

# **RICHLANDTOWN BOROUGH**

## **Committee Meeting Agenda**

Tuesday, November 28, 2023

Call to Order  
Moment of Silence  
Pledge of Allegiance  
Roll Call

**PUBLIC COMMENT:** (held to a 5 min. time limit for comments only)

**REPORT OF THE BOROUGH:** (Kathy Wetzel)

- Review & Approval of Council Meeting Minutes for November 14, 2023 (attachment) (motion required)
- Additional information for DCED recommendations regarding Secretary/Treasurer Bond (attachment) (motion required)  
\$100K would be \$250, \$200K - \$325, \$300K - \$400, \$400K - \$450, \$500K - \$500 - annually
- 4<sup>th</sup> Quarter Water Meter Readings to week of December 11<sup>th</sup>, 2023.
- Borough Office closed to in-person visits December 12-14, 2023. Emails, phone calls, and voice mail messages will be addressed asap. Notices will be placed at the borough office and on social media.
- Office computer repairs/replacement completed for half the cost as predicted.
- Request for borough email address for Randy Yardumian – Building/Zoning Officer

**FINANCE:** (Floyd Bless, Chair; Jillian Snyder)

- Borough Fuel purchases

**PARKS & REC:** (Jennifer Geese, Chair; Kim Fox, Megan Bowman)

- Annual Christmas Tree Lighting - Saturday, December 2nd, 2023, 6:30-7:30PM @ Kandel Memorial Park

**PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT:** (Floyd Bless, Chair)

- Tyler Wrecksics 113 S. Main St Permit
- Reith repaired gutter in front of Benner Hall
- Attached bathrooms attached to Benner Hall
- Outdoor bathrooms closed for the season

**OPEN ACTION ITEMS:**

- Cemetery – Survey completed
- Speed Sign
- Recodification – all ordinances have been submitted
- Municipal League Free Membership expires 12/31/24
- PA One Call info adding line to Water Tank – Kathy contacted PA One
- Food Truck(s) issues on Concord Ridge
- Benner Hall Generator – 1 quote received
- AMS – Online Water Payments – Kathy meeting with Municpay on 11/28/23
- Possible Water Rate increase for mid-2024
- Pump House fire hydrant
- Benner Hall Public Works shed – 1 quote received

### **NO REPORTS**

CEMETERY COMMITTEE: (Calvin Trovinger, Chair; Jillian Snyder)

EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)

REPORT FROM THE SOLICITOR: (Colby Grim)

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)

REPORT OF THE MAYOR: (Wayne Codner)

REPORT OF THE FIRE COMPANY: (Mike Studenroth)  
PERSONNEL: (Jennifer Geese, Chair; Jillian Snyder)  
PUBLIC WELFARE: (Jillian Snyder, Chair; Kim Fox)  
POLICE & FIRE LIAISON: (Kim Fox)  
REPORT OF COUNCIL PRESIDENT: (Christopher Willever)

**ADJOURNMENT:** Adjourn Council Meeting (motion required)

**UPCOMING MEETINGS:** (all at Benner Hall @ 7 P.M.)

- Parks & Rec Committee – Tuesday, December 5, 2023 (6 pm before council meeting)
- Council Meeting - Tuesday, December 5, 2023
- Parks & Rec Committee – Tuesday, January 2, 2024 (6 pm before organizational meeting)
- Council Organizational Meeting - Tuesday, January 2, 2024
- Council Meeting - Tuesday, January 9, 2024
- Committee Meeting - Tuesday, January 23, 2024

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