

**RICHLANDTOWN BOROUGH**  
**Committee Meeting Minutes**  
Tuesday, September 28, 2021

**OPENING:**

- Call to Order made by Christopher Willever at 7:00 p.m.
- Moment of Silence
- Roll Call

**Present:** Mayor, Jim Dunn, President, Chris Willever, Vice-President, Floyd Bless, Michele Grida, Iolanda Logan, Jillian Snyder, Bo Trovinger, and Secretary, Kathy Wetzel      **Absent:** Brooke Morita, McKenzie Huff (JCP)

**PUBLIC COMMENT:** none

**REPORT OF THE PRESIDENT:** (Christopher Willever)

- Park Vandalism Insurance Claim paid and company was hired to dry blast the damaged property at the ballfield.
- 4 quotes for the security cameras for BH and Benner Memorial Park have been received. Kathy will forward quotes to Council for review prior to the October Council Meeting.

**POLICE & FIRE LIAISON:** (Iolanda Logan, Chair)

- Fire Company blacktop needs repair or replacement. This matter will be discussed at the 2022 Budget Meeting.
- Mayor Jim Dunn and Christopher Willever thanked Iolanda Logan for representing Council at the recent RFC Banquet and for recognizing outstanding members of the Fire Company.

**PUBLIC WELFARE:** (Jillian Snyder, Chair; Brooke Morita)

- Hang Over's Café - Residents' concerns regarding food truck. A few neighbors have voiced safety concerns regarding the food truck parking on Main Street. After a lengthy discussion Council agreed that the food truck should park on Walnut Street but that the trailer should be detached from the truck leaving plenty of space for traffic to pull around the food trailer at the intersection. Chris Willever will speak to the owner of Hang Over's Café.

**PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT:** (Calvin "Bo" Trovinger, Chair; Floyd Bless)

**As read:**

➤ **WATER DEPARTMENT**

- The number 2 pump house at Union St has been all repainted and looks a lot better.
- Andy will start repainting the inside on rainy days also.
- Andy is still working on clearing the brush between the two pump houses
- Andy is redoing the driveway at Walnut St pump house.

➤ **PUBLIC WORKS**

- Andy and Jeff continue to work on the storm drains on Main St, and they are making good progress.
- Andy is meeting with Jillian Monday to do the Street sign project

**PARKS & REC:** (Brooke Morita, Chair; Michele Grida)

- Concerns regarding a "jousting inflatable" for 10/10/21 renter at Benner Hall regarding COVID concerns and location were discussed. Council agreed that on grass in the park was a good location if it is good weather, or in the parking lot if the ground is soggy to prevent damage to the grass. Chris Willever will notify the renter.
- Volunteers needed for Harvest Fest on 10/9/21 and should report at 3 pm
- Grida's cannot attend Harvest Fest but did offer coupons to be used as prizes.
- Small pumpkins still available for pick up in Boro office this week 9/27/21 - 9/30/21

- Cintas contract follow-up. Cintas does not charge rental fees for their equipment. Contract in force with Cintas through 09/2022.

## **BOROUGH OFFICE REPORT:** (Kathy Wetzel)

- Council Meeting Minutes for September 14, 2020, review, and approval

**Motion made** by Michele Grida, seconded by Jillian Snyder to approve the September 14, 2020, Council Meeting Minutes as presented. All in favor. Motion carries.

- Content for Boro Buzz – Fall & Winter Michele Grida, Jillian Snyder, Iolanda Logan and the Mayor will write articles and submit them to the borough office by Tuesday, October 12, 2021. Kathy will reach out the CBN to discuss the councils desire to go electronic with the Boro Buzz. Kathy will as the Post Office if the borough can place some hard copies at the Post Office and Kathy can keep hard copies in the borough office and at Benner Hall and distribute some copies to Phoebe.
- Kathy will on vacation Monday-Thursday, 10/4/21-10/7/21 Kathy will check voice mail and email and submit any emergency calls to Chris Willever and Kathy will place an away message on her email, voice mail as well as the borough office door.

## **OPEN ACTION ITEMS:**

- NIMS 700 Training for Council
- New Borough Banners
- Tractor & Snow Blower Purchase

## **NO REPORTS**

BUILDING COMMISSION (IDLE) (Chair, Jillian Snyder)  
 EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)  
 FINANCE: (Chair, Floyd Bless; Jillian Snyder)  
 JR. COUNCIL REPORT: (McKenzie Huff)  
 PERSONNEL: (Chair, Michele Grida; Jillian Snyder)  
 PLANNING COMMISSION: (Iolanda Logan)

**ADJOURMENT:** Adjourn Council Meeting (motion required)

With no further business to discuss a **motion was** made at 7:55 p.m. to adjourn the meeting by Floyd Bless, seconded by Iolanda Logan. All in favor. Meeting adjourned.

**UPCOMING MEETINGS:** (all at Benner Hall @ 7 P.M.)

- Parks & Rec Committee: Tuesday, October 5, 2021
- Council Meeting: Tuesday, October 12, 2021
- Committee Meeting: Tuesday, October 26, 2021

Respectfully submitted by:

Kathy Wetzel

Borough Secretary/Treasurer