

RICHLANDTOWN BOROUGH

Committee Meeting Minutes

Tuesday, February 27, 2024

Call to Order at 7:04 pm by Kimberley Fox

Moment of Silence

Pledge of Allegiance

In Attendance: Mayor, Wayne Codner; Council President, Kimberley Fox; Council Vice President, Floyd Bless; Megan Bowman, Jennifer Geese, Calvin Trovinger, Frank Moldovanyi, Jillian Snyder

PUBLIC COMMENT:

Lucy Reeves- Thanked Council for the disaster preparedness event that was held as she enjoyed the event, she just wished there was more community participation.

Jeff Barndt- Brought to Council's attention fixing/replacing the current tractor the Borough has. Asked if Council would consider forming a Committee to look at options.

Agenda Change Motion requested to discuss the findings during a U&O for sidewalks at Cherry/Walnut Street.

Motion made by Calvin Trovinger seconded by Jennifer Geese to approve to amend the agenda to include the discussion on the findings during a U&O for sidewalks at Cherry/Walnut Street. All in favor. Motion carries.

REPORT OF THE PRESIDENT: (Kimberley Fox)

- AR Technology Solutions quoted \$5,866.24 for 4 cameras around Borough Office and property. These cameras would cover the front of the building, the back parking lot, and after the shed.
- PSAB Free Webinar: Municipal Records Management on February 28th at Noon.
- 2021 Hazard Mitigation Plan Adoption. Is this a plan that we wish to adopt or decline?

Motion made by Floyd Bless seconded by Calvin Trovinger to decline to adopt the 2021 Hazard Mitigation Plan. All in favor. Motion carries.

REPORT OF THE MAYOR: (Wayne Codner)

- Update of addresses for State Police speed watch.
- Enforcement of sidewalk snow removal.
- Update on Mayoral Town Hall, Thursday, March 14th, 2024 (6p-8p)
- Sign-up for Swift 911

REPORT OF THE BOROUGH:

- Review & Approval of Council Meeting Minutes February 13, 2024 (attachment) (motion required)

Motion made by Megan Bowman seconded by Frank Moldovanyi to approve 2/13/24 Council Meeting Minutes as presented. All in favor. Motion carries.

- NEMO Online training is on March 1st and 2nd and cost is \$150 per Councilmember, Kimberley and Frank to attend. (motion required)

Motion made by Calvin Trovinger seconded by Floyd Bless for Kimberley Fox and Frank Moldovanyi to attend the NEMO online training. Majority Rules. Motion carries.

*Abstaining from vote was Kimberley Fox and Frank Moldovanyi due to conflict of interest.

- Bucks County Dept. of Health Annual Letter regarding permission to spray for West Nile Virus prevention if needed in the Borough (motion required)

Motion made by Floyd Bless seconded by Jennifer Geese for the Bucks County Dept. of Health to treat for West Nile Virus prevention if needed. All in favor. Motion carries.

- Councilmembers business cards
- Temple University bulletin board request
- Boro Buzz
- Old blueprints potential disposal

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

- Review & Approval to make Payments - Bills for February 2024 (attachments) (motion required)
- Motion made** by Floyd Bless seconded by Jennifer Geese to approve payment of February 2024 bills received to date as presented. All in favor. Motion carries.

- Monthly fuel slips for the Fire Company
- Letter for Benner Hall payment
- Comcast Billing
- Unpaid Richland Township RFC fuel slips
- Pheobe in lieu of taxes
- Water rates
- Updating Borough Bank card

PUBLIC WELFARE: (Jillian Snyder, Chair)

- In case of emergency Borough contact information /Water Emergency contact for updating Borough's voicemail
- Update from the Richland Township Zoning Hearing Board continuation Meeting regarding Pulte Homes held on February 15, 2024

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin Trovinger, Chair; Floyd Bless)

- Roof Benner Hall
- Blooming Glen emergency water repair contract
- Lapp Structures estimate /blacktop quotes
- Water questionnaire for service line material
- Water Testing Results from Township
- Protect Alarm service completed
- Handicap Parking Request Linda Court in Progress
- Windsor Court playground area dead tree removal/ tree trimming
- Concord retention pond gate switch on schedule
- Potential water curb box leak at Cherry
- Water meter replacement in progress, will follow-up
- Looking for update on past due water bills
- Arsenic Water Treatment Media

EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)

- 108 EMS boxes (motion required)

Motion made by Jennifer Geese seconded by Floyd Bless for the agreed response changes in place and that Calvin Trovinger is signing on our behalf as EMC. Majority Rules. Motion carries.

*Abstaining from vote was Calvin Trovinger due to conflict of interest.

POLICE & FIRE LIAISON: (Kimberley Fox)

- Fire Company meeting on March 4th. Are there any items that need to be brought to the meeting?
- First Aid/CPR training on March 7th for Kim Fox, Jen Geese, and Megan Bowman. It is \$30 per person. Are the individuals paying or is the borough paying for the training?

Motion made by Floyd Bless seconded by Frank Moldovanyi to have the Borough pay for the First Aid/CPR Training for Kimberley Fox, Jennifer Geese, and Megan Bowman. Majority rules. Motion carries.

*Abstaining from vote was Kimberley Fox, Jennifer Geese, and Megan Bowman due to conflict of interest.

- Fire Company Banquet on March 9th
- Wayne Codner provided State Police with updated addresses that were willing to allow use of their driveways for monitoring the speed of traffic.
- Basic Disaster Program. Last program was February 21st. I am looking to do a program focused on child safety for the end of May/beginning of June. Then an additional program for food preparedness in late summer.

PERSONNEL: (Jennifer Geese, Chair; Megan Bowman)

- Chair will now handle all payroll

PARKS & RECREATION: (Jennifer Geese, Chair; Megan Bowman, Frank Moldovanyi)

- Potential Benner Hall renter requesting caterer to have permission to grill
- Benner Hall rental- terms and conditions
- Easter Egg Hunt Saturday, March 30th 10am

OPEN ACTION ITEMS:

- Cemetery – Survey complete
- Recodification – Admin Review is in process
- Municipal League Free Membership expires 12/31/24
- PA One Call info adding line to Water Tank – Kathy contacted PA One
- Benner Hall Generator - 1 quote received
- Possible Water Rate increase for review mid-year 2024
- Pump House Fire Hydrant repairs in process
- Towing contract during emergencies
- PSAB Conference June 2-5
- DCNR Grant Announced and accepting applications January 16, 2024 - April 3,2024
- 2024 Financial Statements distributed (please return to the Borough Office no later than 3/1/2024)
- Professional Council member pictures
- Letter for Benner Hall payment
- Digitalization Blueprints/other important documents
- Camera Quotes

NO REPORTS

CEMETERY COMMITTEE: (Frank Moldovanyi Chair; Calvin Trovinger, Jillian Snyder)

REPORT FROM THE SOLICITOR: (Colby Grim)

PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)

ADJOURNMENT: Adjourn Council Meeting (motion required)

Motion to adjourn made at 9:20 pm by Megan Bowman seconded by Frank Moldovanyi. All in favor. Meeting adjourned.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Parks & Recreation Committee Meeting: Tuesday, March 5, 2024
- Council Meeting Tuesday, March 12, 2024
- Council Committee Meeting March 26, 2024

Approved