

RICHLANDTOWN BOROUGH

Committee Meeting Agenda

Tuesday, April 23, 2024

Call to Order
Moment of Silence
Pledge of Allegiance

In Attendance:

PUBLIC COMMENT: (held to a 5 min. time limit for comments only)

REPORT OF THE PRESIDENT: (Kimberley Fox)

- Wish List items for ITS Camera Quote: What do we want to have besides the camera coverage we are looking for?
- Old Blue Prints: Jim Dunn is willing to sort through old blue prints for the Historical Society. As long as we do not need to do anything special to dispose of the old blue prints he is willing to get rid of any blue prints the historical society does not wish to keep

REPORT OF THE MAYOR: (Wayne Codner)

- Speeding car overtaking 2-3 cars at a time on Main St. @ 6am, workdays.
- I met a supplier of heavy equipment. I need the information on the big dump truck. This is for information to get a potential future price.
- I'd like the information gathered about the cost of cluster boxes.

Hon. Wayne Codner
Mayor- Richlandtown Borough

REPORT OF THE BOROUGH:

- Review & Approval of Council Meeting Minutes April 09, 2024 (attachment) (motion required)
- Blue Host IS canceled; full refund of \$215.88 (one year services 2024) to be returned
- Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program - out of compliance
- Outstanding Comcast agreement update

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

- Review & Approval to make Payments - Bills for April 2024 (attachments) (motion required)
- Water Rate increase review
- Due to pending increase in postage, notice of pre-purchasing stamps
- Reconciling RFC fuel logs with township – will follow up with Police & fire liaison

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin Trovinger, Chair; Floyd Bless)

- Speed sign on Cherry by Benner Hall not working (not a battery issue)
- Sump pumps draining onto borough property (2 on Pennwood, one on Cherry), causing issues with mowing, eroding retention pond bank

PERSONNEL: (Jennifer Geese, Chair; Megan Bowman)

- Open public works position

PARKS & RECREATION: (Jennifer Geese, Chair; Megan Bowman, Frank Moldovanyi)

- Benner Hall rental agreement & price adjustment update

PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)

- Planning Commission- update from 4/18/24 meeting

CEMETERY COMMITTEE: (Frank Moldovanyi Chair; Calvin Trovinger, Jillian Snyder)

- Need a phone number for people to call about the cemetery
- Possible website for cemetery

OPEN ACTION ITEMS:

- Recodification – Admin Review is in process
- Municipal League Free Membership expires 12/31/24
- PA One Call info adding line to Water Tank – Kathy contacted PA One
- Benner Hall Generator - 1 quote received
- Possible Water Rate increase for review mid-year 2024
- Towing contract during emergencies
- PSAB Conference June 2-5 (Early Bird Registration by April 24th) – review costs for overnight accommodations; Megan, Kim, Sarah, Wayne (declined accommodations needed)
- 2024 Financial Statements distributed (please return to the Borough Office no later than 3/1/2024)
- Professional Council member pictures
- Digitalization Blueprints/other important documents
- Camera Quotes
- Old blueprints disposal
- Updating Borough Bank card – switch to credit cards (from debit cards)
- Roof Benner Hall
- Swing set Mats

NO REPORTS

EMERGENCY MANAGEMENT COORDINATOR (Calvin Trovinger)

RICHLANDTOWN FIRE COMPANY (Mike Studenroth)

SOLICITOR (Colby Grim)

PUBLIC WELFARE (Jillian Snyder)

POLICE & FIRE LIAISON: (Kimberley Fox)

ADJOURNMENT: Adjourn Council Meeting (motion required)

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Parks and Recreation Committee Meeting: Tuesday May 7th, 2024
- Boro Council Meeting: Tuesday May 14th, 2024
- Boro Committee Meeting: Tuesday May 28th, 2024