

RICHLANDTOWN BOROUGH

Council Meeting Minutes

Tuesday, August 10, 2021

- Call to Order at 7 p.m. by Christopher Willever
- Moment of Silence

Present: Mayor, Jim Dunn; President, Christopher Willever; Vice-President, Floyd Bless; Iolanda Logan, Brooke Morita, Jillian Snyder, Alexa Scheetz (JCP), Solicitor, Colby Grim; Secretary, Kathy Wetzel

Absent: Calvin Trovinger and Michele Grida

SPECIAL PRESENTATION presented by Ed Childs, VP PSAB to Alexa Scheetz, JCP, in recognition of her outstanding contribution to the Richlandtown Borough Council.

PRESENTATION made by Mayor Jim Dunn to Alexa Scheetz, JCP, for Outstanding Leadership as a member of Richlandtown Borough Council during her time on Council as the JCP. All members of council wished Alexa well and spoke of how Alexa's dedication, commitment, and leadership skills were truly recognized and appreciated. Alexa served council and the borough as a member of council and as a very productive member of the Parks & Rec Committee. Everyone wished Alexa well in her future endeavors.

PUBLIC COMMENT: (none)

RFC REPORT: (Deputy Fire Chief) Report for July 2021 (no report)

REPORT OF THE PRESIDENT: (Christopher Willever)

- Request to Rescind Previously Approved Council Meeting Minutes – July 13, 2021, to correct a typing error.

Motion made by Iolanda Logan, seconded by Brooke Morita to rescind the Council Meeting minutes from July 13, 2021, for the correction as requested. With one nay vote by Floyd Bless, majority rules and motion carries.

- Approval of Committee Meeting Minutes – July 13, 2021, after correction is made as discussed.

Motion made by Jillian Snyder, seconded by Iolanda Logan to accept the Council Meeting minutes for July 13, 2021, with said corrections being made. All in favor. Motion carries.

- Approval of Committee Meeting Minutes – July 27, 2021

Motion made by Iolanda Logan, seconded by Floyd Bless to accept the Committee Meeting minutes for July 27, 2021. All in favor. Motion carries.

- Cressman Property Zoning Variance for 19-20 Union vote put to Council via email passed with majority rule with nay votes from Christopher Willever, Brooke Morita and Iolanda Logan.

REPORT FROM THE SOLICITOR: (Colby Grim)

- Letter to HOA will be completed and sent to Kathy this week. Kathy will forward it to Council and after approval Colby will send the letter to the HOA president.
- Colby reported that the Sunshine Act has been amended and goes into effect on August 29, 2021. The corrections will require the "final" agenda for all public meetings to be posted 24 hrs. in advance of the meetings, and agenda will be posted at the meeting place and available in the borough office 24 hours in advance of the meeting. Colby will get copies of the new law to council.
- Phoebe punch list still being finalized.

REPORT FROM THE MAYOR: (James Dunn) (no report)

FINANCE: (Floyd Bless, Chair, Jillian Snyder)

- Review of Financial Reports month ending July 2021
- Review & Approval for Payment - Bills for August 2021

Motion made by Jillian Snyder, seconded by Brooke Morita to approve, and pay the bills for August 2020 as presented and reviewed. All in favor. Motion carries.

POLICE & FIRE LIAISON: (Iolanda Logan, Chair)

➤ **Police**

- I will be sending out a thank you card to the Richlandtown Township police for coming out on National Night Out
- I have met with the Chief about having the borough use the township police as and he has spoken with the supervisors and have come up with a cost
- \$200,000 yr., 10-year contract, with a 3.5% annual increase (all of this is negotiable)
- Going with this direction we will receive quicker responses, they can ticket/citate ordinances as well as SPEEDING (they do not have to follow the 1-mile rule that the state police do. Matter was discussed at length and tabled to be continued at the next meeting to discuss the matter being discussed with residents regarding the tax milage increase that would be necessary. Town Hall Meetings, residents voting, available grants, and other options were discussed.
- Iolanda spoke to the RFC regarding the October Banquet to determine if recognition of members as done annually.

