

# **RICHLANDTOWN BOROUGH**

## **Council Meeting Agenda**

Tuesday, March 12, 2024

Call to Order  
Moment of Silence  
Pledge of Allegiance  
Roll Call

**PUBLIC COMMENT:** (held to a 5 min. time limit for comments only)

**REPORT OF THE FIRE COMPANY:** (Mike Studenroth)

- Month of February 2024 – 10 Calls Totaling 64.55 man hours

**REPORT OF THE PRESIDENT:** (Kimberley Fox)

- NEMO Training takeaways: We should include the intent to have Executive sessions included on the agenda. They suggest that RTK requests have their own email address to make it easier to track and monitor.
- Biography: Please send Chris Willever your biography for the website. If you want help writing one please let us know.
- Additional Quotes for Security Cameras  
Meeting Judge Electric on Tuesday, March 12th at 1:30pm  
Chris Depew from I-T-S will be at Committee Meeting on Tuesday, March 26th

**REPORT OF THE MAYOR:** (Wayne Codner)

- Code for Mayor to do wedding ceremonies.
- Conduct at Council Meetings
- Taking advantage of The Municipal League membership
- Unruly tenant at The Richlandtown Inn
- Update on Mayoral Town Hall, Thursday, March 14th, 2024 (6p-8p)

**REPORT OF THE BOROUGH:**

A **Vote** occurred via email on 3/6/24 to allow the Fire Company to use Benner Hall at no cost on Thursday, March 7, 2024, for the CPR/First Training. Majority Ruled. Motion carried. \*Abstaining from the vote was Floyd Bless and Calvin Trovinger due to conflict of interest.

- Review & Approval of Committee Meeting Minutes February 27, 2024 (attachment) (motion required)
- Bucks County Planning Commission service updated agreement with QAPC (attachment) review
- Liquid Fuels Funding Received
- Boro Buzz articles due Wed. morning 3/13/24\_The office of Senator Coleman submission received
- UGI street repair in front of Borough office requested and complete
- Protect Alarms Vip3 membership Date of Origin
- Pavilion Rental Question

**FINANCE:** (Floyd Bless, Chair; Jillian Snyder)

- Review & Approval to make Payments - Bills for February 2024 (attachments) (motion required)
- Monthly fuel slips for the Fire Company
- Comcast Billing
- Unpaid Richland Township RFC fuel slips
- Pheobe in lieu of taxes letter mailed out
- Water rates

**PUBLIC WELFARE:** (Jillian Snyder, Chair)

- Positive feedback about the Bulletin Boards

**PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT:** (Calvin Trovinger, Chair; Floyd Bless)

- 2023 Drinking Water Quality Report
- Roof Benner Hall
- Blooming Glen emergency water repair contract
- Street Sweeping
- Swing set Mats
- Lapp Structures estimate /blacktop quotes
- Water questionnaire for service line material
- Windsor Court playground area dead tree removal/ tree trimming
- Concord retention pond gate switch on schedule
- Potential water curb box leak at Cherry
- Water meter replacement in progress, will follow-up
- Looking for update on past due water bills
- Arsenic Water Treatment Media

**POLICE & FIRE LIAISON:** (Kimberley Fox)

- Thank you to RFC for First Aid/CPR Training
- Thank you to all the Council Members and Mayor for attending RFC Banquet

**PERSONNEL:** (Jennifer Geese, Chair; Megan Bowman)

- **Executive Session to discuss Personnel**

**PARKS & RECREATION:** (Jennifer Geese, Chair; Megan Bowman, Frank Moldovanyi)

- Open outside bathrooms
- QYBA is looking to sign a contract to utilize our baseball field

**OPEN ACTION ITEMS:**

- Cemetery – Survey complete
- Recodification – Admin Review is in process
- Municipal League Free Membership expires 12/31/24
- PA One Call info adding line to Water Tank – Kathy contacted PA One
- Benner Hall Generator - 1 quote received
- Possible Water Rate increase for review mid-year 2024
- Pump House Fire Hydrant repairs in process
- Towing contract during emergencies
- PSAB Conference June 2-5
- DCNR Grant Announced and accepting applications January 16, 2024 - April 3,2024
- 2024 Financial Statements distributed (please return to the Borough Office no later than 3/1/2024)
- Professional Council member pictures
- Letter for Benner Hall payment
- Digitalization Blueprints/other important documents
- Camera Quotes
- Old blueprints disposal
- Updating Borough Bank card

**NO REPORTS**

CEMETERY COMMITTEE: (Frank Moldovanyi Chair; Calvin Trovinger, Jillian Snyder)

REPORT FROM THE SOLICITOR: (Colby Grim)

PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)

EMERGENCY MANAGEMENT COORDINATOR:

**ADJOURNMENT:** Adjourn Council Meeting (motion required)

**UPCOMING MEETINGS:** (all at Benner Hall @ 7 P.M.)

- Council Committee Meeting March 26, 2024
- Parks & Recreation Committee Meeting: Tuesday, April 2, 2024
- Council Meeting Tuesday, April 9, 2024