

# **RICHLANDTOWN BOROUGH**

## **Council Meeting Minutes**

Tuesday, September 13, 2022

- Call to Order at @ 7 p.m. by Christopher Willever, Council President
- Moment of Silence
- Pledge of Allegiance

### **In Attendance:**

Mayor, Wayne Codner; Council President, Christopher Willever; Council Vice President, Floyd Bless; Jennifer Geese, Iolanda Logan, Brooke Morita, Jillian Snyder, Calvin Trovinger; Solicitor, Colby Grim, Borough Secretary, Kathy Wetzel

**Christopher Willever**, Council President introduced Andrew Doup as the new part-time public works employee. Andrew introduced himself to council. Vote earlier this week presented to Council via email unanimously approved Andrew's hiring at \$20/hr. Chris called for official motion to approve the vote.

**Motion made** by Jennifer Geese, seconded by Iolanda Logan to approve Andrew Doup to be hired as a part-time public works employee beginning 9/13/22 at a rate of \$20/hr. All in favor. Motion carries.

**PUBLIC COMMENT:** (held to a 5 min. time limit for comments only) None

### **REPORT FROM THE SOLICITOR:** (Colby Grim)

- T-Mobile Lease Option Amendments were made. Floor opened to Council for comments.

**Motion made** by Floyd Bless, seconded by Jillian Snyder to adopt the amended lease option with T-Mobile upon adding the statement above prohibiting the use of weed chemicals in the area. All in favor. Motion carries.

- Stormwater Ordinance was advertised as previously requested by Council. Ordinance now needs to be adopted by council. Floor opened to the council for comments. No questions/concerns were asked by council. Floor opened to the public; no questions/concerns were asked by the public.

**Motion made** by Iolanda Logan, seconded by Calvin Trovinger to adopt the Stormwater Ordinance as advertised. All in favor. Motion carries.

### **REPORT OF THE BOROUGH:** (Kathy Wetzel)

- Review & Approval of Committee Meeting Minutes August 23, 2022

**Motion made** Jennifer Geese, seconded by Iolanda Logan to approve the Committee Meeting Minute of August 23, 2022, as reviewed. All in favor. Motion carries

- Benner Hall passed Bucks Co. Health Depart. Inspection through 10/2023
- A Water Software Program Upgrade to include online access for residents to view their accounts and for an online bill payment option has been presented by AMS. After a lengthy discussion Council approved the implementation of the software using ARPA funds for the initial set up fee of \$3500 and approved the increase of \$100 monthly for maintenance.

**Motion made** by Calvin Trovinger, seconded by Floyd Bless to implement the new water software system from AMS that would allow residents to view, and pay their water invoices online at the initial cost of \$3,500 and a monthly maintenance fee of an additional \$100/month. All in favor. Motion carries

- Kathy to purchase of Color Copier for Borough Office.
- 2<sup>nd</sup> Installment of ARPA (Covid Relief Funds) received 9/12/22 (\$68,092.59)

- Employee ID Badges/Shirts – Kathy will make ID Badges for employees and council members, Kathy will work with Calvin on lettering for the staff shirts.

**FINANCE:** (Floyd Bless, Chair; Jillian Snyder)

- Review of Financial Reports month ending August 2022 as presented. Budget work to begin for 2023.
- Review & Approval to make Payments - Bills for September 2022

**Motion made** by Iolanda Logan, seconded by Jennifer Geese to approve payment of the September 2022 bills are presented. All in favor. Motion carries.

**PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT:** (Calvin “Bo” Trovinger, Chair; Floyd Bless)

PUBLIC WORKS

(as read)

- Andrew Doup is the new Public Works part-time employee, he started work Tuesday, September 13, 2022.

WATER DEPARTMENT

(as read)

- The water leak at Church St has been repaired. Calvin thanked Floyd Bless for getting this repaired so quickly.
- Chris to start training with Andrew Wednesday to read Water meters for the 3d quarter.

BUILDING AND GROUNDS

- Decision on paving the firehouse needs to be made. Calvin spoke about the quotes received to date and recommended Campbell Paving to do the work. Three options were presented by Campbell work allowing for different scopes of work to be done. Calvin made a motion to approved option #1 at this time at the quoted cost to the borough of \$17,850.00.

**Motion made** by Calvin Trovinger, seconded by Jennifer Geese to approve paving firehouse lot by Campbell Paving at a cost of \$17,850.00. All in favor. Motion carries.

- Street Tar-Sealing discussed. Floyd is obtaining quotes at this time.

**PARKS & REC:** (Brooke Morita, Chair; Jennifer Geese)

- Still selling Bingo Tickets (9/24/22 event date) – Brooke asked everyone to advertise ticket sales.
- Pet Parade scheduled for Saturday 10/29/22 - CANCELED

**POLICE & FIRE LIAISON:** (Iolanda Logan, Chair)

- Thank you to those who came to Vigil. There was a good response received to the lined-up flags. Suggestions were made for the 2023 event to draw more participation.

Neighborhood Watch Committee

- Iolanda asked for suggestions on topics for the next meeting, potentially to be held in December. Iolanda also asked for ideas on renaming the Committee to better reflect the committee’s purpose. Reach out to Iolanda with any ideas.

**OPEN ACTION ITEMS:**

- Richlandtown Cemetery
- Snow Blower – ordered and on waitlist
- Basketball and Baseball Fences – Floyd obtained field maps; he will now reach out to fence companies.

## **NO REPORTS**

BUILDING COMMISSION (*IDLE*) (Jillian Snyder, Chair)  
EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)  
JR. COUNCIL REPORT:  
PLANNING COMMISSION: (Andy Jenke, Chair; Iolanda Logan)  
PUBLIC WELFARE: (Jillian Snyder, Chair; Brooke Morita)  
REPORT OF THE MAYOR: (Wayne Codner)  
REPORT FROM THE PRESIDENT: (Christopher Willever)  
PERSONNEL: (Jennifer Geese, Chair; Jillian Snyder)

**ADJOURMENT:** Adjourn Council Meeting

**Motion made at 8:00 p.m.** by Floyd Bless, seconded by Jennifer Geese. All in favor. Meeting adjourned.

**UPCOMING MEETINGS:** (all at Benner Hall @ 7 P.M.)

- Committee Meeting: Tuesday, September 27, 2022
- Parks & Recreation Committee Meeting: Tuesday, October 4, 2022
- Council Meeting: Tuesday, October 11, 2022

Respectfully submitted by:

*Kathy Wetzel*

Borough Secretary/Treasurer