

# **RICHLANDTOWN BOROUGH**

## **Committee Meeting Agenda**

Tuesday, August 22, 2023

Call to Order  
Moment of Silence  
Pledge of Allegiance  
Roll Call

**PUBLIC COMMENT:** (held to a 5 min. time limit for comments only, please sign in)

**PRESENTATION:** Denise Gembusia; Director of Marketing for PA Municipal League

**REPORT OF COUNCIL PRESIDENT:** (Christopher Willever)

- Benner Hall AV Quotes (attachments)
- Sunshine Act - § 710.1. Public participation. (AS READ)
  - (a) General rule.--Except as provided in subsection (d), the board or council of a political subdivision or of an authority created by a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or of the authority created by a political subdivision or for taxpayers of the political subdivision or of the authority created by a political subdivision or for both to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comments at the beginning of the meeting. If the board or council determines that there is not sufficient time at a meeting for residents of the political subdivision or of the authority created by a political subdivision or for taxpayers of the political subdivision or of the authority created by a political subdivision or for both to comment, the board or council may defer the comment period to the next regular meeting or to a special meeting occurring in advance of the next regular meeting.
- Roberts Rule of Order

**REPORT OF THE BOROUGH:** (Kathy Wetzel)

- Review & Approval of Council Meeting Minutes for August 8, 2023 (attachment) (motion required)
- Fall PSAB Conference cost for housing \$556. Oct 12-15, 2023(Conference free with voucher) (motion required)
- Ordinances have been submitted to General Code for next phase of the Recodification Process
- Saturday, September 16, 2023, Opener/Closer needed for BH Event (1pm-11pm)
- Thursday, September 7, 2023, Kathy attending joint Bucks Co & Mont. Co Consortium Meeting in Hatfield, PA
- 3<sup>rd</sup> Quarter Water Meter Readings will need to be taken the week of September 18, 2023

**PLANNING COMMISSION:** (Iolanda Logan, Chair; Jillian Snyder)

- Response letter from Richlandtown Planning Commission to Richland Township Zoning Hearing Board (attachments)

**PUBLIC WELFARE:** (Jillian Snyder, Chair)

- Resident Complaint N. Main Street
- Resident Complaint Richlandtown Inn
- Mosquito Control
- Initial Comments/Questions on the Fire Dept. Reimburse Ordinance
- Swift 911 Emergency Notification

**POLICE & FIRE LIAISON:** (Kim Fox)

- National Preparedness Program

**OPEN ACTION ITEMS:**

- Kandel Park Work - in progress
- Janitorial Services for Benner Hall (Kathy researching)
- Stripping RFC Parking Lot (Fall)
- Master Key set for the borough office to match the PW Key set
- Cemetery progress

**NO REPORTS**

CEMETERY COMMITTEE: (Calvin Trovinger, Chair; Jillian Snyder)

EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)

PERSONNEL: (Jennifer Geese, Chair; Jillian Snyder)

REPORT FROM THE SOLICITOR: (Colby Grim)

REPORT OF THE FIRE COMPANY: (Mike Studenroth)

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin "Bo" Trovinger, Chair; Floyd Bless)

PARKS & REC: (Jennifer Geese, Chair; Kim Fox, Megan Bowman)

REPORT OF THE MAYOR: (Wayne Codner)

**ADJOURNMENT:** Adjourn Council Meeting (motion required)

**UPCOMING MEETINGS:** (all at Benner Hall @ 7 P.M.)

- Parks & Rec Committee Meeting, Tuesday, September 5, 2023
- Council Meeting: Tuesday, September 12, 2023
- Committee Meeting: Tuesday, September 28, 2023