

# RICHLANDTOWN BOROUGH

## Council Meeting Minutes

Tuesday, November 9, 2021

### OPENING:

- Call to Order made by Christopher Willever at 7:00 p.m.
- Moment of Silence
- Roll Call

**Present:** Mayor, Jim Dunn, President, Chris Willever, Vice-President, Floyd Bless, Michele Grida, Iolanda Logan, Brooke Morita, Jillian Snyder, Bo Trovinger; Colby Grim, and Secretary, Kathy Wetzel

**Absent:** Mackenzie Huff, JCP

### PUBLIC COMMENT: (held to a 5 min. time limit for comments only)

Matt Schill, Hang Over's Café Food Truck, asked to speak to "clear the air" with council regarding the recent discussion by council regarding the Food Trucks Soliciting Permit. The matter stemmed solely from the lapsed Soliciting Permit payment, having expired November 5, 2021. Mr. Schill and Council discussed the need for having a current permit to continue to solicit in the borough by any solicitor. Council agreed that they are in favor of having a new business in the borough concurring that it is good for everyone involved. Bo stated that the parking issues have been resolved. Chris stated that he and Jillian had met with Matt reiterating the need for having a current permit. Brooke and Michele commented that the "venting" on Facebook would have been much better received had Matt reached out to council or the borough office to voice his concerns. Everyone agreed that "growing pains" for both the food truck and the borough have taken place and everyone is confident that the matters of concern have now been alleviated.

### REPORT FROM THE SOLICITOR: (Colby Grim)

- Tax Rate for 2022 – Resolution will be drafted for 2022 keeping the Mills at 5 for 2022.
- Fee Schedule 2022 – no changes

### REPORT FROM THE MAYOR: (James Dunn)

#### Resident Concerns

- 1) Trash in alley behind 149 South Main St
- 2) Ice Skating Rink usage

#### Election 2021

I would like to thank the residents for the large voter turnout. I would also like to congratulate the new Mayor elect Wayne Codner and the reelection of the four Council members. I wish them all the best going into 2022.

Respectfully submitted,

James S. Dunn, Jr.

Mayor -Borough of Richlandtown

[James.dunn@richlandtownborough.org](mailto:James.dunn@richlandtownborough.org)

### REPORT OF THE BOROUGH: (Kathy Wetzel)

- Review & Approval of Committee Meeting Minutes, October 26, 2021

**Motion made** by Floyd Bless, seconded by Jillian Snyder to approve the Committee Meeting Minutes for October 26, 2021, as presented. All in favor. Motion carries.

- BCPC – Bucks Co Household Hazardous Waste Collection Program discussed and council agreed not to participate.
- 2022 Meeting Schedule Reviewed – Kathy will make suggested changes & forward to Council to review before advertising.

**PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT:** (Calvin “Bo” Trovinger, Chair; Floyd Bless)

**As Read:**

➤ WATER DEPARTMENT

- Andy pressure washed the white fence at Walnut St pump house.
- Andy is continuing to clear the brush at Union St pump houses, it's looking a lot better than being overgrown.

**Discussion:**

- Pump house number one pump. Floyd has spoken to Raab Well Drilling about the amount of time the submersible pump has been installed. Suggested to pay for the pump and keep the new turbine pump for future use. Bo will check with Raab for pricing.

➤ BUILDING AND GROUNDS

- The fountains at the dog park have been brought in for the winter
- After talking with Floyd, we are going to stick with closing and winterizing the outside bathrooms after Thanksgiving.
- I got one quote back on paving the firehouse, and plan to meet another contractor on Saturday.
- The footers at John E Kandel Memorial Park have been formed and the concrete has been poured. We will start laying the block next.
- Andy has started replacing the ceiling tiles in the apparatus bay at the firehouse.

**Discussion:**

- Floor at Benner Hall – Installing a “floating floor” was discussed. Calvin Trovinger will obtain quotes.

➤ PUBLIC WORKS

- Leaf pickup has started and is going well, with the Monday and Friday schedule.

**PARKS & REC:** (Brooke Morita, Chair; Michele Grida)

- Thanksgiving dinner baskets to be distributed on Saturday 11/20 - still need more sign ups
- Kudos to the team working diligently at John E. Kandel Memorial Park!

**PUBLIC WELFARE:** (Jillian Snyder, Chair; Brooke Morita)

- Solicitation License update Base fee to Processing Fee and discuss Processing fee for monthly renewals. Wording on permit has been changed from “base” fee to “processing” fee for clarification. Adding a fourth option to the Permit fees was discussed for “repetitive” vendors. Suggestion made for \$50 “processing” fee quarterly with a \$500 fee per quarter.

**FINANCE:** (Floyd Bless, Chair, Jillian Snyder)

- Review of Financial Reports month ending October 2021
- Review & Payment - Bills for November 2021

**Motion made** by Iolanda Logan, seconded by Brooke Morita to approve, and pay the bills for November 2021 as presented. All in favor. Motion carries.

- Soccer Goals, Home Run Fence, and Basketball Fence discussed. The Parks & Rec Committee will reach out to soccer clubs to see what size nets that they should obtain quotes for.
- Proposed 2022 Water Department Budget was reviewed and approved.

**Motion made** by Brooke Morita, seconded by Michele Grida to approve the Water Department Budget for 2022 as presented. All in favor. Motion carries.

- Proposed 2022 General Fund Budget was reviewed and approved for advertising.

Motion made by Michele Grida, seconded by Calvin Trovinger, to approve the 2022 General Fund Budget for advertising. All in favor. Motion carries.

Executive Session called regarding Personnel matter beginning at 8:05 p.m. ending at 8:25 p.m. Council approved year-end holiday gifts for the three borough employees.

#### **OPEN ACTION ITEMS:**

- NIMS 700 Training for Council
- New Borough Banners
- Tractor & Snow Blower Purchase

#### **NO REPORTS**

BUILDING COMMISSION (IDLE) (Jillian Snyder)  
EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)  
JR. COUNCIL REPORT: (McKenzie Huff)  
PERSONNEL: (Chair, Michele Grida; Jillian Snyder)  
PLANNING COMMISSION: (Iolanda Logan)  
POLICE & FIRE LIAISON: (Iolanda Logan, Chair)  
REPORT OF THE PRESIDENT: (Christopher Willever)  
RFC REPORT – Deputy Fire Chief

**ADJOURNMENT:** Adjourn Council Meeting (motion required)

**With no further business** The Council Meeting adjourned at 8:30 p.m. motioned by Floyd Bless, seconded by Iolanda Logan. All in favor. Meeting ended.

**UPCOMING MEETINGS:** (all at Benner Hall @ 7 P.M.)

- Committee Meeting: Tuesday, November 23, 2021
- Neighborhood Watch: Tuesday, November 30, 2021
- Parks & Rec Committee: Tuesday, December 7, 2021
- Council Meeting: Tuesday, December 14, 2021

Respectfully Submitted by:

*Kathy Wetzel*

Borough Secretary/Treasurer