2)
- Easter Eggs will be prepared Friday (4/2) a Benner Hall, Andy will turn the stoves on.
- Possible Pavilion rental on May 22, 2021, asking if a bounce house could be erected in the park. Council discussed and agreed that a bounce house was not acceptable with current covid-19 restrictions.
- Kathy will reach out the Craig Staats office to obtain new flags for Benner Memorial Park and for the Borough office, the flag at the park in showing signs of age.
- Andy will open the outdoor bathrooms for the season on March 29, 2021.

**PUBLIC WELFARE:** (Jillian Snyder, Chair; Brooke Morita)

- Discussion of Proposed Beekeeping Ordinance – A lengthy discussion regarding beekeeping within borough limits with differing idea on the lot sizes, hives and colony sizes, and uninterrupted flyaway zones. Jillian spoke to the President and Vice-President of the PA Beekeepers Association. Jill stated that the model ordinance was a collaboration of 3 different entities. Brooke will draft the ordinance with the revisions and will forward it to Kathy at the borough office so that Kathy can forward the ordinance to all members of council. All feedback is welcomed, please reply only to Brooke with your questions making sure not to reply "all".

**PUBLIC WORKS:** (Calvin Trovinger, Chair; Floyd Bless)

- Bo Trovinger stated that the baseball field may need to have in-field mix installed. Bo will speak to Andy.
- Turbine Pump quote received for Pump House #1 Turbine Pump is \$19,150. Submersible Pump is \$13,782. Additional fee of \$4,659 would need to be added for the transducer. Bo and Floyd recommend the Turbine Pump since the last one lasted for about 35 years and the submersible pump is projected to be replaced every 5-7 years. Lengthy discussion followed.

Motion made by Calvin Trovinger, seconded by Michele Grida to purchase the Turbine Pump (\$19,150) and the Transducer (\$4,659) to repair well #1 on Union Street. All in favor. Motion carries.

- Pump #2 has been repaired and is up and working. Transducer may need to be installed on pump #2.
- Chris Willever thanked Bo for the work he has done to get the well repairs done.
- Temporary concrete pads approved last year for use by the RFC were discussed. Placement and usage may change from what was previously reported. Bo was asked to contact Randy with his questions.
- Office upgrade is still in progress.
- Tractor for the PW Dept is in progress. Floyd received an estimate from John Deere. Jill is working on a 5-year financial plan.

- Protect Alarms is scheduled to do their annual maintenance check at the RFC on 4/1/21 at 1 p.m.

**OPEN ACTION ITEMS:**

- NIMS 700 Training for Council
- New Borough Banners
- PW Tractor and Snow Blower

**ADJOURNMENT:** Adjourn Council Meeting

With no further business to discuss Iolanda Logan motioned to adjourn the meeting at 9:45 p.m., seconded by Brooke Morita. All in favor. Motion carries.

**UPCOMING MEETINGS:** (all at Benner Hall @ 7 P.M.)

**Parks & Rec Committee Meeting:** Tuesday, April 6, 2021

**Council Meeting:** Tuesday, April 13, 2021

**Planning Commission:** Monday, April 19, 2021

**Committee Meeting:** Tuesday, April 27, 2021

Respectfully submitted by:

*Kathy Wetzel*

Borough Secretary