

RICHLANDTOWN BOROUGH

Council Meeting Minutes

Tuesday, March 12, 2024

Call to Order at 7:05pm by Kimberley Fox

Moment of Silence

Pledge of Allegiance

In Attendance: Mayor, Wayne Codner; Council President, Kimberley Fox; Council Vice President, Floyd Bless, Jennifer Geese, Frank Moldovanyi, Jillian Snyder, Calvin Trovinger; and Megan Bowman **called in at 7:49 pm** and arrived later in person.

PUBLIC COMMENT: There were no public comments.

REPORT OF THE FIRE COMPANY: (Mike Studenroth)

- Month of February 2024 – 10 Calls Totaling 64.55 man hours

REPORT OF THE PRESIDENT: (Kimberley Fox)

- NEMO Training takeaways: We should include the intent to have Executive sessions included on the agenda. They suggest that RTK requests have their own email address to make it easier to track and monitor.
- Biography: Please send Chris Willever your biography for the website. If you want help writing one please let us know.
- Additional Quotes for Security Cameras
Meeting Judge Electric on Tuesday, March 12th at 1:30pm
Chris Depew from I-T-S will be at Committee Meeting on Tuesday, March 26th

REPORT OF THE MAYOR: (Wayne Codner)

- Code for Mayor to do wedding ceremonies.
- Conduct at Council Meetings
- Taking advantage of The Municipal League membership
- Unruly tenant at The Richlandtown Inn
- Update on Mayoral Town Hall, Thursday, March 14th, 2024 (6p-8p)

REPORT OF THE BOROUGH:

A **Vote** occurred via email on 3/6/24 to allow the Fire Company to use Benner Hall at no cost on Thursday, March 7, 2024, for the CPR/First Training. Majority Ruled. Motion carried. *Abstaining from the vote was Floyd Bless and Calvin Trovinger due to conflict of interest.

- Review & Approval of Committee Meeting Minutes February 27, 2024 (attachment) (motion required)

Motion made by Floyd Bless seconded by Frank Moldovanyi to approve 2/27/24 Council Meeting Minutes as presented. All in favor. Motion carries.

- Bucks County Planning Commission service updated agreement with QAPC (attachment) review
- Liquid Fuels Funding Received
- Boro Buzz articles due Wed. morning 3/13/24_The office of Senator Coleman submission received

- UGI street repair in front of Borough office requested and complete
- Protect Alarms Vip3 membership Date of Origin
- Pavilion Rental Question

FINANCE: (Floyd Bless, Chair; Jillian Snyder)

• Review & Approval to make Payments - Bills for March 2024 (attachments) (motion required)
Motion made by Floyd Bless seconded by Jillian Snyder to approve payment of February 2024 bills received to date as presented. All in favor. Motion carries.

- Monthly fuel slips for the Fire Company
- Comcast Billing
- Unpaid Richland Township RFC fuel slips
- Pheobe in lieu of taxes letter mailed out
- Water rates

PUBLIC WELFARE: (Jillian Snyder, Chair)

- Positive feedback about the Bulletin Boards

PUBLIC WORKS, BUILDING & GROUNDS, WATER DEPT: (Calvin Trovinger, Chair; Floyd Bless)

- 2023 Drinking Water Quality Report
- Roof Benner Hall
- Blooming Glen emergency water repair contract
- Street Sweeping
- Swing set Mats
- Lapp Structures estimate /blacktop quotes
- Water questionnaire for service line material
- Windsor Court playground area dead tree removal/ tree trimming
- Concord retention pond gate switch on schedule
- Potential water curb box leak at Cherry
- Water meter replacement in progress, will follow-up
- Looking for update on past due water bills
- Arsenic Water Treatment Media

POLICE & FIRE LIAISON: (Kimberley Fox)

- Thank you to RFC for First Aid/CPR Training
- Thank you to all the Council Members and Mayor for attending RFC Banquet

PERSONNEL: (Jennifer Geese, Chair; Megan Bowman)

- **Executive Session to discuss Personnel**

EXECUTIVE SESSION called by Kimberley Fox to discuss personnel matters at 8:18 p.m. Executive Session ended at 8:48 p.m. discussed vacant secretary position.

Motion made by Jennifer Geese and seconded by Frank Moldovanyi to hire Sarah Markley as the Secretary-Treasurer for Richlandtown Borough. In Favor Calvin Trovinger, Megan Bowman and opposed Kimberley Fox and Floyd Bless. Abstaining: Jillian Snyder. With a majority yes vote, Sarah **Markley** was hired as the new Secretary/Treasurer. Motion carried.

Motion made by Jennifer Geese and seconded by Megan Bowman to hire Sarah Markley at a rate of \$26 per hour to start and then \$28 per hour once current treasurer is no longer working for the borough. In favor are Calvin Trovinger, Frank Moldovanyi, Kimberley Fox and opposed Floyd Bless. Abstaining: Jillian Snyder. With a majority yes vote, Sarah Markley will start at a rate of \$26 per hour to start and then \$28 per hour once current treasurer is no longer working for the borough. Motion carries.

PARKS & RECREATION: (Jennifer Geese, Chair; Megan Bowman, Frank Moldovanyi)

- Open outside bathrooms
- QYBA is looking to sign a contract to utilize our baseball field

Motion made by Calvin Trovinger and seconded by Jennifer Geese to create a contract for the 2024 baseball season. All in favor. Motion carries.

OPEN ACTION ITEMS:

- Cemetery – Survey complete
- Recodification – Admin Review is in process
- Municipal League Free Membership expires 12/31/24
- PA One Call info adding line to Water Tank – Kathy contacted PA One
- Benner Hall Generator - 1 quote received
- Possible Water Rate increase for review mid-year 2024
- Pump House Fire Hydrant repairs in process
- Towing contract during emergencies
- PSAB Conference June 2-5
- DCNR Grant Announced and accepting applications January 16, 2024 - April 3, 2024
- 2024 Financial Statements distributed (please return to the Borough Office no later than 3/1/2024)
- Professional Council member pictures
- Letter for Benner Hall payment
- Digitalization Blueprints/other important documents
- Camera Quotes
- Old blueprints disposal
- Updating Borough Bank card

NO REPORTS

CEMETERY COMMITTEE: (Frank Moldovanyi Chair; Calvin Trovinger, Jillian Snyder)

REPORT FROM THE SOLICITOR: (Colby Grim)

PLANNING COMMISSION: (Iolanda Logan, Chair; Jillian Snyder)

EMERGENCY MANAGEMENT COORDINATOR:

ADJOURNMENT: Adjourn Council Meeting

Motion to adjourn the meeting at 8:54pm by Floyd Bless, seconded by Megan Bowman. All in favor. Meeting adjourned.

UPCOMING MEETINGS: (all at Benner Hall @ 7 P.M.)

- Council Committee Meeting March 26, 2024
- Parks & Recreation Committee Meeting: Tuesday, April 2, 2024
- Council Meeting Tuesday, April 9, 2024