➤ **Neighborhood Watch**

- I have met with Trooper Bronowski, Bucks Co. Point of Notice Officer, and we reviewed meeting agendas, ideas and so forth, I am requesting a meeting date for October 19, 2021, to have our first Neighborhood Watch Meeting, and then having meeting quarterly.
- I would like to meet with the tech or with Kathy to create a Neighborhood Watch tab for the website as well as create a dialog box for residents to submit questions, concerns, etc. Kathy can add a Neighborhood Watch tab and the "dialog box" will be researched.
- A candlelight remembrance service was discussed in remembrance of the 20th Anniversary of 9/11 at John E. Kandel Memorial Park. The Parks and Rec Committee will discuss further at their meeting next week.

PLANNING COMMISSION: (Iolanda Logan)

- Review an Cressman Zoning Variance concerns
- QAPC update- working on Comprehensive plan that includes public transportation from Allentown to this area.

PUBLIC WELFARE: (Jillian Snyder, Chair; Brooke Morita)

- Hang Over's Cafe debrief & next steps discussed. Their current permit will be extended for 1-month through 9/6/21 with additional payment made to the borough office.

Motion made by Jillian Snyder, seconded by Brooke Morita to grant permission to Hang Over's Café to extend their current permit to a monthly permit with appropriate payment to the borough office extending permit through 9/6/21. All in favor. Motion carries.

- Possible amendment to Borough fee schedule regarding quarterly or annual rate for Peddler's/Solicitor's License discussed. Extending permit length was denied by council.
- Next focus: updates to Transient Retail Businesses ordinance
 - Please review current version (Chapter 13, Part 1) prior to 8/24/21 Committee Meeting

PARKS & REC: (Brooke Morita, Chair; Michele Grida)

- National Night Out recap - successful park dedication as the John E. Kandel Memorial Park by Proclamation made by Mayor Jim Dunn and a presentation of a flag by Representative Fitzpatrick's office. The tie dye station & cake walk were big hits, good participation from local businesses.
- Next Parks & Rec meeting: Tuesday 8/17/21 at 7 pm at Benner Hall
- Approval of new proposed Benner Hall Fee Schedule

Motion made by Brooke Morita, seconded by Jillian Snyder to approve the amended Benner Hall Fee Schedule taking effect on August 10, 2021, for all new rentals. All in favor. Motion carries.

- Discussion of Benner Hall rental protocols going forward with Covid-19 precautions. Covid-19 mandates will dictate use of the facility moving forward as recommendations are made by the CDC, but as of now Benner Hall is fully open for rentals.

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Bo Trovinger, Chair; Floyd Bless)

- Turbine pumps have been received and will soon be installed.

REPORT OF THE BOROUGH: (Kathy Wetzel)

- Benner Hall Security Camera quotes received to date - 2 of the 3 companies who submitted them
- The first payment of the ARPA Funding was received on 8/10/21

OPEN ACTION ITEMS:

- NIMS 700 Training for Council
- Benner Hall Security Cameras
- New Borough Banners
- Tractor & Snow Blower Purchase

NO REPORTS

BUILDING COMMISSION (IDLE) (Jillian Snyder)

EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)

JR. COUNCIL REPORT: (Alexa Scheetz)

PERSONNEL: (Chair, Michele Grida; Jillian Snyder)

ADJOURMENT: Adjourn Council Meeting (motion required)

Having no further business to discuss a motion was made by Iolanda Logan to adjourn the meeting at 9:05 p.m., seconded by Jillian Snyder. All in favor. Meeting adjourned.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Planning Commission: Monday, August 16, 2021
- Parks & Rec Committee Meeting: Tuesday, August 17, 2021 (rescheduled date)
- Committee Meeting: Tuesday, August 24, 2021
- Zoning Hearing Board: Wednesday, August 25, 2021
- Council Meeting: Tuesday, September 14, 2021

Respectfully submitted by:

Kathy Wetzel

Secretary/Treasurer