

RICHLANDTOWN BOROUGH

Council Meeting Minutes

Tuesday, February 13, 2024

Call to Order at 7:00 pm by Kimberley Fox

Moment of Silence

Pledge of Allegiance

In Attendance: Mayor, Wayne Codner; Council President, Kimberley Fox; Council Vice President, Floyd Bless; Megan Bowman, Jennifer Geese, Calvin Trovinger, Frank Moldovanyi, Jillian Snyder; and Solicitor, Colby Grim

OATH OF OFFICE FOR NEW COUNCIL MEMBER (administered by Mayor Codner)

PUBLIC COMMENT:

Lucy Reeves-Requested better and more frequent service in regards to plowing in Windsor Court and throughout the Borough. In case of an emergency, expressed concern requesting the office update contact information on the voicemail. Expressed the significance of the Zoning Hearing Board meeting regarding Pulte Homes, and requested that it be shared by the Borough on Facebook to make residents aware the meeting is happening. Inquired to see if Blooming Glen is still contracted by the Borough for emergency repairs.

REPORT OF THE FIRE COMPANY: (Mike Studenroth)

- 7 calls this month

REPORT OF THE PRESIDENT: (Kimberley Fox)

- Committees Update
- NEMO training in Lehigh County is on Feb 16th and 17th and cost is \$125. Online is on March 1st and 2nd or March 8th and 9th and cost is \$150.
- COSTARS Effective and Efficient Procure Webinar is on Wednesday, February 21st at Noon through PSAB for FREE
- With updating the website and adding our bios and pictures to the page, would we want to consider looking into getting headshots done
- 2021 Hazard Mitigation Plan Adoption: Bucks County Planning Commission reached out asking if this something we wish to adopt or do we have feedback about why we do not feel comfortable adopting the plan.

REPORT OF THE MAYOR: (Wayne Codner)

- Confirmation of willing addresses for State Police speed traps
- Fire Company Response to fire at Pheobe
- Update on Mayoral Town Hall, Thursday, March 14th, 2024 (6p-8p)

REPORT OF THE BOROUGH:

- Review & Approval of Committee Meeting Minutes January 23, 2024 (attachment) (motion required)
- Review & Approval of Special Meeting Minutes January 30, 2024 (attachment) (motion required)
- Amendments to meeting minutes 1/9/24 (motion required)
- Municipality and Liquid Fuels reports completed
- Shred-It completed for approved financial records shredding
- Swift 911/Rave

Motion made by Floyd Bless seconded by Megan Bowman to approve 1/23/24 Committee Meeting Minutes as presented. All in favor. Motion carries.

Motion made by Calvin Trovinger seconded by Megan Bowman to approve 1/30/24 Special Meeting Minutes as presented. All in favor. Motion carries.

Motion made by Floyd Bless seconded by Frank Moldovanyi to amend the 1/9/24 Council Meeting Minutes as presented. All in favor. Motion carries.

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

- Review & Approval to make Payments - Bills for February 2024 (attachments) (motion required)
- Auditors working through audit in Borough office
- Monthly fuel slips for the Fire Company
- Letter for Benner Hall payment

Motion made by Jennifer Geese seconded by Frank Moldovanyi to approve payment of February 2024 bills received to date as presented. All in favor. Motion carries.

PUBLIC WELFARE: (Jillian Snyder, Chair)

- Richland Township Zoning Hearing Board continuation Meeting regarding Pulte Homes to be held this Thursday February 15, 2024, 7:00 pm at the Richland Township Municipal Building (1328 California Rd, Quakertown)

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin Trovinger, Chair; Floyd Bless)

- Roof Benner Hall
- Zero turn mower serviced
- Handicap Parking Request Linda Court in Progress
- Windsor Retention basin signage
- Windsor Court playground area dead tree removal/ tree trimming
- Concord retention pond gate switch
- Fence at Windsor signage taken care of
- Potential water curb box leak at Cherry
- Protect Alarm Service Scheduled
- Camera access for Benner Hall/new cameras for rear of RFC building
- Table outside of Benner Hall?
- Water meter replacement in progress, will follow-up
- Looking for update on past due water bills
- Arsenic Water Treatment Media

POLICE & FIRE LIAISON: (Kimberley Fox)

- Fire Company had their meeting on Monday, February 5th
- Fire Company Banquet is Saturday, March 9th
- Basic Disaster Preparedness Program for Wednesday, February 21st at 7pm. I wish to cover Precipitation events such as Rain, Snow, and Ice.

PERSONNEL: (Jennifer Geese, Chair; Megan Bowman)

- Update on the open Secretary/Treasurer position

Executive Session called by Kimberley Fox to discuss personnel matters beginning at 8:07 PM ending at 8:42 PM.

Motion made by Megan Bowman seconded by Jennifer Geese to hire Jillian Snyder as a Borough employee as secretary and pay her \$20.00 per hour for 20 hours per week; and retroactively pay her for all work. Majority rules. Motion carries.

*Abstaining from vote was Jillian Snyder due to conflict of interest.

OPEN ACTION ITEMS:

- Cemetery – Survey complete
- Recodification – Admin Review is in process

- Municipal League Free Membership expires 12/31/24
- PA One Call info adding line to Water Tank – Kathy contacted PA One
- Benner Hall Generator - 1 quote received
- Possible Water Rate increase for review mid-year 2024
- Pump House Fire Hydrant repairs in process
- Protect Alarm Scheduling
- Towing contract during emergencies
- PSAB Conference June 2-5
- DCNR Grant Announced and accepting applications January 16, 2024 - April 3, 2024
- 2024 Financial Statements distributed (please return to the Borough Office no later than 3/1/2024)

NO REPORTS

CEMETERY COMMITTEE: (Frank Moldovanyi Chair; Calvin Trovinger, Jillian Snyder)

EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)

REPORT FROM THE SOLICITOR: (Colby Grim)

PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)

PARKS & RECREATION (Jennifer Geese, Chair; Megan Bowman, Frank Moldovanyi)

ADJOURNMENT: Adjourn Council Meeting (motion required)

Motion to adjourn made at 8:49 pm by Megan Bowman seconded by Jennifer Geese. All in favor. Meeting adjourned.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Council Committee Meeting February 27, 2024
- Parks & Recreation Committee Meeting: Tuesday, March 5, 2024
- Council Meeting: Tuesday, March 12, 2024