

# **RICHLANDTOWN BOROUGH**

## **Committee Meeting Agenda**

Tuesday, February 27, 2024

Call to Order  
Moment of Silence  
Pledge of Allegiance  
Roll Call

**PUBLIC COMMENT:** (held to a 5 min. time limit for comments only)

**REPORT OF THE PRESIDENT:** (Kimberley Fox)

- AR Technology Solutions quoted \$5,866.24 for 4 cameras around Borough Office and property. These cameras would cover the front of the building, the back parking lot, and after the shed.
- PSAB Free Webinar: Municipal Records Management on February 28th at Noon.
- 2021 Hazard Mitigation Plan Adoption. Is this a plan that we wish to adopt or decline?

**REPORT OF THE MAYOR:** (Wayne Codner)

- Update of addresses for State Police speed watch.
- Enforcement of sidewalk snow removal.
- Update on Mayoral Town Hall, Thursday, March 14<sup>th</sup>, 2024 (6p-8p)
- Sign-up for Swift 911

**REPORT OF THE BOROUGH:**

- Review & Approval of Council Meeting Minutes February 13, 2024 (attachment) (motion required)
- NEMO Online training is on March 1st and 2nd and cost is \$150 per Councilmember, Kimberley and Frank to attend. (motion required)
- Bucks County Dept. of Health Annual Letter regarding permission to spray for West Nile Virus prevention if needed in the Borough
- Councilmembers business cards
- Temple University bulletin board request
- Boro Buzz
- Old blueprints potential disposal

**FINANCE:** (Floyd Bless, Chair; Jillian Snyder)

- Review & Approval to make Payments - Bills for February 2024 (attachments) (motion required)
- Monthly fuel slips for the Fire Company
- Letter for Benner Hall payment
- Comcast Billing
- Unpaid Richland Township RFC fuel slips
- Pheobe in lieu of taxes
- Water rates
- Updating Borough Bank card

**PUBLIC WELFARE:** (Jillian Snyder, Chair)

- In case of emergency Borough contact information /Water Emergency contact for updating Borough's voicemail

- Update from the Richland Township Zoning Hearing Board continuation Meeting regarding Pulte Homes held on February 15, 2024

**PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT:** (Calvin Trovinger, Chair; Floyd Bless))

- Roof Benner Hall
- Blooming Glen emergency water repair contract
- Lapp Structures estimate /blacktop quotes
- Water questionnaire for service line material
- Water Testing Results from Township
- Protect Alarm service completed
- Handicap Parking Request Linda Court in Progress
- Windsor Court playground area dead tree removal/ tree trimming
- Concord retention pond gate switch on schedule
- Potential water curb box leak at Cherry
- Water meter replacement in progress, will follow-up
- Looking for update on past due water bills
- Arsenic Water Treatment Media

**EMERGENCY MANAGEMENT COORDINATOR:** (Calvin Trovinger)

- 108 EMS boxes

**POLICE & FIRE LIAISON:** (Kimberley Fox)

- Fire Company meeting on March 4th. Are there any items that need to be brought to the meeting?
- First Aid/CPR training on March 7th for Kim Fox, Jen Geese, and Megan Bowman. It is \$30 per person. Are the individuals paying or is the borough paying for the training?
- Fire Company Banquet on March 9th
- Wayne Codner provided State Police with updated addresses that were willing to allow use of their driveways for monitoring the speed of traffic.
- Basic Disaster Program. Last program was February 21st. I am looking to do a program focused on child safety for the end of May/beginning of June. Then an additional program for food preparedness in late summer.

**PERSONNEL:** (Jennifer Geese, Chair; Megan Bowman)

- Chair will now handle all payroll

**PARKS & RECREATION:** (Jennifer Geese, Chair; Megan Bowman, Frank Moldovanyi)

- Potential Benner Hall renter requesting caterer to have permission to grill
- Benner Hall rental- terms and conditions
- Easter Egg Hunt Saturday, March 30th 10am

**OPEN ACTION ITEMS:**

- Cemetery – Survey complete
- Recodification – Admin Review is in process
- Municipal League Free Membership expires 12/31/24
- PA One Call info adding line to Water Tank – Kathy contacted PA One
- Benner Hall Generator - 1 quote received
- Possible Water Rate increase for review mid-year 2024
- Pump House Fire Hydrant repairs in process

- Towing contract during emergencies
- PSAB Conference June 2-5
- DCNR Grant Announced and accepting applications January 16, 2024 - April 3,2024
- 2024 Financial Statements distributed (please return to the Borough Office no later than 3/1/2024)
- Professional Council member pictures

### **NO REPORTS**

CEMETERY COMMITTEE: (Frank Moldovanyi Chair; Calvin Trovinger, Jillian Snyder)

REPORT FROM THE SOLICITOR: (Colby Grim)

PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)

**ADJOURNMENT:** Adjourn Council Meeting (motion required)

**UPCOMING MEETINGS:** (all at Benner Hall @ 7 P.M.)

- Parks & Recreation Committee Meeting: Tuesday, March 5, 2024
- Council Meeting Tuesday, March 12, 2024
- Council Committee Meeting March 26, 2024