

**RICHLANDTOWN BOROUGH**  
**Council Meeting**  
**Tuesday, July 13, 2021**

- Call to Order at 7 p.m. by Christopher Willever
- Moment of Silence

Present: Mayor, Jim Dunn; President, Christopher Willever; Vice-President, Floyd Bless; Michele Grida, Iolanda Logan, Brooke Morita, Jillian Snyder, Bo Trovinger, Alexa Scheetz (JCP), Solicitor, Colby Grim; Secretary, Kathy Wetzel

**PUBLIC COMMENT:**

- Diane Zalinski, resident of Towne Court, commented on 2 parking spot issues regarding Towne Court residents.

**PRESENTATION:** (Dave Kinney, Towne Court HOA, President)

- Dave Kinney presented the HOA's plans including their intentions to move forward to draft, adopt, and publish rules and regulations restricting the improper use of the two-vehicle parking spots behind every home. The HOA is asking for borough council's stating that "it will go a long way in being taken serious by the residents of Towne Court if a united front is presented. The boroughs assistance and efforts will set a healthy and powerful precedent." Council and Solicitor commented that moving forward once the new rules are adopted by the borough could be addressed but that past violations are in the past and would take a tremendous amount of effort, time, and money by the borough if litigation is required. A new process for all building/zoning permits was discussed regarding chain of approval methods which would require the HOA president signing off on the permit prior to a permit being granted for Towne Court residents. Randy Yardumian would have to be involved on this process. Colby Grim will draft a new letter with Dave's verbiage from tonight's meeting being taken into consideration that will be sent to all residents of Towne Court after letter is approved by council. Discussion regarding costs of new permit enforcement and violations ensued. Dave thanked council for permitting time at the meeting for this presentation and stated that he and the HOA board appreciate council's willingness to works on the continued matters of public safety and concerns on behalf of all the residents of Towne Court.

**RFC REPORT:** (Deputy Fire Chief) Report for June 2021 (no report)

**REPORT OF THE PRESIDENT:** (Christopher Willever)

- Keeping Of Certain Animals & Bee Keeping Ordinance being advertised on July 16, 2021, the Hearing is scheduled for 7/27/21 at the Committee Meeting. Grim, Biehn and Thatcher will send a representative in place of Colby should his schedule conflict with the date. Kathy will advertise the Hearing on the Borough Facebook page and the website.

**Motion made** by Iolanda Logan, seconded by Calvin Trovinger to hold the Keeping of Certain Animals & Bee Keeping Ordinance hearing on Tuesday, July 27, 2021, with a solicitor present. Majority rules. Motion passes. Nay votes by Floyd Bless, Michele Grida and Jillian Snyder.

- Approval of Minutes for **Council Meeting – June 8, 2021, Council Meeting**

**Motion made** to accept the Council Meeting minutes for June 8, 2021, made by Michele Grida, seconded by Floyd Bless. All in favor. Motion carries.

**REPORT FROM THE SOLICITOR:** (Colby Grim)

- Phoebe working on the last items for the punch list items to close out the land development escrow held by the Borough.
- Colby asked to provide Nuisance Ordinance samples regarding noise and fireworks and provide it to the Public Welfare Committee.
- Colby asked to reiterate that the Covid-19 relief funds could be used by the Water Department to improve infrastructure, at this time this would be an allowable expense and council agrees that this money would be well spent by improving and maintaining water tanks and storage units.

## **REPORT FROM THE MAYOR:** (James Dunn)

### **Resident Concerns**

- 1) Water in basement 145 S. Main St
- 2) Yellow lines in Town Ct.
- 3) Fireworks in the borough

### **Junior Council Position**

- McKenzie Huff is my official nomination to fill the vacancy of JCP for 2021-2022. McKenzie introduced herself to council.

**Motion made** by Iolanda Logan, seconded by Calvin Trovinger, to appoint McKenzie Huff as the next Junior Council Person to the Borough Council. All in favor. Motion carries. Kathy will get the necessary information from Jim Dunn regarding McKenzie's contact information.

Respectfully submitted,

James S. Dunn, Jr.

Mayor -Borough of Richlandtown

[James.dunn@richlandtownborough.org](mailto:James.dunn@richlandtownborough.org)

### **FINANCE:** (Floyd Bless, Chair, Jillian Snyder)

- Review of Financial Reports month ending June 2021
- Review & Payment - Bills for July 2021

Motion made by Brooke Morita, seconded by Jillian Snyder to approve the July 2021 bills to be paid as presented and reviewed. All in favor. Motion carries.

