

RICHLANDTOWN BOROUGH

Council Meeting Minutes

Tuesday, December 13, 2022

Call to Order
Moment of Silence
Pledge of Allegiance

Present: Mayor, Wayne Codner; Council President, Christopher Willever; Council Vice President, Floyd Bless; Council Members: Jennifer Geese, Iolanda Logan, Brooke Morita, Jillian Snyder, Calvin Trovinger; Solicitor, Colby Grim; Borough Secretary, Kathy Wetzel.

PUBLIC COMMENT: James Dunn, resident, thanked council members who helped make the 2022 Christmas Tree Lighting (in his opinion) the best tree lighting event to date. Asked council to focus in the upcoming year on the proposal made earlier this year regarding the cemetery.

REPORT FROM THE SOLICITOR: (Colby Grim)

- T-Mobile Tower Lease Amendment Motion to Execute required now that the suggested changes have been accounted for.

Motion made by Floyd Bless, seconded by Iolanda Logan to approve the Motion to Execute the T-Mobile Tower Lease Amendment. All in favor. Motion carries.

- **Agenda Change Motion** requested to discuss Hazzard Mitigation Resolution for the Borough, and to discuss annual Richlandtown Fire Company donations.

Motion made by Iolanda Logan, seconded by Jillian Snyder to amend the agenda to include the discussions for the required Hazzard Mitigation Plan for the Borough as well as a discussion for the council's annual donations to the RFC. All in favor. Motion carries. Kathy will amend, and re-post the agenda for tonight's meeting.

- Bucks County has requested that the Borough submit a Hazzard Mitigation Plan Update. The resolution was distributed and discussed.

Motion made by Iolanda Logan, seconded by Floyd Bless to approve the resolution for the Hazzard Mitigation Plan Update with the suggested grammatical corrections. All in favor. Motion carries. Colby will provide Kathy with a corrected copy and Kathy will supply Colby with the next resolution number.

- Annual Donations to the RFC for the Capital Truck Fund (\$7,500) and a monetary donation (\$3,000) to the RFC general fund were discussed.

Motion made by Jillian Snyder, seconded by Jennifer Geese to approve both donations (totaling \$10,500) at this time All in favor. Motion Carries. Floyd Bless and Calvin Trovinger abstained from voting due to a conflict of interest as members of the RFC.

- Floyd presented the idea to dissolve the individual capital fund accounts set up for BH, Park Improvements and PW making them line items on the General Fund P&L. (each fund currently has a balance of \$15,019.65). These accounts currently earn far less interest than the General Fund at QNB. Kathy will reach out to QNB Bank to transfer the funds in these accounts and to get information to close the accounts. All in favor. Motion carries.

Motion made by Brooke Morita, seconded by Iolanda Logan to dissolve the individual capital fund accounts noted as PW Capital Savings, Parks Improvement Reserve Fund, and Benner Hall Capital Fund, creating line items on the General Fund P&L statement as discussed to reflect these accounts. All in favor. Motion carries.

REPORT OF THE FIRE COMPANY: (Brian Chapman)

- Total Hours of Service for November 2022 – (14 calls) 131 hours 32 minutes.

REPORT OF THE PRESIDENT: (Christopher Willever)

- Upcoming Changes to the Emergency Notification System (July 2023) There will not be a fee increase for the new system.

REPORT OF THE MAYOR: (Wayne Codner)

To the residents of Richlandtown Borough,

- Leaf Collection request for voting days on First Ave.
- Review of first year in office

Hon. Wayne Codner, Mayor, Richlandtown Borough

REPORT OF THE BOROUGH: (Kathy Wetzel)

- Review & Approval of Council Meeting Minutes November 8, 2022

Motion made by Jennifer Geese, seconded by Iolanda Logan to approve the Council Meeting Minutes for November 8, 2022. All in favor. Motion carries.

- Quakertown Shop-With-A-Cop Donation request – typically \$300 annual donation made.

Motion made by Calvin Trovinger, seconded by Brooke Morita to donate to The Quakertown Shop with a Cop drive for \$300. All in favor. Motion carries.

- 2023 Council Meeting Schedule to be advertised

Motion made by Iolanda Logan, seconded by Floyd Bless to advertise the 2023 Council Meeting Schedule with the discussed changes being made. All in favor. Motion carries.

- Benner Hall opener/closer needed for 12/17/22, event is from 3 PM - 11 PM – Brooke Morita will open and close.
- Basketball fence installment could begin in December 2022

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

- Review of Financial Reports month ending November 2022
- Review & Approval to make Payments - Bills for December 2022

Motion made by Brooke Morita, seconded by Calvin Trovinger to approve the December 2022 for payment. All in favor. Motion carries.

- 2023 Budget was advertised and now needs approval

Motion made by Jillian Snyder, seconded by Calvin Trovinger to approve the 2023 Budget as advertised. All in favor. Motion carries.

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin “Bo” Trovinger, Chair; Floyd Bless)

- Pump #1 is out – Raab will replace the submersible with the turbine previously purchased by the water department.
- Cinder Spreader is fixed
- Line striping and sealing of the RFC parking lot quote for next year - 2023

OPEN ACTION ITEMS:

- Richlandtown Cemetery – solicitor obtaining information
- Baseball Fence -tabled till Spring 2023

NO REPORTS

BUILDING COMMISSION (*IDLE*) (Jillian Snyder, Chair)

EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)
PARKS & REC: (Brooke Morita, Chair; Jennifer Geese)
PERSONNEL: (Jennifer Geese, Chair; Jillian Snyder)
PLANNING COMMISSION: (Andy Jenke, Chair; Iolanda Logan)
POLICE & FIRE LIAISON: (Iolanda Logan, Chair)
PUBLIC WELFARE: (Jillian Snyder, Chair; Brooke Morita)

ADJOURMENT: Adjourn Council Meeting

With no further business to discuss motion made at 7:45 p.m. by Jennifer Geese, seconded by Floyd Bless to adjourn the meeting. There will be no meeting in the fourth Tuesday of December.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Parks & Recreation Committee Meeting: Tuesday, January 3, 2023
- Council Meeting: Tuesday, January 10, 2023
- Committee Meeting: Tuesday, January 24, 2023

Respectfully submitted by:

Kathy Wetzel

Borough Secretary/Treasurer