

RICHLANDTOWN BOROUGH

Committee Meeting Minutes

Tuesday, October 26, 2021

OPENING:

- Call to Order made by Christopher Willever at 7:00 p.m.
- Moment of Silence
- Roll Call

Present: Mayor, Jim Dunn, President, Chris Willever, Vice-President, Floyd Bless, Michele Grida, Iolanda Logan (via Google Meet virtually), Brooke Morita, Jillian Snyder, Bo Trovinger, McKenzie Huff, JCP, and Secretary, Kathy Wetzel

PUBLIC COMMENT:

RFC Members Mike Studenroth, Brian Chapman, and Durell Slifer regarding the recently purchased Chief's vehicle regarding gas usage for fire calls vs personal usage as it pertains to the 2022 Borough Budget preparation. A lengthy discussion ensued regarding the topic and it was determined that usage would be monitored by the borough office and council as indicated on the fuel usage reports received from Richland Twp and the fire call logs submitted by the RFC and the matter would be monitored throughout the year as needed. Adding a Fire Tax or increasing Tax Milage was discussed for the future.

REPORT OF THE BOROUGH: (Kathy Wetzel)

- Review and Approval of Council Meeting Minutes for October 12, 2021

Motion made by Brooke Morita, seconded by Jillian Snyder to approve the October 12, 2021, Council Meeting Minutes. Michele Grida Abstained from voting as she did not attend the meeting. Majority vote approved the minutes. Motion carries.

- Craig Richardson, 106 Centennial gives his permission to place a waste container on his property for dog waste. Council discussed placing a waste container and a dog waste station at the location. Public Works will maintain the waste station and empty the trash receptacle.
- BCPC letter regarding contribution to Regional Household Hazardous Waste Program previously distributed tabled until next meeting.

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin "Bo" Trovinger, Chair; Floyd Bless)

As Read:

PUBLIC WORKS

- Andy and Jeff finished cementing and coating all the storm drains on Main Street. That means the storm drain project has been completed, all storm drains in the Boro have been fixed, cemented, and coated.
- We had a resident complaint about the swale at Kandle Park, meet with the engineer, and came up with a plan to fix the problem. Andy completed the project, and the resident is happy.
- Floyd and I meet with AMS this past week, and they are coming out this week, 7:30 a.m. on Thursday, 10/28/21, to mill out at 104 Centennial to fix the standing water problem, and they are also going to mill and blacktop the 10x10 square on main at Walnut St.
- Floyd and I also talked to AMS to nova chip New, Second, and Maple St. next year. Price can be expected to be 35,000 to 40,000. Dan from AMS also said to reach out to Richland Township to jump on their bid for next year so it will be cheaper for us.
- Leaf pickup has started, it's every Monday and Friday, or when needed to keep storm drains clear before any rain.

WATER DEPARTMENT

- Still working on getting pricing on tank inspections.
- Andy is still clearing the brush at Union St pump houses, and it's looking a lot better.
- There is one turbine pump to be installed in pump house 1 yet.

BUILDING AND GROUNDS

- TW Electric installed the flag light and a LED light shining on the rock and did a awesome job, he is coming back this week to fix the light on Benner hall.
- Monday at 5 pm Floyd, Chris, and myself are meeting Tyler at Benner Hall to get a price on changing the lights to less expensive LED bulbs.
- Working on getting pricing on the blacktop in the rear of the firehouse.
- I called Cowan and associates to get the firehouse and Boro Hall surveyed, for retention basin in the future.
- Construction has started on Kandle Park the sign had been removed and given to town court HOA. Sunday the footers for the sign have been dug. We will work on forming and pouring concrete this week and weekend, the stump had also been removed.
- Speed sign moved from Linda court to Cherry St and next move will be to Union St.

To Discuss:

- I would like to get a load of infield mix on this year's budget for maintaining the field, asking for a vote

Motion made to purchase 1 load of infield mix for baseball field not to exceed \$1,000 made by Brooke Morita, seconded by Michele Grida. All in favor. Motion passes.

PUBLIC WELFARE: (Jillian Snyder, Chair; Brooke Morita)

As Read:

- Traffic Study on Main St. is in progress by PennDOT

To Discuss:

- Speed Sign Location - One speed limit sign will remain on Main Street and the other sign will be placed on other borough roads as deemed necessary. The current "rotating" sign is now located on Cherry St and will be moved to Union St at the end of November.
- Food Truck Soliciting Permit - Hang Over's Café is currently operating without a valid permit and they are aware of it. Kathy will reach out to them one more time to remind them that they need to renew the permit for soliciting in the Borough. Chris and Jillian will meet with the owners of the food truck to convey council's concern about the permit consistently not being renewed on a timely basis.

PARKS & REC: (Brooke Morita, Chair; Michele Grida)

• **Upcoming Events:**

- Halloween Pet Parade: Saturday 10/30, 2-3pm at Benner Memorial Park
- Phoebe Trick or Treat: Sunday 10/31, 2:30-4pm at Springhouse Pavilion
- Trick or Treat: Sunday 10/31, 6-8pm throughout Borough
- Thanksgiving Dinner Baskets Distribution: Saturday 11/20 throughout Borough
- Tree Lighting Ceremony: Saturday 12/4, 6:30-7:30pm at Kandel Memorial Park
- Coat Drive: Saturday 12/11, 10am-1pm at Benner Hall
- Discussion of pavilion rental needs (reserved sign/water) – Council determined that the reservation sign will no longer be required for reserved events at the pavilion. Chris stated that he would add "water" requirements back onto the BH Pavilion Reservation Form.
- Cintas update – Sue Trovinger will continue to meet with Cintas to review supplies required on a monthly basis. Sue will sign off on the order form and submit it to Kathy at the Borough Office for consistency regarding the invoices.

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

- 2022 General & Water Budget Reviewed and concerns and recommendations will be changed/added for presentation at the November Council Meeting before advertising.
- Streetlights – LED (Highway Aide Funds) PPL would not charge for changing out the streetlights to LED bulbs but the energy provider fee would go up \$144. Kathy will research other energy providers to reduce the cost. Matter will be determined after the research.

Executive Session called for by Christopher Willever at 10:15 p.m. regarding Personnel, session ended at 10:30 p.m.

OPEN ACTION ITEMS:

- NIMS 700 Training for Council
- New Borough Banners
- Tractor & Snow Blower Purchase

NO REPORTS

BUILDING COMMISSION (IDLE) (Jillian Snyder)
EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)
JR. COUNCIL REPORT: (McKenzie Huff)
PERSONNEL: (Chair, Michele Grida; Jillian Snyder)
PLANNING COMMISSION: (Iolanda Logan)
REPORT FROM THE SOLICITOR: (Colby Grim)
REPORT OF THE PRESIDENT: (Christopher Willever)
POLICE & FIRE LIAISON: (Iolanda Logan, Chair)

ADJOURNMENT: Adjourn Council Meeting (motion required)

With no further business to discuss **Motion made** to adjourn the meeting at 10:45 p.m. by Floyd Bless, seconded by Bo Trovinger. All in favor. Motion carries.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Parks & Rec Committee: Tuesday, November 9, 2021 (6 p.m.)
- Council Meeting: Tuesday, November 9, 2021

Respectfully submitted by:

Kathy Wetzel

Borough Secretary/Treasurer