

RICHLANDTOWN BOROUGH

Council Meeting

Tuesday, October 12, 2021

OPENING:

- Call to Order made by Christopher Willever at 7:00 p.m.
- Moment of Silence
- Roll Call

Present: Mayor, Jim Dunn, President, Chris Willever, Vice-President, Floyd Bless, Michele Grida, Iolanda Logan, Brooke Morita, Jillian Snyder, Bo Trovinger; McKenzie Huff, JCP, Solicitor, Frank D'Amore, and Secretary, Kathy Wetzel

Absent: Michele Grida

PUBLIC COMMENT: (held to a 5 min. time limit for comments only)

Stephen Arnold – 27 First Ave, regarding sidewalk and roll curbs found in need of repair during Use & Occupancy Certificate Inspection and asking for guidance or forgiveness from Council. Council President will reach out to Borough Code Official and Bo Trovinger will speak to Borough Engineer to gain more information so council can make an informed decision.

REPORT FROM THE MAYOR: (James Dunn)

Resident Concerns

- 1) Bee Swarm 103 Cherry St. Kathy will reach out to the owner of the bees to determine if the hive is registered with the proper authorities advising the resident of the beekeeping ordinance requirements.
- 2) Sidewalk Question 29 First Ave – see public comment
- 3) Property Issue - Rain Runoff 114 N. Main St

Halloween 2021

Trick or Treat will take place between the hours of 6:00-8:00 PM on Sunday 10/31/21. Please be extra careful as you drive through town.

Richlandtown Union Cemetery

I met with Curtis Hinkle and he would like the Borough to take over the ownership and responsibility of the cemetery. I told him that I would present his request to borough council but talks and a formal decision would not happen until next year. – Council discussed at length and matter tabled until next year.

Respectfully submitted,
James S. Dunn, Jr.
Mayor -Borough of Richlandtown
James.dunn@richlandtownborough.org

FINANCE: (Floyd Bless, Chair, Jillian Snyder)

- Review of Financial Reports month ending September 2021
- Review & Payment - Bills for October 2021

Motion made by Floyd Bless, seconded by Brooke Morita to pay the current bills. All in favor. Motion carries.

- Preliminary Budget Discussion – formal review of the 2022 Budget will take place at the October 26, 2021, Committee Meeting. RFC purchase of Chiefs Vehicle – discussion regarding the borough providing gas for the chief's car for personal use as it concerns the 2022 budget for RFC fuel usage. Iolanda Logan will speak to Mike Studenroth and ask him to attend the October Committee Meeting.

- Cintas Service – Lengthy discussion regarding the most recent invoice from Cintas as to whether the items were actually delivered. Council determined that Kathy will be present along with Sue Trovinger at the time Cintas delivers products for accounting purposes.

REPORT OF THE BOROUGH: (Kathy Wetzel)

- Review & Approval of Committee Meeting Minutes, September 28, 2021

Motion made to approve the Sept. 28, 2021, Meeting Minutes by Floyd Bless, seconded by Iolanda Logan. All in favor. Motion carries.

- Fall-Winter Boro Buzz Content for Fall/Winter 2021, content due by 10/14/21 for delivery in boxes by the end of November.
- Quakertown Shop with a Cop Donation Request

Motion made to approve donation of \$300 to Quakertown Shop with a Cop by Brooke Morita, seconded by Iolanda Logan. All in favor. Motion carries.

- BCPC – Bucks Co Household Hazardous Waste Collection Program – Council will review letter and make determination to participate at the October 26, 2021, Committee Meeting.

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin “Bo” Trovinger, Chair; Floyd Bless)

“As read report”

PUBLIC WORKS

- Andy and Jeff have 5 more inlets to repair on the north side of town. After that they are going to start coating them.
- I'm working on getting pricing to replace a storm drainpipe on main Street, because it's rotted & missing a foot section out of it.
- This Wednesday at 5 pm Floyd and I are meeting with Curt our Borough Engineer regarding the water issue at 104 Centennial, also, the water complaint at John E. Kandel Park.

WATER DEPARTMENT

- One turbine pump has been installed at pump houses number 2. The other turbine is scheduled to be installed this Thursday at pump houses number 1. Can expenses from replacing Turbine pumps be submitted as part of Covid-19 Relief Funds. Frank will take a look at the invoices comparing them to the stipulations of the funding.
- Kathy is working with Richland Township on getting addresses for the water tower on Richlandtown Pike, and Union St pump house for me. Kathy obtained address for Tank today. Kathy will try to obtain an address for the Union St Pump House property.

BUILDING AND GROUNDS

- This week TW Electric is scheduled to install the flagpole light.
- I told Andy to get a new led light for the chair closet at Benner Hall and install it on a rainy day.

PUBLIC WELFARE: (Jillian Snyder, Chair; Brooke Morita)

- Resident Question regarding shed permits. Sheds require only a “Zoning Permit” no matter the size as determined by the Zoning Ordinance as stated by both the Borough Code Official and Borough Solicitor. Kathy and Chris will work on the Borough Fee Schedule to make it more user friendly.

PARKS & REC: (Brooke Morita, Chair; Michele Grida)

- Thanks to all who assisted with Harvest Fest - the rain held off and we had a great event!

- Thanksgiving Dinner Basket program coming up - please encourage residents to sign up by Saturday 11/13; baskets to be delivered Saturday 11/20/21.
- Towne Court HOA request for bulletin board/sign being removed at the John E. Kandel Memorial Park

Motion made by Brooke Morita, seconded by Jillian Snyder. All in favor. Motion approved.

- Benner Hall security camera quotes – One additional camera to be installed outside at the front entrance to Benner Hall.

Motion made by Iolanda Logan, seconded by Floyd Bless to approve hiring AR Tech Solutions at a cost not to exceed \$11,000.00. All in favor. Motion approved.

- Next Parks & Rec meeting moved to Tuesday 11/9 at 6 pm due to Election Day – correction has been advertised and posted to all social media platforms.

OPEN ACTION ITEMS:

- NIMS 700 Training for Council
- New Borough Banners
- Tractor & Snow Blower Purchase

NO REPORTS

BUILDING COMMISSION (IDLE) (Jillian Snyder)
 EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)
 JR. COUNCIL REPORT: (McKenzie Huff)
 PERSONNEL: (Chair, Michele Grida; Jillian Snyder)
 PLANNING COMMISSION: (Iolanda Logan)
 POLICE & FIRE LIAISON: (Iolanda Logan, Chair)
 REPORT OF THE PRESIDENT: (Christopher Willever)
 REPORT FROM THE SOLICITOR: (Colby Grim)
 RFC Report – Deputy Fire Chief

ADJOURMENT: Adjourn Council Meeting (motion required)

With no further business Meeting was adjourned at 9:00 p.m. by Iolanda Logan, seconded by Jillian Snyder. All in favor. Meeting ended.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Committee Meeting: Tuesday, October 26, 2021
- Parks & Rec Committee: Tuesday, November 9, 2021 (6 p.m.)
- Council Meeting: Tuesday, November 9, 2021

Respectfully submitted by:

Kathy Wetzel

Borough Secretary/Treasurer

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