

RICHLANDTOWN BOROUGH

Council Meeting Minutes

Tuesday, September 12, 2023

Call to Order at 7 p.m. by Christopher Willever, Council President

Moment of Silence

Pledge of Allegiance

In Attendance: Mayor, Wayne Codner; Council President, Christopher Willever; Council Members, Megan Bowman, Kimberley Fox, Jennifer Geese, Jillian Snyder, Calvin Trovinger; Solicitor, Colby Grim; and Borough Secretary, Kathy Wetzel

Absent: Council Vice President, Floyd Bless

PUBLIC COMMENT: (held to a 5 min. time limit for comments only)

- Floyd Bless personally thanks Jillian, Kim, Wayne, Lucy, and John for their participation at the Richland Twp Planning Commission Meeting on property development on behalf of the residents of Richlandtown
- Lucy Reeves, resident – posed questions regarding Pulti Homes vs Richland Twp Planning Commission meeting, recycling in the borough, residents going door to door
- John Weidensager, resident – posed question status of fixing cracks in the Windsor court roads, and thanked the council members who attended the Richland Twp Planning Commission meeting on behalf of the borough.
- Sue Trovinger, on behalf of the public works committee – requested that council consider purchase of a new shed for use by Benner Hall and Benner Memorial Park.
- Wayne Codner, Mayor – Thanked everyone who participated in the 9/11 Ceremony at Kandel Park.

REPORT OF THE FIRE COMPANY: (Mike Studenroth) As read report for August 2023 submitted

REPORT OF COUNCIL PRESIDENT: (Christopher Willever)

- Benner Hall AV – third quote is forthcoming along with revised quote from second dealer
- Official Hiring – PW Assistant, Rachel Slifer DOH, 9/5/23

Motion made by Jennfer Geese, seconded by Jillian Snyder to approve the hiring of Rachel Slifer, Public Works Assistant effective 9/5/2023. All in favor. Motion carried.

MOTION MADE TO AMEND THE MEETING AGENDA FOR THE FOLLOWING ITEMS:

- Budget preparation 2024
- Comcast Franchise Fee Renewal by the Solicitor
- Executive Session
- Richlandtown Inn

Motion made by Kim Fox, seconded by Megan Bowman to amend the agenda to add the items. All in favor. Motion carried.

REPORT FROM THE SOLICITOR: (Colby Grim)

- Comcast Franchise Fee Agreement due to be renewed to be reviewed and approved
- Regarding Cemetery Open Action Item – Title search has been completed and compilation of 6-7 deeds underway. Recommendation for property survey to take place. Calvin Trovinger stated current owner is interested in obtaining the property survey to speed process.

Motion made by Calvin Trovinger, seconded by Jennifer Geese to renew the Comcast Franchise Fee Agreement as reviewed. All in favor. Motion carried.

REPORT OF THE BOROUGH: (Kathy Wetzel)

- Review & Approval of Committee Meeting Minutes for August 22, 2023

Motion made by Jennfer Geese, seconded by Megan Bowman to approve the 9/22/2023, Committee Meeting Minutes. All in favor. Motion carried. Pending change discussed.

- Digital Boro Buzz posted to the Boroughs' Website – Residential delivery to follow

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

- Review of Financial Reports month ending August 2023
- Budget for 2024 prep to begin at October Council Meeting
- Review & Approval to make Payments - Bills for September 2023

Motion made by Jillian Snyder, seconded by Megan Bowman approving payment of the bills for September 2023. All in favor. Motion carried.

PUBLIC WELFARE: (Jillian Snyder, Chair; Kim Fox)

- No Motor Vehicles Beyond This Point Signs – 3 signs will be ordered, and 4 more (No Overnight Parking) signs will be ordered on the recommendation of the Richland Twp Police Depart.

POLICE & FIRE LIAISON: (Kim Fox)

- Ordinance for Fire Call Reimbursements – Tabled till next Committee Meeting for representation from the Fire Company can be present.

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin "Bo" Trovinger, Chair; Floyd Bless)

- Richlandtown Inn Residents discussed. Calvin Trovinger and Christopher Willever will meet with the property owner asap to discuss management of the property and the tenants.

Executive Session called at 8:10 pm. To discuss Adjustment to the Employee Handbook. Ending at 8:29 p.m.

OPEN ACTION ITEMS:

- Kandel Park Work - in progress (Horizon Signs contacted)
- Janitorial Services for Benner Hall (Kathy researching but few options are available)
- Stripping RFC Parking Lot (Fall)
- Cemetery progress
- Water Drainage on First Ave
- Recodification - Process underway
- Planning Commission Meeting Property Development Richland Twp.
- Windsor Court Crack sealing
- Ruts at Benner Memorial Park – culprit billed

NO REPORTS

CEMETERY COMMITTEE: (Calvin Trovinger, Chair; Jillian Snyder)

EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)

PERSONNEL: (Jennifer Geese, Chair; Jillian Snyder)

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)

PARKS & REC: (Jennifer Geese, Chair; Kim Fox, Megan Bowman)

REPORT OF THE MAYOR: (Wayne Codner)

ADJOURNMENT: Adjourn Council Meeting

Motion made at 8:32 p.m. to adjourn the meeting by Jennifer Geese, seconded by Megan Bowman. All in favor. Motion carried.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Committee Meeting: Tuesday, September 26, 2023
- Parks & Recreation Meeting: Tuesday, October 3, 2023
- Council Meeting: Tuesday, October 10, 2023

Respectfully submitted by:

Kathy Wetzel

Borough Secretary/Treasurer