

RICHLANDTOWN BOROUGH

Council Meeting Agenda

Tuesday, February 13, 2024

Call to Order
Moment of Silence
Pledge of Allegiance
Roll Call

OATH OF OFFICE FOR NEW COUNCIL MEMBER (administered by Mayor Codner)

PUBLIC COMMENT: (held to a 5 min. time limit for comments only)

REPORT OF THE FIRE COMPANY: (Mike Studenroth)

REPORT OF THE PRESIDENT: (Kimberley Fox)

- Committees Update
- NEMO training in Lehigh County is on Feb 16th and 17th and cost is \$125. Online is on March 1st and 2nd or March 8th and 9th and cost is \$150.
- COSTARS Effective and Efficient Procure Webinar is on Wednesday, February 21st at Noon through PSAB for FREE
- With updating the website and adding our bios and pictures to the page, would we want to consider looking into getting headshots done
- 2021 Hazard Mitigation Plan Adoption: Bucks County Planning Commission reached out asking if this something we wish to adopt or do we have feedback about why we do not feel comfortable adopting the plan.

REPORT OF THE MAYOR: (Wayne Codner)

- Confirmation of willing addresses for State Police speed traps
- Fire Company Response to fire at Pheobe
- Update on Mayoral Town Hall, Thursday, March 14th, 2024 (6p-8p)

REPORT OF THE BOROUGH:

- Review & Approval of Committee Meeting Minutes January 23, 2024 (attachment) (motion required)
- Review & Approval of Special Meeting Minutes January 30, 2024 (attachment) (motion required)
- Amendments to agenda 1/9/24 (motion required)
- Municipality and Liquid Fuels reports completed
- Shred-It completed for approved financial records shredding
- Swift 911/Rave

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

- Review & Approval to make Payments - Bills for February 2024 (attachments) (motion required)
- Auditors working through audit in Borough office
- Monthly fuel slips for the Fire Company
- Letter for Benner Hall payment

PUBLIC WELFARE: (Jillian Snyder, Chair, Kimberley Fox)

- Richland Township Zoning Hearing Board continuation Meeting regarding Pulte Homes to be held this Thursday February 15, 2024, 7:00 pm at the Richland Township Municipal Building (1328 California Rd, Quakertown)

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Chair; Floyd Bless)

- Roof Benner Hall
- Zero turn mower serviced
- Handicap Parking Request Linda Court in Progress
- Windsor Retention basin signage
- Windsor Court playground area dead tree removal/ tree trimming
- Concord retention pond gate switch
- Fence at Windsor signage taken care of
- Potential water curb box leak at Cherry
- Protect Alarm Service Scheduled
- Camera access for Benner Hall/new cameras for rear of RFC building
- Table outside of Benner Hall?
- Water meter replacement in progress, will follow-up
- Looking for update on past due water bills
- Arsenic Water Treatment Media

POLICE & FIRE LIAISON: (Kimberley Fox)

- Fire Company had their meeting on Monday, February 5th
- Fire Company Banquet is Saturday, March 9th
- Basic Disaster Preparedness Program for Wednesday, February 21st at 7pm. I wish to cover Precipitation events such as Rain, Snow, and Ice.

PERSONNEL: (Jennifer Geese, Chair; Jillian Snyder)

- Update on the open Secretary/Treasurer position

OPEN ACTION ITEMS:

- Cemetery – Survey complete
- Recodification – Admin Review is in process
- Municipal League Free Membership expires 12/31/24
- PA One Call info adding line to Water Tank – Kathy contacted PA One
- Benner Hall Generator - 1 quote received
- Possible Water Rate increase for review mid-year 2024
- Pump House Fire Hydrant repairs in process
- Speed Signs in process
- Protect Alarm Scheduling
- Towing contract during emergencies
- PSAB Conference June 2-5
- DCNR Grant Announced and accepting applications January 16, 2024 - April 3, 2024
- 2024 Financial Statements distributed (please return to the Borough Office no later than 3/1/2024)

NO REPORTS

CEMETERY COMMITTEE: (Calvin Trovinger, Chair; Jillian Snyder)
 EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)
 REPORT FROM THE SOLICITOR: (Colby Grim)
 PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)
 PARKS & RECREATION (Jennifer Geese, Chair; Megan Bowman)

ADJOURNMENT: Adjourn Council Meeting (motion required)

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Council Committee Meeting February 27, 2024
- Parks & Recreation Committee Meeting: Tuesday, March 5, 2024
- Council Meeting: Tuesday, March 12, 2024