- 2 approved General Fund CDs purchased 7/8/21 for \$125K each for a 5 yr. term.

### **PUBLIC WELFARE:** (Jillian Snyder, Chair; Brooke Morita)

- Update on plans for Transient Retail Business ordinance (related to local food truck) the committee is working on revising the Soliciting Permit already in use by the borough.
- Resident complaint re: parking in no-parking zones. The State Police will be contacted with regards to responding to calls regarding violators.

### **PARKS & REC:** (Brooke Morita, Chair; Michele Grida)

- Christmas in July craft & vendor fair - Saturday 7/17, 9am-2pm at Benner Hall
- National Night Out & John Kandel Memorial Park dedication - Tuesday, 8/3, 5:30-7:30pm at Walnut St Park
- Rentals for non-profit organizations (HOA, RFC, etc.)
- Slime fungus in playgrounds- common in wet mulch, not harmful. Andy has been removing the fungus when reported or noticed.
- Upcoming Parks & Rec meetings: Wednesday 7/14 (6:30-7pm) to discuss John Kandel dedication designs, Tuesday 7/27 (6:15-6:45pm) to discuss NNO, Tuesday 8/17 (7-8pm) regular August meeting (changed due to conflict with NNO)

### **FIRE & POLICE LIASON:** (Iolanda Logan)

- We do NOT have a POC with the state police. I spoke with on duty supervisor, and he stated that if it's an ordinance issue then we go to Randy, as the Code Official and if it were a PA State law issue anyone from the state police would come out.
- Need to discuss option for " suggestions, complaints, issues box" to add to borough website
- Option to have Richland Township Police as go to department rather than State, 5 years ago, this was discussed, and the price was around \$100,000 depending on amounts of calls

- Currently from 7/12/2020-7/12/2021 we have had 209 incidents
- I am working with the Chief on getting an updated price and options

### **Neighborhood Watch**

- Left message with our information office- Trooper Nath Boenowski, his position is to go around to townships/boroughs to discuss different topics
- I want to discuss topic options and then schedule first meeting after that

### **PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT:** (Calvin "Bo" Trovinger, Chair; Floyd Bless)

#### **As Read:**

#### **Water Dept:**

- The 2 turbine pumps are still on backorder.
- Andy hung some blinds up in 2 of the windows at number 1 pump house for Tim, Tim said we were using more chlorine due to evaporation.

#### **Public Works:**

- Andy finished painting all the curbs in the Borough, so that project is complete.
- Andy weeded and mulched Walnut St. Park.
- Andy started coating the storm drain inlet boxes, in Windsor Court development. Hopefully, that will be finished this week and move on to Floyd's development on Pennwood Drive.
- Jeff is doing a great job mowing; we are definitely getting more tasks completed in the Borough with Jeff mowing and Andy doing the bigger projects.

### **REPORT OF THE BOROUGH:** (Kathy Wetzel)

#### **As Read:**

- Benner Hall and Memorial Park Security Cameras – 1 quote received waiting for the other 2 and I have reached out for them
- Covid-19 Relief Funds have been approved by DCED for the borough!!
- There has been an increase in rentals of Benner Hall
- Community Bulletin has now been installed in the Borough Office for residents to use. Kathy will make announcement on the borough Facebook page.
- New Borough Website is set to go live any day now.

### **OPEN ACTION ITEMS:**

- NIMS 700 Training for Council
- Benner Hall Security Cameras
- New Borough Banners
- Tractor & Snow Blower Purchase

### **NO REPORTS**

BUILDING COMMISSION (IDLE) (Jillian Snyder)  
 EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)  
 JR. COUNCIL REPORT: (Alexa Scheetz)  
 PERSONNEL: (Chair, Michele Grida; Jillian Snyder)  
 PLANNING COMMISSION: (Iolanda Logan)

**ADJOURNMENT:** Adjourn Council Meeting

**Motion made** to adjourn the meeting by Michele Grida, seconded by Iolanda Logan to adjourn the meeting at 9:25 p.m. All in favor. Meeting adjourned.

**UPCOMING MEETINGS:** (all at Benner Hall @ 7 P.M.)

- Planning Commission: Monday, July 19, 2021
- Committee Meeting: Tuesday, July 27, 2021
- Parks & Rec Committee Meeting: Tuesday, August 17, 2021 (changed)
- Council Meeting: Tuesday, August 10, 2021
- Planning Commission: Monday, August 16, 2021
- Committee Meeting for August 24, 2021

Respectfully Submitted by:

*Kathy Weibel*

Borough Secretary/Treasurer