

RICHLANDTOWN BOROUGH

Committee Meeting Minutes

Tuesday, August 22, 2023

Call to Order by Christopher Willever at 7 p.m.

Moment of Silence

Pledge of Allegiance

Roll Call: Mayor, Wayne Codner – via phone, Council President, Christopher Willever; Council Vice President, Floyd Bless; Megan Bowman arrived at 7:55 p.m., Kimberley Fox, Jennifer Geese arrived at 7:55 p.m., Jillian Snyder, Calvin Trovinger; and Borough Secretary, Kathy Wetzel.

PUBLIC COMMENT:

John Weidensager – Windsor Court resident, Thanked council and especially Jillian Snyder and her daughters for the quick response to the playground disarray at Windsor Court.

Jeff Barndt – Borough Employee, Thanked council for purchasing the lawn vac he has used it recently to pick up grass clippings. Jeff reported high/wet grass at Richard Ackerman's property and tire ruts have been found on two locations of Benner Memorial Park, one set by the front parking lot of BH by Cherry Street and one set on the "east field" of the park off Union Street.

Stephen Arnold – First Ave resident, Reported water issues on his property with run off after rain. He will be having his water lines videoed soon, Bo and Floyd discussed having the boroughs' water lines in that area videoed as well to see where the problem may lie.

PRESENTATION: Denise Gembusia; Director of Marketing for PA Municipal League presented more detailed information for programs available through the PA Municipal League

REPORT OF COUNCIL PRESIDENT: (Christopher Willever)

- Benner Hall AV Quotes received from two vendors; third vendor has been requested. More information will follow
- Sunshine Act - § 710.1. Public participation. (AS READ)
 - (a) General rule.--Except as provided in subsection (d), the board or council of a political subdivision or of an authority created by a political subdivision shall provide a reasonable opportunity at each advertised regular meeting and advertised special meeting for residents of the political subdivision or of the authority created by a political subdivision or for taxpayers of the political subdivision or of the authority created by a political subdivision or for both to comment on matters of concern, official action or deliberation which are or may be before the board or council prior to taking official action. The board or council has the option to accept all public comments at the beginning of the meeting. If the board or council determines that there is not sufficient time at a meeting for residents of the political subdivision or of the authority created by a political subdivision or for taxpayers of the political subdivision or of the authority created by a political subdivision or for both to comment, the board or council may defer the comment period to the next regular meeting or to a special meeting occurring in advance of the next regular meeting.
- Roberts Rule of Order followed by borough council for all public meetings.

REPORT OF THE BOROUGH: (Kathy Wetzel)

- Review & Approval of Council Meeting Minutes for August 8, 2023

Motion made by Kim Fox, seconded by Megan Bowman to approve the Council Meeting Minutes for August 8, 2023, as presented. All in favor. Motion carried.

- Fall PSAB Conference cost for housing \$556. Oct 12-15, 2023. Conference is free of charge with voucher.

Motion made by Floyd Bless, seconded by Jennifer Geese to approve conference cost for Kathy's housing at the Fall PSAB Conference at a cost of \$556. All in favor. Motion carried.

- Ordinances have been submitted to General Code for next phase of the Recodification Process
- Saturday, September 16, 2023, Opener/Closer needed for BH Event (1pm-11pm) Kim Fox will open and close.
- Thursday, September 7, 2023, Kathy attending joint Bucks Co & Mont. Co Consortium Meeting in Hatfield, PA.
- 3rd Quarter Water Meter Readings will need to be taken the week of September 18, 2023

PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)

- Response letter from Richlandtown Planning Commission to Richland Township Zoning Hearing Board. Letter mailed to Richland Township after the meeting was held by the Richlandtown Planning Commission on Sunday, 8/20/23.

PUBLIC WELFARE: (Jillian Snyder, Chair)

- Resident Complaint N. Main Street for neighbors' trash has been addressed.
- Resident Complaint Richlandtown Inn. If continues a call will be made to Chef.
- Mosquito Control "monitoring" continuing by Bucks Co.
- Initial Comments/Questions on the Fire Dept. Reimburse Ordinance materials provided for review. Borough would implement resolution and RFC would set the fees.
- Swift 911 Emergency Notification switch to Rave about to go live and more notification options will be made available.

POLICE & FIRE LIAISON: (Kim Fox)

- National Preparedness Program meeting to be held at Benner Hall on 9/20/23 at 7:00 p.m. Chris will post meeting to Facebook.

OPEN ACTION ITEMS:

- Kandel Park Work - in progress (Kathy will call Horizon Sign)
- Janitorial Services for Benner Hall (Kathy researching but few options are available)
- Stripping RFC Parking Lot (Fall)
- Master Key set for the borough office to match the PW Key set in progress
- Cemetery progress
- Seal Cracking at Windsor Court
- Water Drainage on First Ave

NO REPORTS

CEMETERY COMMITTEE: (Calvin Trovinger, Chair; Jillian Snyder)

EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)

PERSONNEL: (Jennifer Geese, Chair; Jillian Snyder)

REPORT FROM THE SOLICITOR: (Colby Grim)

REPORT OF THE FIRE COMPANY: (Mike Studenroth)

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin "Bo" Trovinger, Chair; Floyd Bless)

PARKS & REC: (Jennifer Geese, Chair; Kim Fox, Megan Bowman)

REPORT OF THE MAYOR: (Wayne Codner)

ADJOURNMENT: Adjourn Council Meeting

With no further business a motion to adjourn was made at 9:15 p.m. by Kim Fox, seconded by Floyd Bless. All in favor. Meeting adjourned.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Parks & Rec Committee Meeting, Tuesday, September 5, 2023
- Council Meeting: Tuesday, September 12, 2023
- Committee Meeting: Tuesday, September 26, 2023

Respectfully submitted by:

Kathy Wetzel

Borough Secretary/Treasurer