

RICHLANDTOWN BOROUGH

Council Meeting Minutes

Tuesday, November 14, 2023

Call to Order by Christopher Willever, President at 7 p.m.

Moment of Silence

Pledge of Allegiance

In Attendance: Mayor, Wayne Codner; Council President, Christopher Willever; Council Vice President, Floyd Bless; Kimberley Fox, Jennifer Geese, Jillian Snyder, Calvin Trovinger; and Borough Secretary, Kathy Wetzel. **Absent:** Megan Bowman

PUBLIC COMMENT:

Joan Bless, resident, Inspector of Elections – explained to council the process of getting on the ballot for elections vs being a write in candidate. Mrs. Bless stated that the time it takes on the election day combing through the names and terms written in was exasperating and presented proof of what the write ins looked like. Joan asked that if you intend to run for an elected seat that you should obtain the proper information from the board of elections, know the term you are running for, and get on the primary ballot. Should you still have questions, you can always contact her.

Art Bryan, resident, Judge of Elections – reiterated Joan Bless's comments and stated that the election and concluding the results took most of the day and night.

REPORT OF THE FIRE COMPANY: (Mike Studenroth)

- October 2023 8 Fire Call with a total of 61.08-man hours

REPORT OF COUNCIL PRESIDENT: (Christopher Willever)

- Kathy's annual review was completed on 11/6/23.
- John E Kandel Park sign plaques presented and accepted with one correction to a typo and moving the mayor's name to the top of the list as requested by the mayor.

REPORT OF THE SOLICITOR: (Colby Grim)

- Public Hearing for possible adoption of the Fire Department Reimbursement Ordinance #284. No public comments. No council comments.

Motion made by Kim Fox, seconded by Jennifer Geese to adopt Ordinance #284 Fire Department Reimbursement. All in favor. Motion carried. Floyd Bless and Calvin Trovinger abstained from vote due to conflict of interest.

REPORT OF THE MAYOR: (Wayne Codner)

- Feedback from voters at polls (90/10)
- Mail System
- Speeding Traffic
- More parking for Benner Hall
- Few Young people voting
- Results of "Run With The Big Dogs"

Hon. Wayne Codner, Mayor- Richlandtown Borough

REPORT OF THE BOROUGH: (Kathy Wetzel)

- Review & Approval of Council Meeting Minutes for October 24, 2023

Motion made by Kim Fox, seconded by Jennifer Geese to approve the Council Meeting Minutes from October 24, 2023. All in favor. Motion carried.

- 1 Quote received for additional shed behind Benner Hall - \$11,900.00 waiting on 2 more quotes.

- DCED recommendations from PSAB Conference regarding Borough Secretary/Treasurer Annual Bond amount and check signing adding bonded signature. Bond cost for \$100K is \$250, \$200K would be \$325, \$300K would be \$400. The council requested quotes for \$400K and \$500K. Decision tabled for November Committee Meeting.
- Resolution required for destroying the Municipal Financial Records for years 2011, 2012, 2013, 2014, 2015, 2016. Shed-it quote received.

Motion made to approve a resolution to properly destroy Municipal Financial Records as approved by the Municipal Record retention process for boroughs made by Calvin Trovinger, seconded by Floyd Bless. All in favor. Motion carried.

- Borough Office Computer requirements for data recovery and purchase of a new computer

Motion made to approve data recovery and to purchase a new computer for the borough office by Floyd Bless, seconded by Calvin Trovinger not to exceed \$2,000. All in favor. Motion carried.

- PSAB Conference Connection with APPI Energy through Constellation Energy equals \$0.06/kw reduction in electric costs beginning Dec 1, 2023, for all electric accounts, borough, highway, and the water department. Chris Willever thanked Kathy.

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

- Review October 2023 financials
- Review & Approve November 2023 Bill Payments

Motion made to approve bill payments for November 2023, by Jennifer Geese, seconded Jillian Snyder. All in favor. Motion carried.

- Moving CD at QNB to bank with higher interest for water dept.

Motion made to move funds to higher interest rate CD with small penalty fee by Floyd Bless, seconded by Kim Fox. All in favor. Motion carried.

PARKS & RECREATION COMMITTEE: (Jennifer Geese, Chair; Kim Fox, Megan Bowman)

- Saturday, November 18th 10 am-1 pm- Richlandtown Borough Annual Winter Clothing Drive. Benner Hall Parking Lot. Donations will be given to Quakertown Community Outreach. Will also be distributing Christmas ornaments for the borough tree.

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Floyd Bless, Chair)

- Jetting lines at First & Main Street
- Repairs at BH and Water Pump Building
- Fuel purchases for borough equipment while Richland Twp fuel tank work is complete. Fire Company will present invoices for fuel purchases to the borough office. Fire Company has installed a temporary gas tank behind the fire company for the fire department equipment.

POLICE & FIRE LIAISON: (Kim Fox)

- Fire Company Santa Run 12/16/23 - (Kathy has applied for the permit from PennDOT)

EXECUTIVE SESSION called by Christopher Willever to discuss Personnel Issues at 7:45 p.m. ending at 8:50 p.m. discussed wages for 2024, end of year gifts, and to announce that Calvin Trovinger will no longer be Chair of Public Works and Floyd Bless will now be the chair.

Motion made to approve end of year gifts for Jeff Barndt and Kathy Wetzel made by Kim Fox, seconded by Jennifer Geese. All in favor. Motion carried.

OPEN ACTION ITEMS:

- Cemetery – Survey conducted.

- Recodification – all ordinances have been submitted
- Municipal League Free Membership expires 12/31/24
- PA One Call info adding line to Water Tank – Kathy contacted PA One
- Food Truck(s) issues on Concord Ridge
- Benner Hall Generator - 1 quote received
- AMS – Online Water Payments – AMS contacted.
- Possible Water Rate increase for 2024 (to review mid-year)
- BH Video/AV Project – parts have been ordered.
- Pump House Fire Hydrant repairs

NO REPORTS

CEMETERY COMMITTEE: (Calvin Trovinger, Chair; Jillian Snyder)
EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)
REPORT FROM THE SOLICITOR: (Colby Grim)
FINANCE: (Floyd Bless, Chair; Jillian Snyder)
PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)
PERSONNEL: (Jennifer Geese, Chair; Jillian Snyder)
PUBLIC WELFARE: (Jillian Snyder, Chair; Kim Fox)

ADJOURNMENT: Adjourn Council Meeting

Motion made to adjourn the meeting at 8:55 p.m. by Jennifer Geese, seconded by Kim Fox. All in favor. Meeting adjourned.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Committee Meeting - Tuesday, November 28, 2023
- Parks & Recreation Meeting – Tuesday, December 5, 2023 (6 p.m. before council meeting)
- Council Meeting – Tuesday, December 5, 2023 (changed by motion)

Respectfully submitted by:

Kathy Wetzel

Borough Secretary/Treasurer