

# RICHLANDTOWN BOROUGH

## Council Meeting Minutes

Tuesday, October 10, 2023

Call to Order  
Moment of Silence  
Pledge of Allegiance  
Roll Call

Present: Mayor, Wayne Codner; Council President, Christopher Willever; Council Vice President, Floyd Bless; Megan Bowman, Kimberley Fox, Jennifer Geese, Jillian Snyder, Calvin Trovinger; Solicitor, Colby Grim; and Borough Secretary, Kathy Wetzel

**PUBLIC COMMENT:** (held to a 5 min. time limit for comments only)

Dorothy Rowedder, resident – Question for council regarding police coverage in the borough.

**REPORT OF THE MAYOR:** (Wayne Codner)

- Revisit the 9/11 Event.
- Details of “Run With The Big Dogs” – Saturday, November 4, 2023, 7 a.m. – 12 p.m.

**Motion made** by Jennifer Geese, seconded by Kim Fox for the borough to advertise the Run With The Big Dogs on Facebook, the borough website, and on the Kandel Park sign board. All in favor. Motion carried.

- No Parking signs from 8am-Noon on Main St; Maple to Union and Walnut to Windsor.
- Written permission to hold event, ASAP.

**Motion made** by Calvin Trovinger, seconded by Floyd Bless to approve the Run With Big Dogs Event to take place on Saturday, November 4, 2023, pending a copy of the Special Event Permit from PennDOT in the borough office and additionally granting the use of Benner Memorial Park Pavilion at no charge. All in favor. Motion carried pending permit receipt.

- Revisit Comments from last meeting, and changes going forward.

Hon. Wayne Codner, Mayor- Richlandtown Borough

**REPORT OF THE BOROUGH:** (Kathy Wetzel)

- Review & Approval of Council Meeting Minutes for September 26, 2023

**Motion made** by Megan Bowman, seconded by Jennifer Geese to approve the 9/26/23 Minutes as presented. All in favor. Motion carried.

- Record Disposal. Kathy will obtain the list of records ready for disposal. Work with Colby to obtain the resolution and reach out to shredding companies for quotes and to obtain information on a borough-wide shredding event.
- 2024 Meeting Schedule for review, Jennifer Geese will work with Kathy to review Parks & Recreation Meeting Schedule.
- Kathy attending PSAB Conference 10/12-10/15/23

**PARKS & REC:** (Jennifer Geese, Chair; Kim Fox, Megan Bowman)

- Harvest Fest – Saturday, October 21, 2023, 4-7 p.m.

**FINANCE:** (Floyd Bless, Chair; Jillian Snyder)

- Review of Financial Reports month ending September
- Review & Approval to make Payments - Bills for October 2023

**Motion made** by Floyd Bless, seconded by Kim Fox to pay the bills as presented. All in favor Motion carried.

- 2024 Budget Prep Review for Advertising – vote to advertise will take place at the October 24, 2023, meeting
- 2024 Milage rate 5 mils – vote to approve will take place at the October 24, 2023, meeting
- Cemetery Survey (from open action list) Colby presented the cost of the survey from Cowen Associates as \$2,250.00 that will be reimbursed from the Cemetery Association.

Motion made by Calvin Trovinger, seconded by Floyd Bless to hire Cowen Associates to provide the survey at a cost of \$2,250.00. All in favor. Motion carried.

**PUBLIC WELFARE:** (Jillian Snyder, Chair; Kim Fox)

- Ordinance #284 Fire Company Reimbursement – a few minor changes discussed with Colby prior to advertising.

**Motion made** by Kim Fox, seconded by Jillian Snyder to vote to approve advertising Ordinance #284 Fire Co. Reimbursement. All in favor. Motion carried. Calvin Trovinger and Floyd Bless abstained from vote due to conflict of interest.

**OPEN ACTION ITEMS:**

- Stripping RFC Parking Lot
- Cemetery – Survey taking place
- Water Drainage on First Ave/Main Street
- Recodification – all ordinances have been submitted
- Planning Commission Meeting Property Development Richland Twp. Kathy will call for an update.
- Municipal Leage Free Membership expires 12/31/24
- PA One Call info adding line to Water Tank – Kathy will contact PA One
- Food Truck(s) issues on Concord Ridge
- Benner Hall Generator quote received
- Windsor Court – Bux-Mont Asphalt
- Shedding Event
- AMS – Online Water Payments
- Water Rate increase for 2024

**NO REPORTS**

CEMETERY COMMITTEE: (Calvin Trovinger, Chair; Jillian Snyder)

EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)

PERSONNEL: (Jennifer Geese, Chair; Jillian Snyder)

REPORT FROM THE SOLICITOR: (Colby Grim)

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin “Bo” Trovinger, Chair; Floyd Bless)

PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)

REPORT OF THE FIRE COMPANY: (Mike Studenroth) (report attached)

REPORT OF COUNCIL PRESIDENT: (Christopher Willever)

POLICE & FIRE LIAISON: (Kim Fox)

**ADJOURNMENT:** Adjourn Council Meeting

**Motion made** at 9:05 p.m. to adjourn the meeting by Megan Bowman, seconded by Floyd. Bless. All in favor. Motion carried.

**UPCOMING MEETINGS:** (all at Benner Hall @ 7 P.M.)

- Committee Meeting: Tuesday, October 24, 2023
- Parks & Recreation Meeting: Tuesday, November 9, 2023
- Council Meeting: Tuesday, November 14, 2023

Respectfully submitted by:

*Kathy Wetzel*

Borough Secretary/Treasurer