

RICHLANDTOWN BOROUGH

Council Meeting Agenda

Tuesday, April 09, 2024

Call to Order
Moment of Silence
Pledge of Allegiance

In Attendance:

PUBLIC COMMENT: (held to a 5 min. time limit for comments only)

REPORT OF THE FIRE COMPANY: (Mike Studenroth)

- Fire Calls March 2024 – 13 calls with combined hours of 84.35 (attachment)

REPORT OF THE PRESIDENT: (Kimberley Fox)

- Unavailable from 4/10-4/15

REPORT OF THE MAYOR: (Wayne Codner)

- Water Bill survey.
- Person of concern frequenting town in the early hours.
- Information on marriages performed. Following the Borough Code at 8 Pa.C.S./10A05(b)(1) (attachemnt)

Hon. Wayne Codner
Mayor- Richlandtown Borough

REPORT FROM THE SOLICITOR: (Colby Grim)

- Richlandtown Cemetery - resolution for approval on purchasing the cemetary

REPORT OF THE BOROUGH:

- Review & Approval of Council Meeting Minutes March 12, 2024 (attachment) (motion required)
- Review & Approval of Committee Meeting Minutes March 26, 2024 (attachment) (motion required)
- Protect Alarms Vip3 membership Date of Origin update
- Street sweeping to take place Thursday 4/11 @ 7am; reminder to residents to move cars and trash bins from roadway will be sent Wednesday 4/10/24. and posted on Facebook Monday night
- Quakertown Community Day sponsorship

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

- Review & Approval to make Payments - Bills for March 2024 (attachments) (motion required)
- Blue Host was canceled as of 2/28/24 but auto pay paid again. Need a refund since new service is SquareSpace
- Follow up with PA unemployment to stop Andy's and get refund
- Follow up with T-Mobile back payment not received
- Follow up with Comcast overpayment
- Motion for finance committee to reinvest 2 CD's coming due at Penn Community on April 23rd at the best rate and term (motion required)

CEMETERY COMMITTEE: (Frank [Moldovanyi Chair](#); Calvin Trovinger, Jillian Snyder)

- Met with Curt and walked through the cemetery. Need to start action plan.

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin Trovinger, Chair; Floyd Bless)

- Water testing results (attached)
- Phoebe meter is installed

- Hydrant flushing will be done in May - will need sign on board and Swift911 alert?
- Public works part time employee - post sign on sign board for local help?
- Possible Water Rate increase for review mid-year 2024
- Repair roof on East side of boro building - lost some shingles in wind storm & cap strip is up
 - Ron Reith will replace shingles and fix cap

POLICE & FIRE LIAISON: (Kimberley Fox)

- Coin Drop/Boot Drive for the Fire Company on April 13th

PERSONNEL: (Jennifer Geese, Chair; Megan Bowman)

- Hiring for part time public works position

PARKS & RECREATION: (Jennifer Geese, Chair; Megan Bowman, Frank [Moldovanyi](#))

- Easter Egg Hunt on Mar 30, 2024
- Benner Hall rental agreement & price adjustment update
- Benner Hall / Park overnight rentals
- Use of propane grill/burner outside building

PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)

- Meeting Thursday April 18th 6:00pm at Benner Hall

PUBLIC WELFARE

- Resident concern received regarding early mornings at Benner Hall Memorial Park

OPEN ACTION ITEMS:

- Recodification – Admin Review is in process
- Municipal Leage Free Membership expires 12/31/24
- PA One Call info adding line to Water Tank – Kathy contacted PA One
- Benner Hall Generator - 1 quote received
- Possible Water Rate increase for review mid-year 2024
- Towing contract during emergencies
- PSAB Conference June 2-5 (Early Bird Registration by April 24th)
- DCNR Grant Announced and accepting applications January 16, 2024 - April 3,2024
- 2024 Financial Statements distributed (please return to the Borough Office no later than 3/1/2024)
- Professional Council member pictures
- Digitalization Blueprints/other important documents
- Camera Quotes
- Old blueprints disposal
- Updating Borough Bank card
- Roof Benner Hall
- Swing set Mats

NO REPORTS

EMERGENCY MANAGEMENT COORDINATOR: (Calvin Trovinger)

ADJOURMENT: Adjourn Council Meeting (motion required)

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Boro Committee Meeting: Tuesday April 23rd 2024
- Parks and Recreation Committee Meeting: Tuesday May 7th, 2024
- Boro Council Meeting: Tuesday May 14th, 2024