

RICHLANDTOWN BOROUGH

Council Meeting Minutes

Tuesday, September 14, 2021

OPENING:

- Call to Order made by Christopher Willever at 7:00 p.m.
- Moment of Silence
- Roll Call

Present: Mayor, Jim Dunn, President, Chris Willever, Vice-President, Floyd Bless, Michele Grida, Iolanda Logan, Brooke Morita, Jillian Snyder, Bo Trovinger; McKenzie Huff, JCP, Solicitor, Colby Grim, and Secretary, Kathy Wetzel

Absent: Vice-President, Floyd Bless

PUBLIC COMMENT: (held to a 5 min. time limit for comments only)

Pauline Reichert, Towne Court HOA Treasurer – HOA would like to purchase the original bulletin board that is currently installed at the newly renamed John E. Kandel Park after the new sign has been installed. The HOA would like to install the bulletin board in Towne Court for better communication with the residents. Pauline also asked if water meters were being read this week as she has had residents ask her who was reading the meters, council assured her that the PW Dept. was reading water meters.

RFC REPORT: (Deputy Fire Chief – Mike Studenroth)

- Report for August 2021 presented by Brian Chapman
- 2 Fire Calls in the Borough, 7 Assisting Fire Calls by 18 Members, with a total of 155 hrs. & 3 mins in man hours.
- Hoagie Sales will resume this month and orders will need to be submitted no later than September 17th
 - The RFC has canceled the reopening of the monthly breakfast and will resume the creamed chip beef sales with the first sale being held curbside at Benner Hall on Sunday, October 17, 2021.
 - Chief Car Purchased last week
 - Purchase of a new Utility Truck will soon be in the works
 - Brian asked for Council to provide him with a copy of the borough's events

REPORT FROM THE MAYOR: (James Dunn)

Resident Concerns

- 1) Water in basement First Avenue home – Bo Trovinger stated that there are no borough water drainage problems
- 2) Trash in alley off New Street – Borough Code Office has sent letters to the residents in question
- 3) Sidewalk plant life issues – Kathy is sending letters to residents with low-hanging tree branches
- 4) 145 S Main Street neighbor dispute – Neighbor disputes are a matter for the State Police.

911 Remembrance

The event at the park was a great way for the residents to remember and reflect on the events from 20 years ago. A big THANK YOU to Council Woman Iolanda Logan for overseeing this event. May we never forget. Approx. 25 ppl attended.

Respectfully submitted,

James S. Dunn, Jr.

Mayor -Borough of Richlandtown

james.dunn@richlandtownborough.org

FINANCE: (Floyd Bless, Chair, Jillian Snyder)

- Review of Financial Reports month ending August 2021
- Budget 2021 is being reviewed and Council will review it at the October Committee Meeting
- Review & Payment - Bills for September 2021

Motion made by Jillian Snyder to approve and pay the bills For September 2021 as presented and reviewed, seconded by Iolanda Logan. All in favor. Motion carries.

PARKS & REC: (Brooke Morita, Chair; Michele Grida)

- Cintas Contract Review - expires September 2022, the contract is a pay-as-you-go plan. Parks & Rec will meet with the Finance Committee prior to agreeing to any price changes or additions.
- Recent vandalism in Benner Memorial Park – Baseball field and shed were “tagged” with spray paint along with a trashcan. The Richland Twp Police were contacted and a report was filed. Kathy will submit a claim with the insurance company.
- Renters still parking on grass – signs have already been installed “no driving” anywhere in the park. Security cameras (once installed) will help curtail this problem. 2 companies have provided quotes for cameras, waiting on one more quote before a decision is made. The Terms & Conditions form will be updated to include the Pavilion usage regarding driving cars in the park or on the basketball court.
- Upcoming events
 - Borough-Wide Yard Sale: Saturday, September 18, 2021, 8 am - 1 pm
 - Harvest Fest: Saturday, October 9, 2021, 4 pm - 7:30 pm (no rain date)
 - Pumpkin Pick-up will be scheduled for Saturday, 10/25/21 for the pumpkin contest.
 - Halloween Pet Parade: Saturday, October 30, 2021, 2 pm – 3 pm (location TBD) Kathy will reach out to the renters at BH on 10/30/21 to see if the Parade would interfere with their plans and report back to Parks & Rec.

PUBLIC WELFARE: (Jillian Snyder, Chair; Brooke Morita)

- Update on resident complaint regarding mattresses to be disposed of in the alleyway – Randy sent letters on 9/14/21.
- Coordinating with Public Works for Towne Court sign installation
- Update on food truck safety concerns – after a lengthy discussion with Matt Schill owner of Hang Over’s Café it was decided that the Food Truck would park at John E. Kandel Park on Main Street to alleviate the traffic safety concerns, and the matter would be revisited at the October Council Meeting.

REPORT OF THE BOROUGH: (Kathy Wetzel)

- Review & Approval of Committee Meeting Minutes, August 24, 2021

Motion made by Michele Grida, seconded by Iolanda Logan to accept the August 24, 2021, Committee Meeting Minutes as presented and reviewed. All in favor. Motion carries.

- Benner Hall Health Inspection Scheduled for Wednesday, September 15, 2021
- Fall-Winter Boro Buzz Issue – deadlines for articles and content set for 10/28/21 for delivery to mailboxes by the beginning of November 2021.
- RFC “Chief” truck added to Borough’s Insurance Policy
- Resident’s request to place two trashcans and dog bag dispensers in the community one on Centennial Dr. and one on Briarwood Dr.? The borough does not own property in that area. Written permission would be required for placing trashcans and dog bag holders on private property.

OPEN ACTION ITEMS:

- NIMS 700 Training for Council
- Benner Hall Security Cameras
- New Borough Banners
- Tractor & Snow Blower Purchase

NO REPORTS

BUILDING COMMISSION (IDLE) (Jillian Snyder)
EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)
JR. COUNCIL REPORT: (McKenzie Huff)
PERSONNEL: (Chair, Michele Grida; Jillian Snyder)
PLANNING COMMISSION: (Iolanda Logan)
POLICE & FIRE LIAISON: (Iolanda Logan, Chair)

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin "Bo" Trovinger, Chair; Floyd Bless)
REPORT OF THE PRESIDENT: (Christopher Willever)
REPORT FROM THE SOLICITOR: (Colby Grim)

ADJOURNMENT: Adjourn Council Meeting

Having no further business to discuss a motion was made by Iolanda Logan to adjourn the meeting at 8:05 p.m., seconded by Jillian Snyder. All in favor. Meeting adjourned.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Planning Commission: Monday, September 20, 2021
- Committee Meeting: Tuesday, September 28, 2021
- Parks & Rec Committee: Tuesday, October 5, 2021
- Council Meeting: Tuesday, October 12, 2021

Respectfully submitted by:

Kathy Wetzel

Borough Secretary/Treasurer

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